



The Most Livable
City in America

THE MOST LIVABLE CITY IN AMERICA

2010 ADOPTED BUDGET

City of Saint Paul, Minnesota

Mayor Christopher B. Coleman



Photo and Design Credits

The cover highlights just a few of the many things that make Saint Paul the most livable city in America - exciting sports and entertainment, diverse and connected communities, state of the art community resources, and stimulating and engaging cultural events.

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City of Saint Paul
2010 Adopted Budget

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Description of Saint Paul’s Form of Government

The City Charter provides for a municipal corporation governed by an elected chief executive, the Mayor, and an elected legislative body, the City Council. The form of government is commonly referred to as “strong Mayor-Council”. Elections are held in November of odd-numbered years, with a four-year term for the Mayor and four-year terms for Council members. Each of the seven Council members is elected from a separate ward. The seven wards are approximately equal in population.

The Mayor recommends appointments for department/office directors and members of boards and commissions for Council approval, and is responsible for the direction and control of departments and offices. The Mayor recommends policies and budgets to the City Council. The Mayor exercises all powers and performs all executive duties given by the city charter, city ordinances and state laws. The Mayor has the authority to veto Council actions. The Council can override the Mayor’s veto with a minimum of five votes.

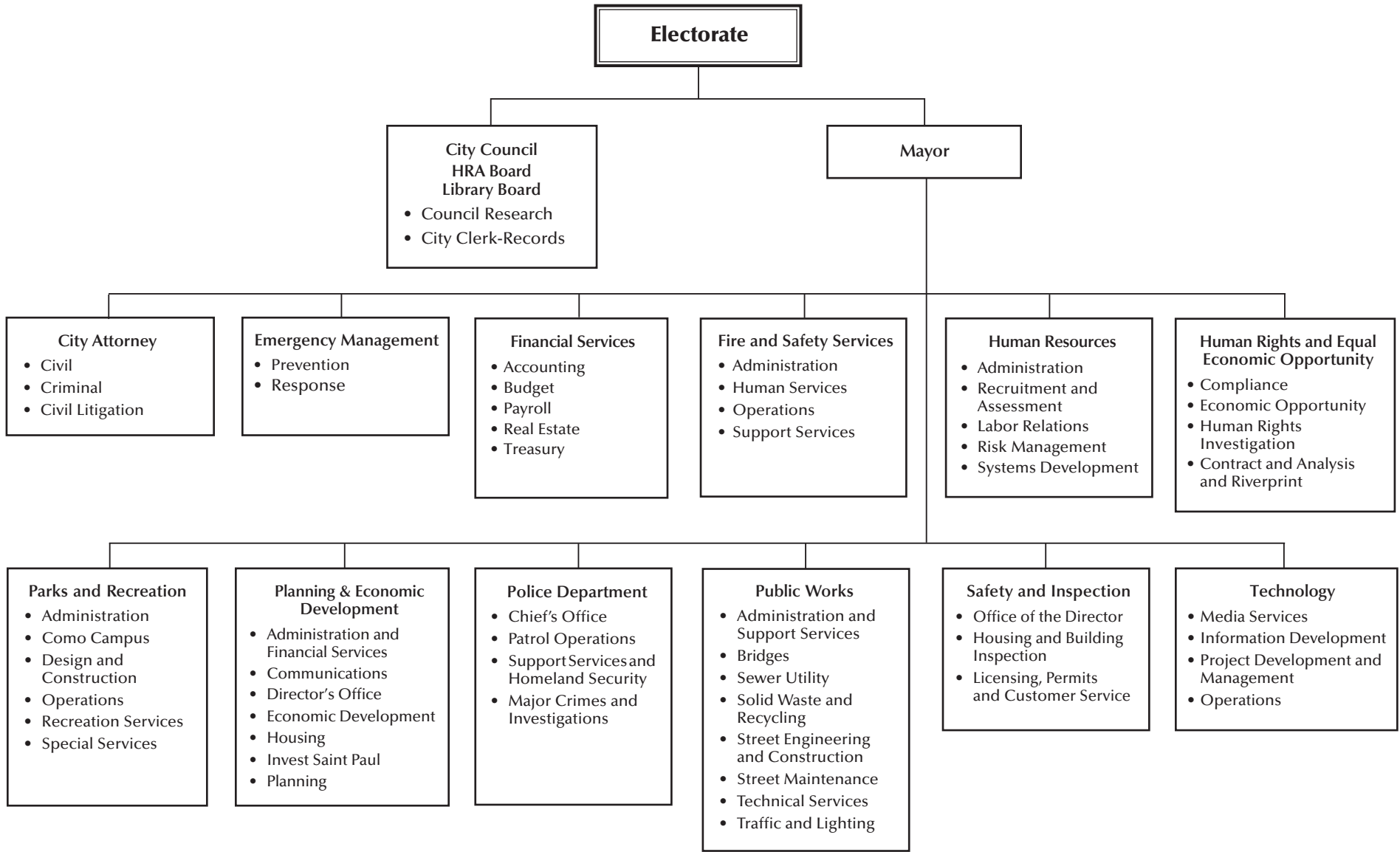
The Council is the legislative body, setting policies by enacting ordinances and resolutions. It can monitor and maintain liaisons with community groups to assure adequate citizen participation. The Council analyzes, adopts and monitors the city budget. Council members prepare and promote the City’s legislative program. They serve on boards and commissions of certain intergovernmental agencies.

Elected Officials			Appointed Officials		
Office	Name	Term Expires	Department/Office	Director’s Name	Term Expires
Mayor	Christopher B. Coleman	01-01-2014	City Attorney	John Choi	*
			City Clerk	Shari Moore	*
Council members:			Emergency Management	Rick Larkin	*
Ward 1	Melvin Carter	01-01-2012	Financial Services	Margaret Kelly	*
Ward 2	Dave Thune	01-01-2012	Fire and Safety Services	Tim Butler	2013
Ward 3	Patrick Harris	01-01-2012	Human Rights and Equal		
Ward 4	Russ Stark	01-01-2012	Economic Opportunity	Luz Frias	*
Ward 5	Lee Helgen	01-01-2012	Human Resources	Angie Nalezny	*
Ward 6	Daniel Bostrom	01-01-2012	Mayor - Deputy Mayor	Ann Mulholland	*
Ward 7	Kathy Lantry	01-01-2012	Mayor – Chief of Staff	Sara Grewing	*
			Parks and Recreation	Michael Hahm	*
			Planning and Econ. Dev	Cecile Bedor	*
			Police	John Harrington	2010
			Public Libraries	Katherine Hadley	*
			Public Works	Bruce Beese	*
			Safety and Inspection	Bob Kessler	*
			Technology	Andrea Casselton	*
			Regional Water Services	Steve Schneider	*

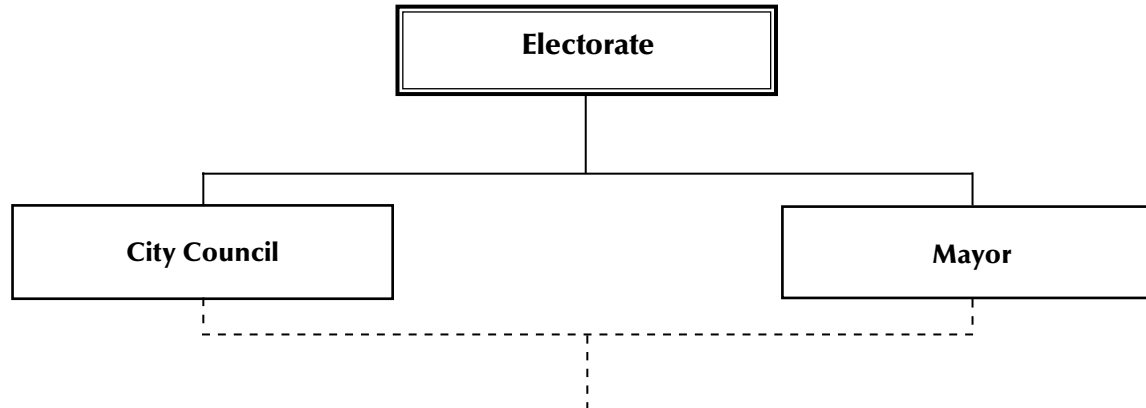
* Serves at pleasure of the Mayor

City of Saint Paul, Minnesota

(Form of Government: "Strong" Mayor, with Seven Councilmembers Elected by Ward)



City-Appointed Boards and Commissions



- | | | |
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| <ul style="list-style-type: none"> • Advisory Committee On Aging • Affirmative Action Advisory Committee • Saint Paul Airport Relations Council • Bicycle Advisory Board • Business Review Council (BRC) • Capitol Area Architectural Planning Board • Compete St. Paul Board • Cultural Capital Investment Program (Cultural STAR Board) • Police Civilian Review Commission • Saint Paul Civil Service Commission • District Energy Board of Directors • Fair Housing Council • Food and Nutrition Commission | <ul style="list-style-type: none"> • Saint Paul-Ramsey County Health Services Advisory Committee • Heritage Preservation Commission • Ramsey County/City of Saint Paul Homeless Advisory Board • Saint Paul Human Rights Commission • Long-range Capital Improvement Budget (CIB) Committee of Saint Paul • Mayor's Advisory Committee For People With Disabilities • Metropolitan Library Services Agency • Minnesota Landmarks Board • Mississippi Water Management Organizations • Saint Paul Neighborhood Network (SPNN) • Neighborhood Sales Tax Revitalization (STAR Program) | <ul style="list-style-type: none"> • Neighborhood Advisory Committee (Hubert H. Humphrey Job Corps Center) • Our Fair Carousel Board • Saint Paul Parks and Recreation Commission • Saint Paul Planning Commission • Saint Paul Port Authority • Saint Paul Public Housing Agency (PHA) • St. Paul RiverCentre Convention and Visitors Authority • Truth in Sale of Housing Board of Evaluators • Board of Water Commissioners • City-County Workforce Investment Board • Saint Paul-Ramsey County Health Services Advisory Committee • Youth Fund Board • Board of Zoning Appeals |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Budget Process

The budget process is designed to conform with Minnesota law, the City charter and the legislative code. The process to develop the budget commences in February.

January - March

The budget for the following year is finalized during this time. This includes preparing, printing and distributing books reflecting the adopted budget. The accounting section of the Office of Financial Services prepares the annual financial report for the previous year. During this time, the “base budget” for the upcoming year is identified.

April - June

Forms, instructions, printouts and the Mayor’s guidelines are distributed to departments. These tools are used to plan for and develop operating budgets. Department management and staff identify objectives, performance indicators and the resources needed to accomplish goals. Services are reviewed to determine purpose, need and cost-saving ideas.

Department requests for the following year’s budget are submitted to the Office of Financial Services in June. After that, each department’s budget is analyzed by the OFS budget staff. The Mayor meets with the department directors to discuss their needs and to ensure that budgets meet the service level and taxing objectives that have been established for the City.

July - September

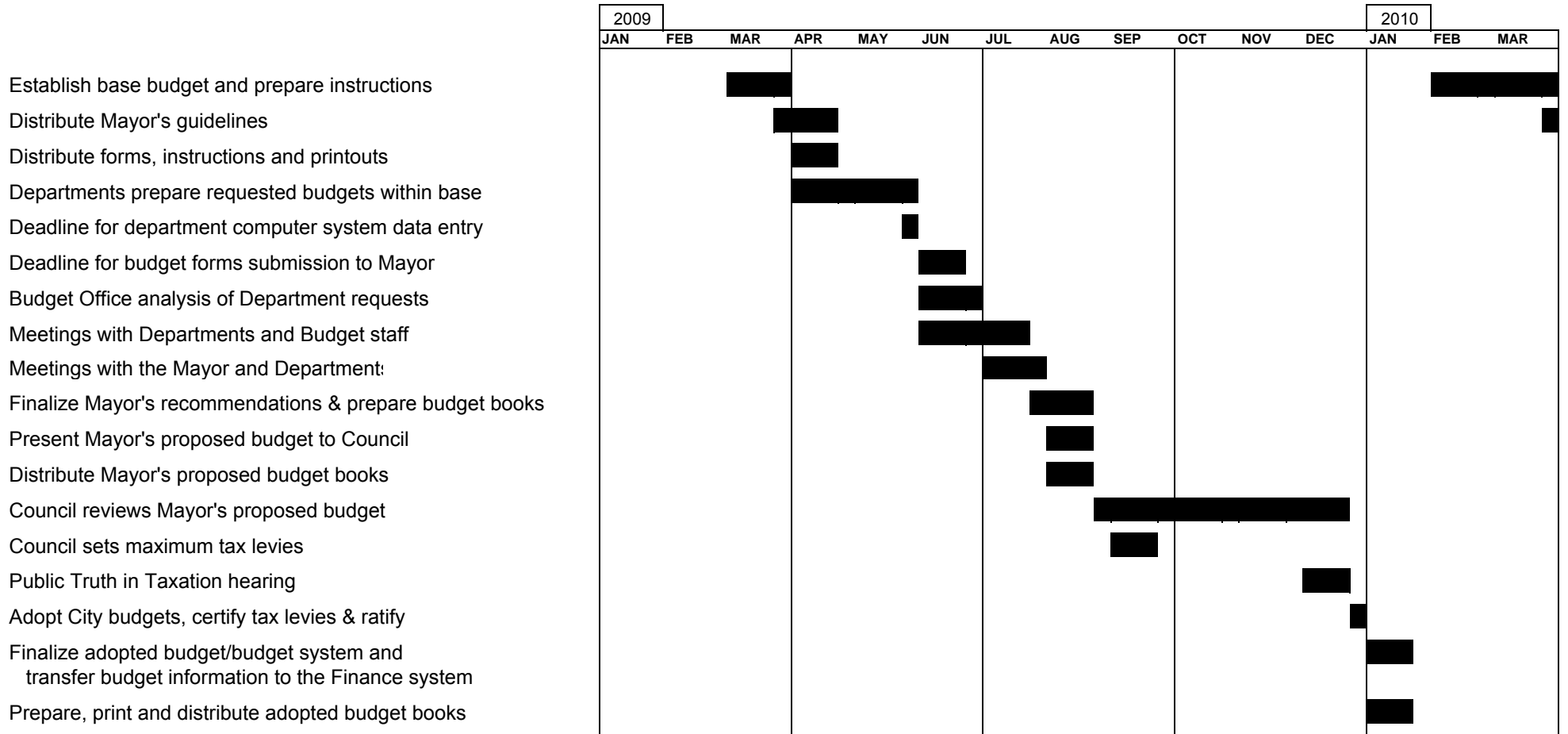
The budget staff finalizes the Mayor’s recommendations and produces the Mayor’s proposed budget. The Mayor then submits the recommended budget to the City Council by August 15, as required by the City Charter.

In August, the City Council begins reviewing the Mayor’s proposed budget. The Council holds meetings with department directors, management and staff to obtain a clear understanding of the department’s goals, service priorities and objectives that are represented in the proposed budget. As required by state law, the City Council sets the *maximum* property tax levy in September. Governmental units can adjust budgets, resulting in property taxes that are less than or equal to, but not more than, the maximum levy.

October - December

The City Council holds public hearings on the budget. Ramsey County mails property tax statements to property owners indicating the *maximum* amount of property taxes that the owner will be required to pay. These statements also indicate when the Truth in Taxation public hearings will be held. State law requires the City to hold a joint meeting with the county and school district. This meeting is held in early December. The City Council then adopts a budget and tax levy for the City. The adopted budget represents changes made by the City Council to the Mayor’s proposed budget. The Mayor has line-item veto authority over the Council-adopted budget.

CITY OF SAINT PAUL BUDGET CYCLE



Content and Other Publications

Information Included

This publication contains information on City of Saint Paul operating and debt service budgets. Operating budgets include the general fund and 54 special funds. The capital improvement budget (CIB) is included in a separate document. The Housing and Redevelopment Authority (HRA), Water Utility, RiverCentre, Library Agency and Port Authority budgets are not included because they are separate entities.

Purpose

The goal of this report is to provide taxpayers with an easy-to-use guide to City spending. We have tried to answer the question “Where does the money go?” by providing tables and graphs to display this information. As a staff, we always struggle with what level of detail to show. If we show too little detail, our publications will not answer the questions people most commonly ask. If we show too much detail, the budget documents become extremely large and expensive to print. Poring through them can be daunting, tedious and time consuming.

We hope that this summary will help make taxpayers aware of where the City’s resources come from and where they go. We hope this information will help taxpayers see how state revenues and decisions on property tax classification affect local property taxes. They will understand better how the property tax base affects property taxes. They will also see how difficult it is for decision makers to cut the budget without including some of the services taxpayers tell us they hold most dear, such as police, fire, libraries and parks. These services are such a large portion of the budget, they are difficult to ignore. We believe heightened taxpayer awareness of City programs will increase the quality of public debates on spending and taxes and, ultimately, the quality of public policy.

Budgets, Not Spending

Unless otherwise noted, the numbers in this document are *budget* amounts, not actual spending. Actual spending amounts for past years can be found in a publication called the Comprehensive Annual Financial Report (CAFR). See the following information.

Other Publications and Information

The Office of Financial Services (OFS) publishes this summary document each year to display the Council-adopted budgets. However, to keep printing costs down, it is only available on a limited-distribution basis. OFS also publishes a brochure which contains budget data and demographic information. As time permits, we update a statistical summary with trend information over longer periods of time. All of these publications are available for viewing in Saint Paul Public Libraries, in the Government Documents Section, or by calling the Office of Financial Services at 651-266-8800. Our Web site is www.ci.stpaul.mn.us. Some budget documents are available on this Web site.

Other publications are listed below. Most of them are also available in Saint Paul Public Libraries. We encourage you to use library copies whenever possible to obtain information, but if you cannot, we have listed publications and contact persons for you.

- ❖ Capital Allocation Policy
Contact Allen Lovejoy at 651-266-6576.
- ❖ Comprehensive Annual Financial Report (CAFR)
*Contact Lori Lee at 651-266-8822
or Jose Jovellana at 651-266-8820*
- ❖ General Obligation Debt Overlapping on the Saint Paul Tax Base: Five Year Debt Management Strategy, 2005-2010
Contact Todd Hurley at 651-266-8549
- ❖ Housing and Redevelopment Authority (HRA) Annual Budget and the Comprehensive Annual Financial Report
Contact Jerome Falksen at 651-266-6631
- ❖ Public Library Agency
Contact Susan Cantu at 651-266-7076
- ❖ Port Authority Financial Statements and the Report of Independent Public Accountants
Contact Tom Collins at 651-224-5686
- ❖ Regional Water Services
Contact Ruth O’Brien at 651-266-6322
- ❖ RiverCentre
Contact Eric Willems at 651-265-4822

Overview of Combined City, Library Agency and Debt Service Budgets

Overview of Combined City and Library Agency Budgets

With the creation of the independent Saint Paul Public Library Agency beginning with the 2004 budget year, detailed information about library budgets and activities is now presented in a separate document, and is generally excluded from the City budget information contained in this publication.

The information provided in this section is intended to give a high-level overview of the combined City and Library Agency budgets and permit overall year-to-year comparisons to be made more easily. Detailed information about the Library Agency budget will be made available in a separate publication published by the Agency.

Total Combined City and Library Agency Budgets: 2009 Adopted and 2010 Adopted

	2009 <u>Adopted</u>	2010 <u>Adopted</u>	Change <u>Amount</u>	<u>Percent</u>
City operations	453,740,010	469,647,863	15,907,853	3.5%
Library operations	18,456,176	17,410,736	-1,045,440	-5.7%
<i>Total operations</i>	472,196,186	487,058,599	14,862,413	3.1%
City debt service	59,277,147	60,318,045	1,040,898	1.8%
Library debt service	1,173,825	1,165,075	-8,750	-0.7%
<i>Total debt service</i>	60,450,972	61,483,120	1,032,148	1.7%
Capital improvements	87,023,000	112,680,000	25,657,000	29.5%
Library capital improvements	35,461	15,000	-20,461	-57.7%
<i>Total capital improvements</i>	87,058,461	112,695,000	25,636,539	29.4%
<i>Total combined budgets:</i>	<u>619,705,619</u>	<u>661,236,719</u>	<u>41,531,100</u>	<u>6.7%</u>

Workforce Summary, City and Library Agency Combined

	2009 <u>Adopted</u>	2010 <u>Adopted</u>	Change <u>Amount</u>	<u>Percent</u>
City FTEs (All Funds)	2,851.6	2,760.9	-90.7	-3.2%
Library FTEs (All Funds)	187.9	168.8	-19.1	-10.2%
<i>Total Combined FTEs</i>	3,039.5	2,929.7	-109.8	-3.6%

**Property Tax Levy and State Aid: City, Library Agency and Port Authority Combined
2009 Adopted vs. 2010 Adopted**

	Property Tax Levy*				<u>Pct of City 09 Total</u>	<u>Pct of City 10 Total</u>
	<u>2009 Adopted</u>	<u>2010 Adopted</u>	<u>Amount Change</u>	<u>Pct. Change</u>		
City of Saint Paul						
General Fund	60,196,831	65,811,437	5,614,606	9.3%	69.1%	71.1%
General Debt Service	10,865,320	9,761,438	-1,103,882	-10.2%	12.5%	10.6%
Saint Paul Public Library Agency	16,080,113	16,924,646	844,533	5.3%	18.5%	18.3%
Total (City and Library combined)	87,142,264	92,497,521	5,355,257	6.1%	100.0%	100.0%
Port Authority	2,112,000	2,111,700	-300	0.0%		
Overall Levy (City, Library & Port)	89,254,264	94,609,221	5,354,957	6.0%		

* This is the total property tax levy used to determine tax rates. Actual financing available to support the budget is less, due to a 2% "shrinkage" allowance for delinquent taxes. The State pays a portion of the tax levy through the Market Value Homestead Credit, which is included in these numbers.

Local Government Aid Financing

	<u>2009 Adopted *</u>	<u>2010 Adopted</u>	<u>Amount Change</u>	<u>Pct. Change</u>	<u>Pct. of 09 Total</u>	<u>Pct. of 10 Total</u>
	City of Saint Paul					
General Fund	60,615,357	52,471,674	-8,143,683	-13.4%	96.8%	100.0%
General Debt Service	0	0	0	N.A.	0.0%	0.0%
Saint Paul Public Library Agency	1,984,661	0	-1,984,661	-100.0%	3.2%	0.0%
Total (City and Library combined)	62,600,018	52,471,674	-10,128,344	-16.2%	100.0%	100.0%

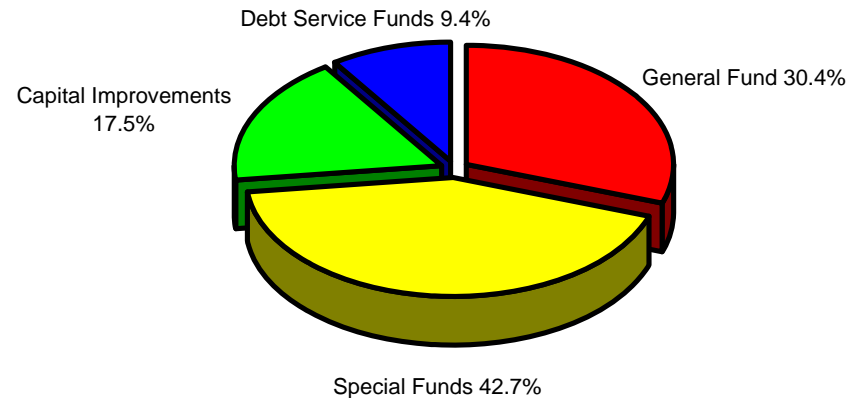
* Saint Paul's 2009 LGA payment was reduced by \$5,030,573 through unallotment. Revised 2009 LGA financing for Saint Paul is \$57,751,071.

City Composite Summary

Composite Summary - Total Budget

City of Saint Paul: All Funds			
Composite Plan	2008 Actual	2009 Adopted Budget	2010 Adopted Budget
General Fund (Operating)	189,391,990	197,655,427	195,582,633
Special Fund (Operating)	276,187,171	256,084,583	274,065,230
Capital Improvements	70,017,462	87,023,000	112,680,000
Debt Services Funds	<u>38,861,827</u>	<u>59,277,147</u>	<u>60,318,045</u>
Total Budgets (Unadjusted)	<u>574,458,450</u> *	<u>600,040,157</u>	<u>642,645,908</u>
Less Transfers	(59,296,949)	(61,051,214)	(64,059,737)
Less Subsequent Year Debt	<u>0</u>	<u>(17,197,629)</u>	<u>(16,434,877)</u>
Adjusted Financing Plan	<u><u>515,161,501</u></u>	<u><u>521,791,314</u></u>	<u><u>562,151,294</u></u>
*2008 actual includes \$39.3 million in one-time spending for the Republican National Convention.			

Composite Summary - Total Budget 2010 Adopted Budget



Composite Summary - Workforce

City of Saint Paul: All Funds Full Time Equivalents (FTEs)			
Department	2008 Adopted Budget	2009 Adopted Budget	2010 Adopted Budget
Attorney	67.8	68.8	64.3
City Clerk (a)	2.0	0.0	0.0
Council (a)	26.7	29.1	29.1
Debt Service Fund	2.1	2.8	3.1
Emergency Management	1.1	2.0	2.0
Financial Services (b)	45.0	42.7	38.9
Fire and Safety Services (a)	456.5	457.2	472.0
General Government Accounts	2.1	2.1	2.1
StP-RC Health	53.8	49.2	43.6
HREEO (b)	0.0	34.6	35.2
Human Resources	31.3	31.3	27.4
Human Rights (b)	7.5	0.0	0.0
License, Inspection and Env. Protection (a)	0.0	0.0	0.0
Mayor's Office	16.2	17.0	15.0
Neighborhood Housing & Property Improvement (a)	0.0	0.0	0.0
Parks and Recreation	569.8	580.7	556.1
Planning and Economic Development (b)	83.6	79.8	75.2
Police	804.8	809.7	784.7
Public Works	431.1	396.8	387.6
Safety and Inspection	166.1	164.4	143.9
Office of Technology	80.6	83.4	80.7
Total	<u><u>2,848.1</u></u>	<u><u>2,851.6</u></u>	<u><u>2,760.9</u></u>
Total General Fund	<u><u>1,699.7</u></u>	<u><u>1,757.2</u></u>	<u><u>1,630.3</u></u>
Total Special Fund	<u><u>1,148.4</u></u>	<u><u>1,094.4</u></u>	<u><u>1,130.6</u></u>

Composite Spending - By Department

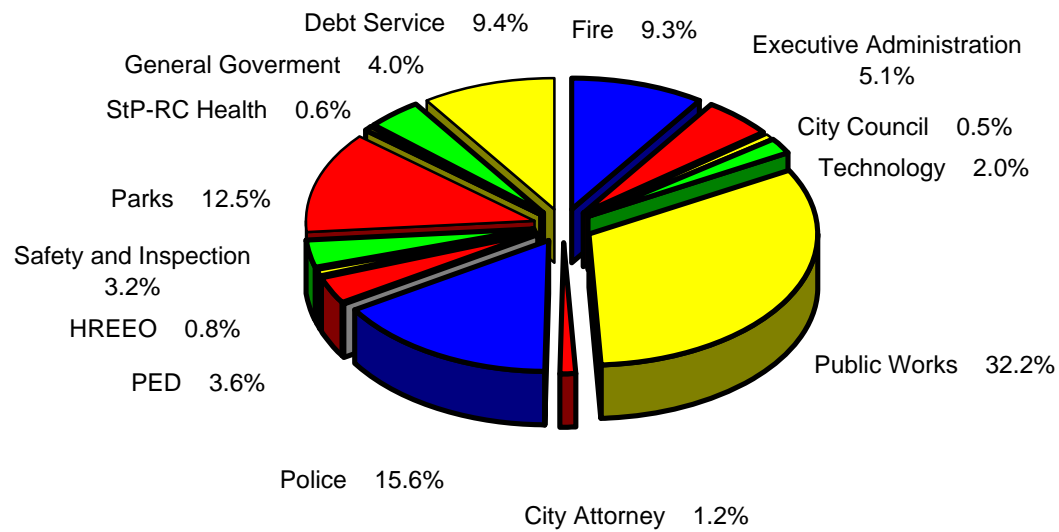
2010 Adopted Budget (By Department and Fund Type)					
Department	General Fund	Special Funds	Debt Service	Capital Budget	Total All Budgets
Attorney	6,396,084	1,557,961			7,954,045
Council	3,000,388	158,444			3,158,832
Debt Service			60,318,045		60,318,045
Emergency Management	252,429				252,429
Financial Services (a)	1,738,434	22,170,837			23,909,271
Fire and Safety Services	53,178,411	6,616,673		212,000	60,007,084
General Government Accounts	7,469,095			18,293,000	25,762,095
StP-RC Health		3,777,352			3,777,352
HREEO (a)	1,370,164	3,573,579			4,943,743
Human Resources	3,169,122	3,379,141			6,548,263
Human Rights (a)					0
Libraries (b)				67,000	67,000
Mayor's Office	1,434,754	586,890			2,021,644
Parks and Recreation	25,493,943	28,314,144		26,326,000	80,134,087
Planning and Economic Development (a)		18,467,902		4,634,000	23,101,902
Police	74,757,844	25,790,591			100,548,435
Public Works	1,651,733	142,196,012		62,648,000	206,495,745
Safety and Inspection	7,176,195	13,096,505		500,000	20,772,700
Technology	8,494,037	4,379,199			12,873,236
Total	<u>195,582,633</u>	<u>274,065,230</u>	<u>60,318,045</u>	<u>112,680,000</u>	<u>642,645,908</u>

a) In 2009, the Contract Anaysis and RiverPrint components of the Office of Financial Services, the Equal Employment program in the Planning and Economic Development department, and the Human Rights department were merged to create the Human Rights and Equal Economic Opportunity (HREEO) department.

(b) Saint Paul Libraries became independent (the Library Agency) effective in 2004 and are no longer a part of the City of Saint Paul's operating and debt service budgets.

Composite Spending - By Department

2010 Adopted Budget



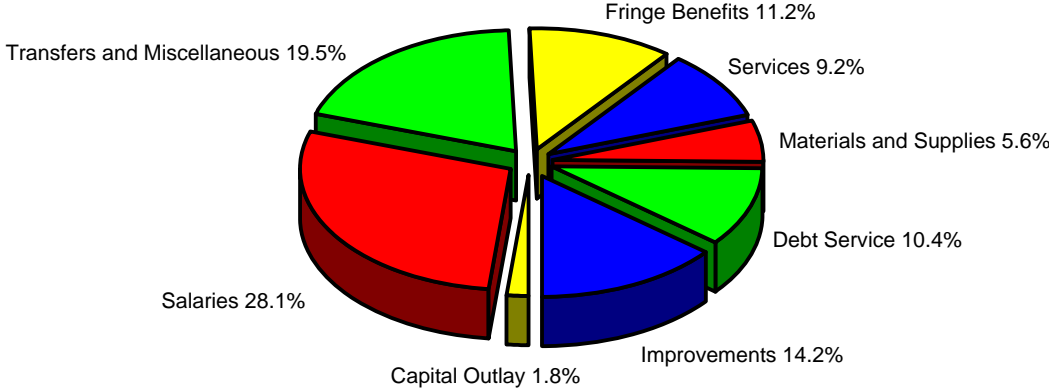
Composite Summary - Spending and Financing

Adopted Spending Summary (2010 Spending by Major Object)					
Object	General Fund	Special Fund	Debt Service	Capital Budget	Total
Salaries	113,634,894	66,532,381	250,477		180,417,752
Services	20,929,725	38,096,378	91,069		59,117,172
Materials and Supplies	9,486,903	26,387,604	18,170		35,892,677
Fringe Benefits	44,199,927	27,630,656	83,456		71,914,039
Transfers and Miscellaneous	6,028,801	92,461,889	509,005	26,599,380	125,599,075
Debt Service	0	7,413,619	59,365,868		66,779,487
Improvements	2,345	5,194,613	0	86,080,620	91,277,578
Capital Outlay	1,300,038	10,348,090	0		11,648,128
TOTAL	195,582,633	274,065,230	60,318,045	112,680,000	642,645,908

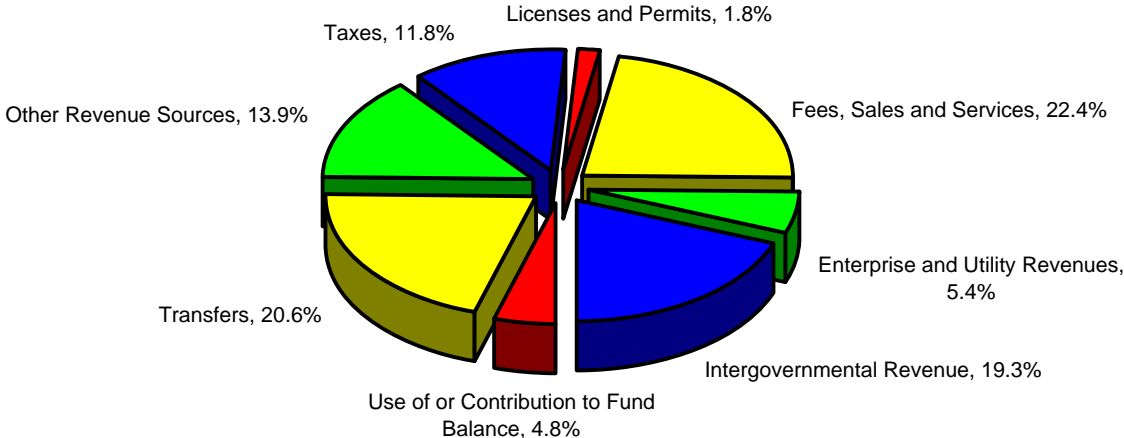
Adopted Financing Summary (2010 Revenue By Source)					
Source	General Fund	Special Fund	Debt Service	Capital Budget	Total
Use of or Contribution to Fund Balance	0	12,229,145	18,552,512		30,781,657
Transfers	21,489,991	17,916,430	19,487,242	73,778,000	132,671,663
Taxes	64,817,283	1,724,563	9,290,873		75,832,719
Licenses and Permits	1,035,000	10,401,274	0		11,436,274
Intergovernmental Revenue	61,885,668	38,893,891	379,164	22,807,000	123,965,723
Fees, Sales and Services	19,624,794	124,657,207	80,000		144,362,001
Enterprise and Utility Revenues	23,060,035	11,564,253	0		34,624,288
Other Revenue Sources	3,669,862	56,678,467	12,528,254	16,095,000	88,971,583
TOTAL	195,582,633	274,065,230	60,318,045	112,680,000	642,645,908

Summary - Spending and Financing

2010 Adopted Spending By Major Object



2010 Adopted Revenue By Source





General Fund

General Fund – 2010 Adopted Budget

Purpose: One of four major budget categories, the General Fund is the principal financial support for such basic city services as the police and fire departments, parks and recreation, and general government operations (i.e., Mayor and City Council, human resources, finance and other support services). The major financing sources for this fund are property taxes, local government aid, franchise fees, and other revenues not dedicated to a specific purpose. The tables and graphs on the following pages detail the General Fund's adopted 2010 spending and financing plan.

Financing Highlights

The major financing sources for this fund are:

- ❖ Property taxes – 31.7%
- ❖ State aids (incl. Local Government Aid) – 31.6%
- ❖ Franchise fees – 11.6%
- ❖ Other revenues, aids, and user fees – 25.1%

Certified Local Government Aid (LGA): The amount of Local Government Aid generally has been lower and less predictable since the state aid cuts that began in 2003. Although the state legislature increased the LGA appropriation in 2008 for the first time since 2006, LGA was reduced through the Governor's unallotment process by \$5.7 million at the end of 2008 and further reduced by \$5.0 million in 2009 and \$11.6 million in 2010.

Property Tax Levy: Financing for the adopted budget includes a total certified levy increase of \$5.36 million in order to fund City operations and service debt. The total certified levy amount is \$94.6 million, about 71% of that will finance General Fund operations and 18% is for the Library Agency. The remainder is used for City debt service or is levied on behalf of the St. Paul Port Authority.

Fund Balance: Historically, dollars from the City's fund balance had been used to finance past budgets and avoid an increase in the City's property tax levy. In 2005, the City's bond raters

cautioned against further use of fund balance to finance current services, as the City was approaching a benchmark statistic for percent of fund balance on hand compared to the General Fund budget. The 2010 City budget does not use fund balance as a financing source, in keeping with City fund balance policy developed in 2006. Furthermore, the 2010 adopted budget is projected to comply with the minimum levels required by the adopted fund balance policy.

City Franchise Fees: The estimated 2010 financing level will decrease slightly. There is a small projected decrease to the Xcel franchise fee and slight increases in current and deferred franchise fees from District Energy.

General Fund Interest Earnings: Interest estimates are projected to decrease in 2010 due to expected investment pool balances and interest rates.

Paramedic Fees: The adopted budget for 2010 includes a 10% increase in transport fees. However, because overall fee collection is expected to decrease, budgeted revenues from paramedic fees are held essentially flat compared to 2009.

General Fund – 2010 Adopted Budget

Budget Issues and Challenges

Rate of Spending Growth: Saint Paul's General Fund budget is slightly reduced relative to 2009. Reduced spending is reflective of significant budget reductions despite inflationary pressures related to employee compensation, materials, supplies and services.

Property Tax Base

Saint Paul has a local property tax base that largely consists of residential properties, including both owner-occupied and rental units. In total 56% of the City's total local property tax levy (excluding fiscal disparities) falls on residential property. This is due to a variety of reasons, some longstanding and others more recent. Historically, as the home to many tax-exempt educational, medical, and state government institutions, nearly a third of the city's property has been exempted entirely from helping to pay the city property tax levy. During much of the past decade, rapid inflation in home values pushed up the share of taxes falling on homeowners and renters (through their rent payments). However, declines in residential property values in recent years has somewhat reversed the trend, as commercial property values have remained relatively stable over the same period.

State Budget Instability and Unpredictability of LGA

Local Government Aid is a significant revenue source for the City's General Fund, accounting for 32% of General Fund revenues. While the total share of the city budget dependent on state payments has dropped since 2003, the future of state Local Government Aid (LGA) remains a key variable in the City's ability to provide basic services. Since late 2008, the Governor has unallotted LGA by a total of \$22.3 million over a three year period, which has caused a series of budget challenges and the reduction of important City services. Enacting measures at the state level to ensure more balanced and predictable revenues would reduce fluctuations in local aid appropriations and help make future local budget planning and service delivery more predictable for both City officials and the citizens of Saint Paul.

Cost Pressures

The costs the City bears as an employer (wages, benefits, workers' compensation, etc.) compete for service delivery dollars. The City must continue to find ways to prudently and responsibly manage these costs in order to maintain service delivery levels and maintain the integrity of the City's finances. The largest General Fund expense is employee wages and benefits – 81% of all general fund spending is for personnel costs. Negotiated cost of living increases and health and retirement benefit increases added \$7.8 million to the 2010 General Fund budget.

Maintaining Adequate Financial Reserves

Since 1994, the City has allocated resources from its General Fund balance to finance a share of the annual operating budget as a means to avoid the need for an increase in the property tax levy. This has been a planned management strategy to hold down property taxes and bring the city property tax burden back into line with surrounding communities, and it has been successful. Saint Paul's property tax ranking among metro cities dropped from first in 1991 to as low as 63rd in the most recent survey.

This practice has also resulted in a gradual reduction of the General Fund balance from its peak of \$49.4 million in 1998 to approximately \$32.0 million at the end of 2008. The relatively gradual drop in fund balance over time, despite annually appropriating money from it, was the product of conservative revenue forecasting and holding actual spending somewhat under the budgeted amount in most departments in most years. In 2006, the City enacted a fund balance policy mandating that the General Fund's balance be at least 15% of combined General Fund and Library operating spending. Due to the unallotment of LGA in the waning days of 2008, year-end reserves fell slightly below the 15% benchmark. A mid-year budget adjustment early in 2009 reduced spending to restore fund balance to the appropriate level, as stated in City policy. No General Fund balance is planned to be spent in the 2010 adopted budget.

General Fund Budget

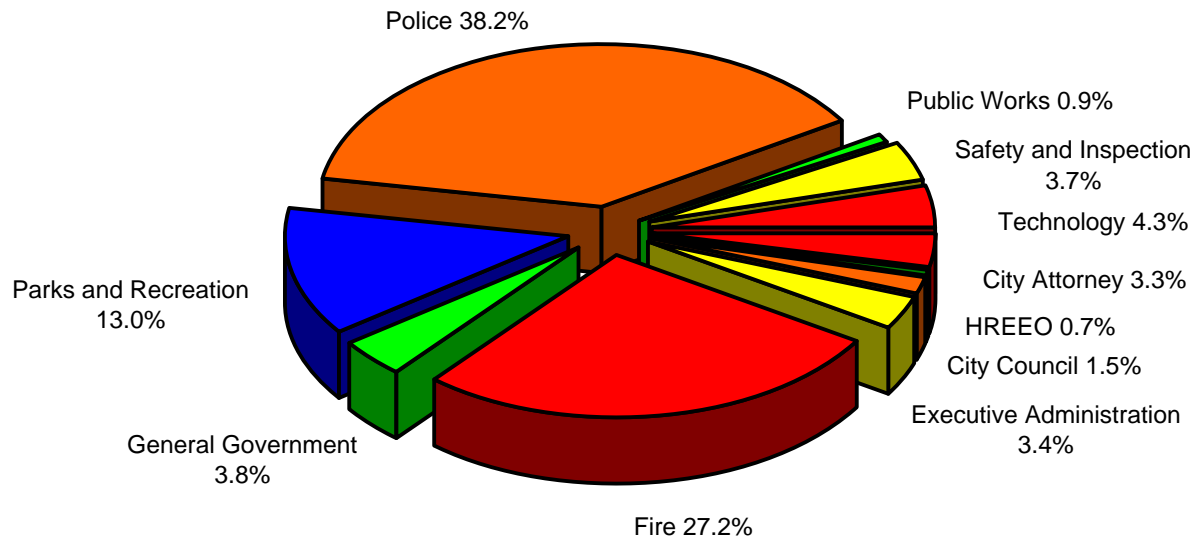
General Fund Spending (By Department)			
Department/Office	2008 Actual	2009 Adopted Budget	2010 Adopted Budget
Attorney	6,332,106	6,399,367	6,396,084
City Clerk (a)			
Council	2,666,475	2,946,606	3,000,388
Emergency Management	178,784	250,723	252,429
Financial Services	2,024,779	1,931,503	1,738,434
Fire and Safety Services	47,043,705	51,161,056	53,178,411
General Government Accounts	8,579,490	7,393,068	7,469,095
HREEO (b)		1,353,742	1,370,164
Human Resources	3,123,036	3,422,423	3,169,122
Human Rights	642,609		
Independent Library Agency (budget is published separately)			
Mayor	1,470,286	1,577,488	1,434,754
Parks and Recreation	26,450,817	27,189,480	25,493,943
Planning and Economic Development	0	0	0
Police	74,016,611	76,256,271	74,757,844
Public Works	1,564,280	1,765,560	1,651,733
Safety and Inspection	6,919,551	6,955,635	7,176,195
Technology	<u>8,379,460</u>	<u>9,052,505</u>	<u>8,494,037</u>
Total	189,391,990	197,655,427	195,582,633

a) In 2008, the City Clerk was merged into the City Council.

b) In 2009, the Contract Analysis and RiverPrint components of the Office of Financial Services, the Equal Employment program in the Planning and Economic Development department, and the Human Rights department were merged to create the Human Rights and Equal Economic Opportunity (HREEO) department.

General Fund Budget

2010 Adopted Spending by Department



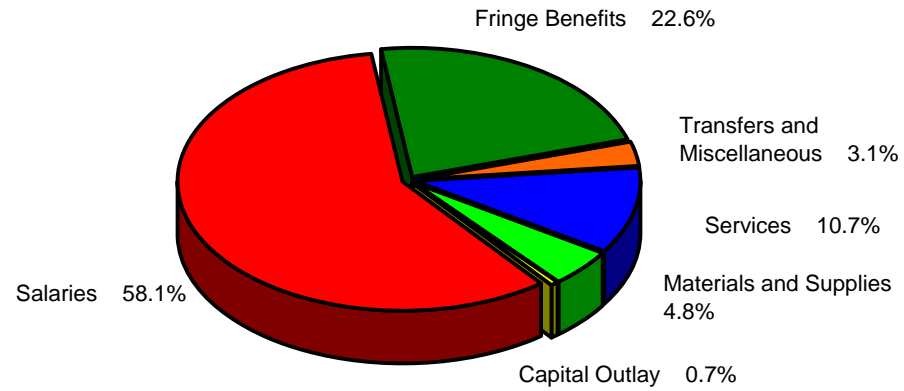
General Fund Budget

General Fund Spending (By Major Object)			
	2008 Actual	2009 Adopted Budget	2010 Adopted Budget
Object			
Salaries	108,574,189	115,426,368	113,634,894
Services	20,521,392	19,994,159	20,929,725
Materials and Supplies	10,142,879	9,782,020	9,486,903
Fringe Benefits	40,049,190	43,077,692	44,199,927
Transfers and Miscellaneous	4,529,700	8,853,504	6,028,801
Debt Service	3,236,386	0	0
Street, Sewer, Bridge Improvement	0	5,329	2,345
Capital Outlay	<u>2,338,253</u>	<u>516,355</u>	<u>1,300,038</u>
Total	189,391,990	197,655,427	195,582,633

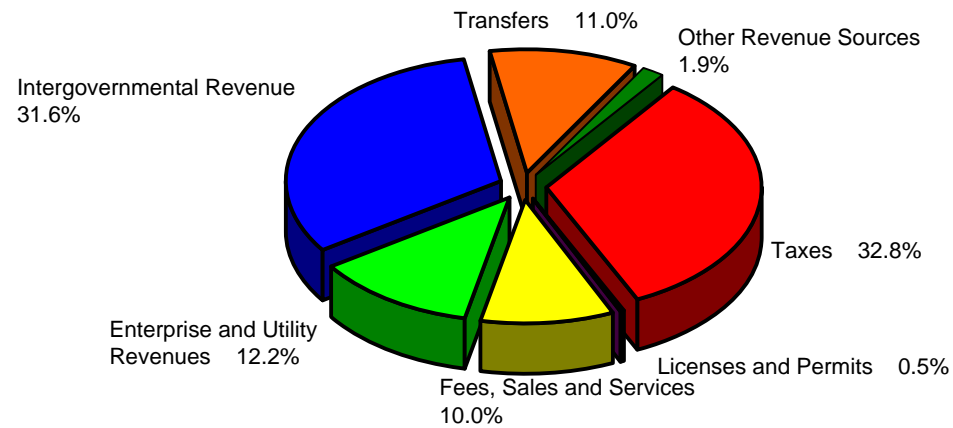
General Fund Financing (Revenue By Source)			
	2008 Actual	2009 Adopted Budget	2010 Adopted Budget
Source			
Use of or (Contribution to) Fund Balance	2,977,471	0	0
Transfers	19,661,742	22,000,182	21,489,991
Taxes	57,215,506	58,578,136	63,982,100
Licenses and Permits	697,259	896,013	1,035,000
Intergovernmental Revenue	57,688,930	69,301,209	61,885,668
Fees, Sales and Services	17,995,683	19,577,504	19,624,794
Enterprise and Utility Revenues	22,137,022	24,165,140	23,895,218
Other Revenue Sources	<u>11,018,377</u>	<u>3,137,243</u>	<u>3,669,862</u>
Total	189,391,990	197,655,427	195,582,633

General Fund Budget

2010 Adopted Spending By Major Object



2010 Adopted Revenue By Source





Special Funds

Special Fund Budgets

Special Fund Spending (By Department)			
Department	2008 Actual	2009 Adopted Budget	2010 Adopted Budget
Attorney	1,129,819	1,193,682	1,557,961
Council	63,375	82,306	158,444
Financial Services Office (a)	57,137,147	18,888,850	22,170,837
Fire and Safety Services	5,765,812	4,841,779	6,616,673
StP-RC Health	3,664,531	4,115,828	3,777,352
HREEO (b)	2,493,219	3,498,777	3,573,579
Human Resources	2,403,788	2,437,000	3,379,141
Human Rights	13,960	0	0
Mayor's Office	1,766,425	2,569,763	586,890
Parks and Recreation	24,709,185	25,422,557	28,314,144
Planning and Economic Development	18,841,869	19,720,043	18,467,902
Police	18,659,336	23,127,576	25,790,591
Public Works	121,424,673	133,497,934	142,196,012
Safety and Inspection	15,259,249	12,944,015	13,096,505
Office of Technology	<u>2,854,783</u>	<u>3,744,473</u>	<u>4,379,199</u>
Total	276,187,171	256,084,583	274,065,230

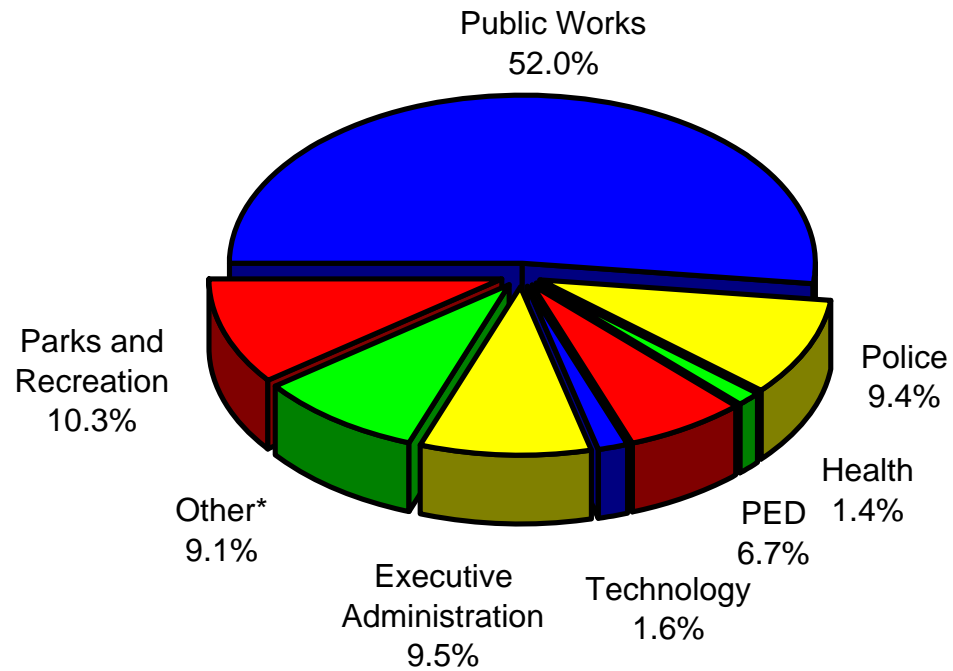
Special fund budgets are designed to track revenues and expenditures for specific designated purposes. With some exceptions, special fund budgets are not supported by property taxes. Rather, special fund spending is supported by user fees, assessments, and grants, which are generally restricted in some way. The restrictions require accounting in separate funds, which include operating funds, project funds, debt service funds, and trust funds.

a) The 2008 budget for the Office of Financial Services includes nearly \$40 million in one-time spending for the Republican National Convention, funded by a Federal security grant.

(b) In 2009, the Contract Analysis and RiverPrint components of the Office of Financial Services, the Equal Employment program in the Planning and Economic Development department, and the Human Rights department were merged to create the Human Rights and Equal Economic Opportunity (HREEO) department.

Special Fund Budgets

2010 Adopted Budget



* Other includes City Attorney, City Council, Safety and Inspection, and Fire, and HREEO.

Special Fund Budgets

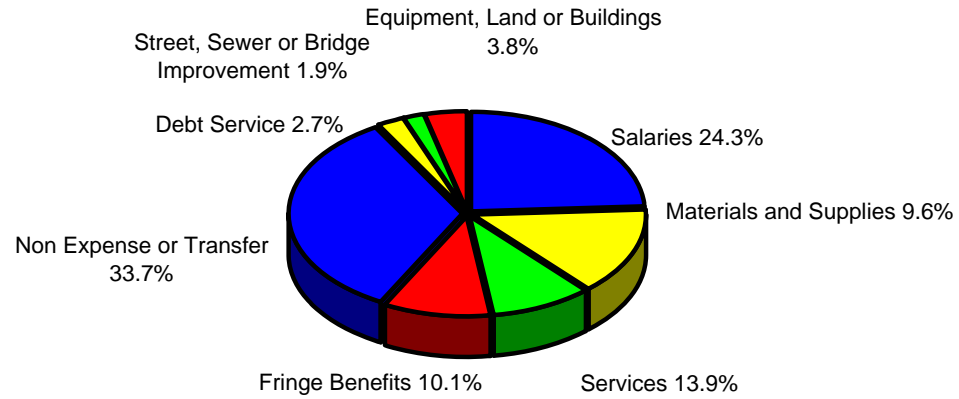
Special Fund Spending (By Major Object)			
Object	2008 Actual	2009 Adopted Budget	2010 Adopted Budget
Salaries	62,161,185	61,770,686	66,532,381
Services	43,451,679	34,930,200	38,096,378
Materials and Supplies	30,555,903	23,895,077	26,387,604
Fringe Benefits	25,192,337	23,326,486	27,630,656
Transfers and Miscellaneous	97,119,097	91,597,128	92,461,889
Debt Service	8,846,381	6,412,945	7,413,619
Street, Sewer or Bridge Improvement	3,339,633	4,793,864	5,194,613
Capital Outlay	<u>5,520,956</u>	<u>9,358,197</u>	<u>10,348,090</u>
Total	276,187,171	256,084,583	274,065,230

Special Fund Financing (Revenue By Source)			
Source	2008 Actual	2009 Adopted Budget	2010 Adopted Budget
Use of Fund Balance	0	6,232,900	12,229,145
Transfers	18,761,214	16,668,289	17,916,430
Hotel and Motel Taxes	1,972,179	1,807,000	1,724,563
License and Permits	9,950,961	10,643,731	10,401,274
Intergovernmental Revenue	68,116,010	31,463,947	38,893,891
Fees, Sales and Services	110,528,366	119,993,849	124,657,207
Enterprise and Franchise Revenue	9,468,904	12,016,462	11,564,253
Assessments and Other Revenue Sources	<u>41,830,874</u>	<u>57,258,405</u>	<u>56,678,467</u>
Total	260,628,508	256,084,583	274,065,230

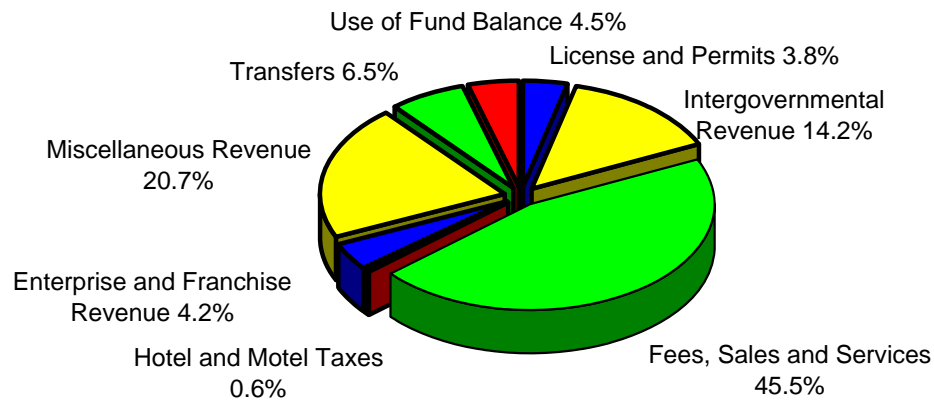
Special fund budgets are designed to track revenues and expenditures for specific designated purposes. With some exceptions, special fund budgets are not supported by property taxes. Rather, special fund spending is supported by user fees, assessments, and grants, which are generally restricted in some way. The restrictions require accounting in separate funds, which include operating funds, project funds, debt service funds, and trust funds.

Special Fund Budgets

2010 Spending By Major Object



2010 Revenue By Source





Debt Service

General Obligation Debt Service Funds Budget

Debt Service Spending (By Major Object)			
Object	2008 Actual	2009 Adopted Budget	2010 Adopted Budget
Salaries	148,177	225,187	250,477
Services	33,799	88,418	91,069
Fringe Benefits	51,938	71,076	83,456
Other	1,934,786	297,641	527,175
Debt Service	36,693,127	58,594,825	59,365,868
Equipment, Land, and Buildings	<u>0</u>	<u>0</u>	<u>0</u>
Total	38,861,827	59,277,147	60,318,045

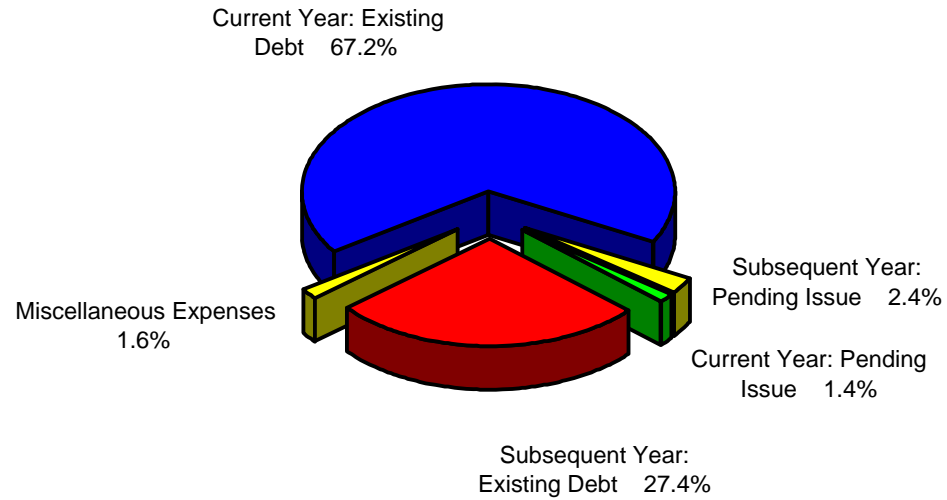
Debt Service Financing (Revenue By Source)			
Source	2008 Actual	2009 Adopted Budget	2010 Adopted Budget
Use of (Contribution to) Fund Balance	1,965,167	21,566,241	18,552,512
Transfers	16,771,235	13,833,000	19,487,242
Taxes	7,770,829	10,378,222	9,290,873
Licenses and Permits	0	0	0
Intergovernmental Revenue	299,257	374,054	379,164
Fees, Sales and Services	0	0	0
Enterprise and Utility Revenue	0	80,000	0
Other Revenue Sources	<u>12,055,339</u>	<u>13,045,630</u>	<u>12,608,254</u>
Total	38,861,827	59,277,147	60,318,045

The city's general debt service budget provides for the principal and interest payments on its general obligation bond issues. The budget consists of two sets of appropriations: 1) an amount needed to meet the budget year debt service obligations, and 2) an amount needed to meet the obligations of the first half of the following year. Therefore, the amount appropriated for general debt service exceeds the amount actually spent in the budget year. This additional amount remains in fund balance to use as a financing source for the subsequent year's debt service payments. While complicated, this budget structure solves a cash flow problem for the city. The city receives state aids and property taxes mid-year and at the end of the year. If the city did not budget for subsequent year debt service payments, it would lack the cash to make the debt service payments due before the city receives its major cash infusions each year.

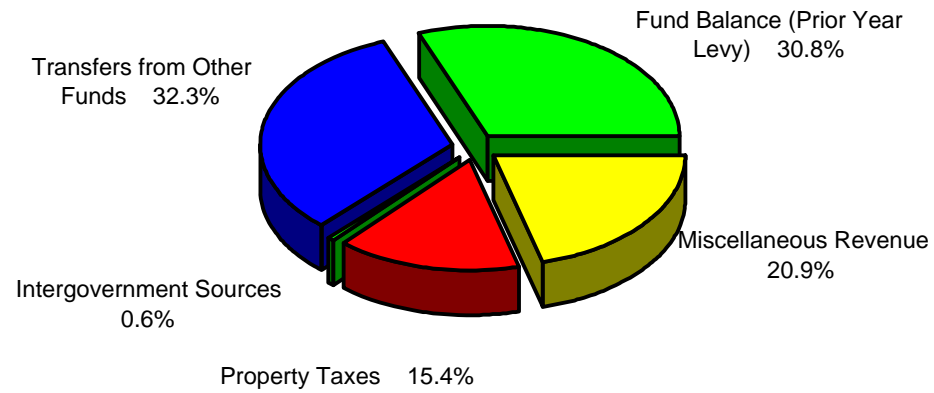
The total 2010 debt service budget is \$60,318,045. \$42,409,395 is for debt service obligations in 2010 (the budget year), and \$17,908,650 is debt service obligations in the first half of 2011 (the subsequent year).

Debt Service Funds

2010 Spending by Major Category



2010 Financing by Major Source



General Obligation Debt

Allocation of Revenue to Type of Debt							
as of December 31, 2008							
	Property Tax Levy	Water and Sewer Charges	Assessments	Tax Increments	Parking Revenue	Self Supporting Total	Total
Capital Improvements	72,120,000					-	72,120,000
Library Bonds	11,680,000					-	11,680,000
Street Improvements	33,657,110		24,612,890			24,612,890	58,270,000
Public Safety Bonds	25,360,000						25,360,000
DSI GO Note	1,500,000						1,500,000
Tax Increment:							
Riverfront Development				3,660,000		3,660,000	3,660,000
Midway Marketplace				3,675,000		3,675,000	3,675,000
Block 39 Project				8,735,000	21,255,000	29,990,000	29,990,000
Koch Mobil				3,895,000		3,895,000	3,895,000
Water Pollution Abatement						-	-
Sewer Bonds		2,840,000				2,840,000	2,840,000
Sewer Loan (PFA *)		12,811,457				12,811,457	12,811,457
Water Loan (PFA*)		2,044,597				2,044,597	2,044,597
TOTAL	144,317,110	17,696,054	24,612,890	19,965,000	21,255,000	83,528,944	227,846,054
Percent of Total	63.3%	7.8%	10.8%	8.8%	9.3%	36.7%	100.0%

* PFA is the Public Facilities Authority.

General Obligation Debt Service

To prepare financing plans and pay the annual principal and interest on the City's general obligation debt.

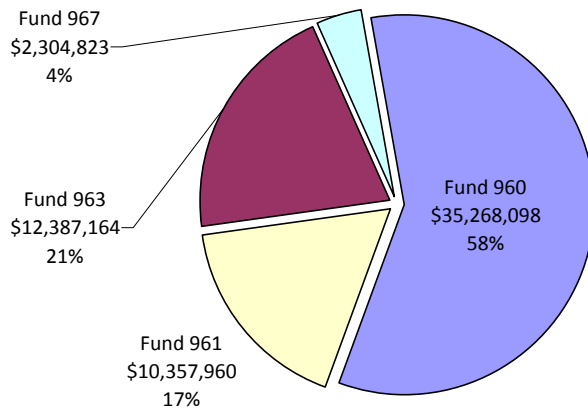
2010 Adopted Budget Debt Service

Department Description:

The Debt Section of Treasury Division of the Office of Financial Services sells City debt instruments at the lowest possible cost, manages existing City's debt, researches and implements alternative financing scenarios to ensure savings and manages all facets of the bond sale process. Staff also periodically reviews financing alternatives for major capital projects and works with other City staff to make sure elected officials are aware of all options for financing various projects, including the costs and benefits associated with each.

Department Facts

Debt Composition



Department Goals

- Develop and implement financing alternatives for the City
- Sell City debt instruments at the lowest borrowing cost
- Ensure accurate and timely post-sale debt portfolio management
- Identify and utilize new public finance tools created by the American Recovery and Reinvestment Act

Recent Accomplishments

- Maintained the City's AAA (Standard & Poor's) and Aa2 (Moody's) bond ratings.
- Successfully sold 2009 General Obligation Capital Improvement, Street Improvement, Special Assessment, Public Safety and Sewer Revenue bonds.
- Refinanced taxable Sales Tax Revenue bonds and RiverCentre Parking Ramp Improvement bonds.
- Among the first in the state to take advantage of the municipal bond provisions of the American Recovery and Reinvestment Tax Act of 2009 - resulting savings of approximately one million dollars over the life of the 2009 Public Safety bonds.
- Worked with the state legislature to extend STAR financing for debt service and received authorization to issue CIB bonds for up to 30 years (previous authority limited the City to 10 years).
- Timely and accurately paid existing debt and complied with arbitrage regulations and disclosure requirements.

- Total Debt Budget: \$60,318,045
- Total FTEs: 3.1
- AAA bond rating from Standard & Poor's
- Aa2 bond rating from Moody's
- 80% of general obligation debt is retired in 10 years; nearly 100% in 20 years.
- "Strong" financial management rating from Standard & Poor's.

Debt Service

Department/Office Director: **TODD P HURLEY**

		2007	2008	2009	2010	2010	Change from	
		2nd Prior	Last Year	Adopted	Mayor's	Council	Mayor's	2009
		Exp. & Enc.	Exp. & Enc.		Proposed	Adopted	Proposed	Adopted
Spending By Unit								
960	GENERAL DEBT SERVICE FUND	21,961,447	21,282,574	37,291,304	34,871,539	35,268,098	396,559	-2,023,206
961	CITY REV BONDS, LONG TERM DEBT	10,398,694	12,283,019	9,366,237	10,357,960	10,357,960		991,723
963	G.O. SPEC ASSM DEBT SERV FUND	5,208,219	5,876,189	11,028,908	12,387,164	12,387,164		1,358,256
967	CITY REVENUE NOTES DEBT SERVICE	1,016,339	933,535	1,590,698	2,304,823	2,304,823		714,125
Total Spending by Uni		38,584,699	40,375,318	59,277,147	59,921,486	60,318,045	396,559	1,040,898
Spending By Major Object								
	SALARIES	146,445	148,177	225,187	250,477	250,477		25,290
	SERVICES	58,978	33,799	88,418	91,069	91,069		2,651
	MATERIALS AND SUPPLIES	11,470	18,989	17,641	18,170	18,170		529
	EMPLOYER FRINGE BENEFITS	46,796	51,938	71,076	83,456	83,456		12,380
	MISC TRANSFER CONTINGENCY ETC	1,192,795	1,906,770	280,000	332,025	509,005	176,980	229,005
	DEBT	35,591,554	36,702,156	58,594,825	59,146,289	59,365,868	219,579	771,043
	STREET SEWER BRIDGE ETC IMPROVEMENT	1,536,661	1,513,489					
	EQUIPMENT LAND AND BUILDINGS							
Total Spending by Object		38,584,699	40,375,318	59,277,147	59,921,486	60,318,045	396,559	1,040,898
Percent Change from Previous Year			4.6%	46.8%	1.1%	0.7%	0.7%	1.8%
Financing By Major Object								
GENERAL FUND								
SPECIAL FUND								
	TAXES	8,799,304	7,770,830	10,378,222	9,290,873	9,290,873		-1,087,349
	LICENSES AND PERMITS							
	INTERGOVERNMENTAL REVENUE	385,983	299,257	374,054	379,164	379,164		5,110
	FEES, SALES AND SERVICES	15,371	72,234	80,000	80,000	80,000		
	ENTERPRISE AND UTILITY REVENUES							
	MISCELLANEOUS REVENUE	12,311,630	11,836,865	13,045,630	12,741,996	12,528,254	-213,742	-517,376
	TRANSFERS	15,649,433	18,404,502	13,833,000	19,008,095	19,487,242	479,147	5,654,242
	FUND BALANCES			21,566,241	18,421,358	18,552,512	131,154	-3,013,729
Total Financing by Object		37,161,721	38,383,688	59,277,147	59,921,486	60,318,045	396,559	1,040,898
Percent Change from Previous Year			3.3%	54.4%	1.1%	0.7%	0.7%	1.8%



Property Taxes

Property Taxes

Property tax revenues account for 33% of general fund revenue. In any given year several factors affect how much an individual property owner pays in city property taxes, including the following:

- City spending and financing needs
- Size of the tax base.
- Composition of the tax base.

City Spending and Financing Needs

Property tax is the primary revenue source that the Mayor and City Council control. The state establishes guidelines by which property taxes are administered, including how the tax burden is spread among different types of properties, but local elected officials have discretion over how much total property tax revenue to collect. As a result, city spending pressures and the availability of other funding, like state aid and local fees, often dictate the size of the property tax levy in any given year.

Minnesota Property Tax Class Rates <i>Payable in 2010</i>	
Property Type	Class Rate
Residential Homestead	
Up to \$500,000	1.00%
Over \$500,000	1.25%
Residential Non-Homestead	
Single Unit	
Up to \$500,000	1.00%
Over \$500,000	1.25%
2-3 Unit	1.25%
Apartments (4 or more units)	1.25%
Commercial/Industrial	
Up to \$150,000	1.50%
Over \$150,000	2.00%

Property Tax Base

The size of the property tax base is a function of taxable market value and the composition of the tax base. Yearly changes in market values are attributable to many factors, the most important of which is the demand for both residential and commercial property. As property values change, the size of the tax base also changes proportionately. A larger base allows for a broader distribution of the tax burden, which results in a lower tax rate.

Tax Base and Class Rates

The composition of the tax base determines the relative distribution of the tax levy among taxpayers. The State of Minnesota sets a class rate system which allocates different shares of property tax burden based on the use of a property (*see chart*). Apartments, residential homes, and commercial/industrial properties all have a different class rate. A higher class rate will result in a relatively higher share of tax capacity. Based on the class rate structure, one dollar of commercial/industrial property has a greater relative tax capacity than one dollar of residential property.

St. Paul Taxable Market Value	
Payable in 2008	\$23,100,364,900
Payable in 2009	\$22,776,055,600
Payable in 2010 (proj.)	\$21,551,886,800

St. Paul Net Tax Capacity (mkt. value x class rate)	
Payable in 2008	\$281,029,173
Payable in 2009	\$279,536,007
Payable in 2010 (proj.)	\$266,460,757

Property Taxes

2010 Adopted Budget and Levy

The 2010 adopted City levy is \$94.6 million. Of the adopted levy, \$92.5 million will fund city activities. \$65.8 million will go to the City's general fund, \$9.8 million for debt service, and \$16.9 million will fund the St. Paul Public Library Agency. The City also levies taxes on behalf of the St. Paul Port Authority, whose 2010 levy is \$2.1 million. The City's tax rate is projected to increase in 2010. (see graph below).

Tax Dollars and the Services They Buy

Taxpayers often wonder what happens to the property taxes they pay. Here is an example for a typical home in Saint Paul in 2010:

The property tax bill is a combined statement covering the City of Saint Paul, School District 625, Ramsey County, and other "special taxing districts" such as the Metropolitan Council and local watershed districts. In 2010, a home with a taxable value of \$168,100 had a total property tax bill of \$2,025.

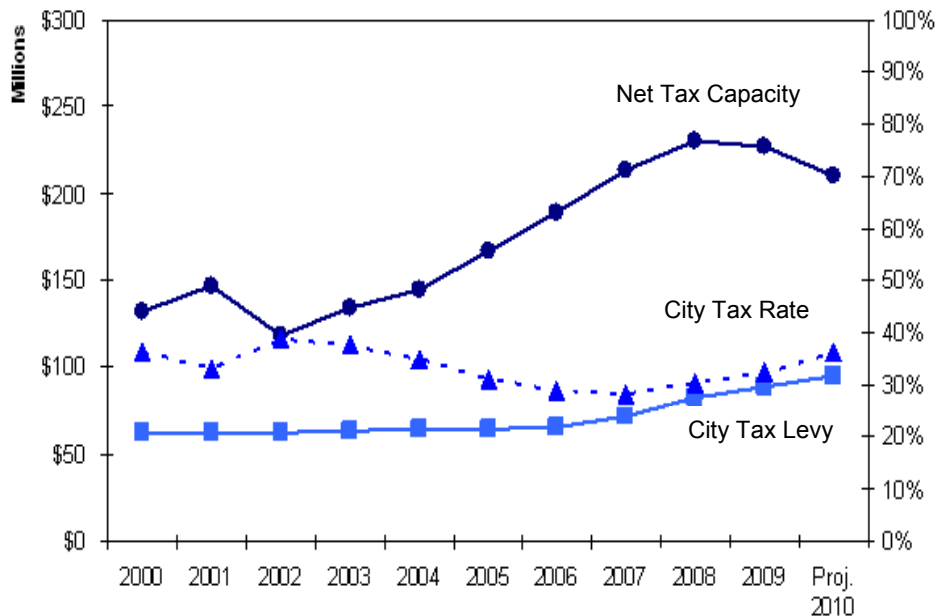
Of the total property tax bill, the single largest share goes to the county and then to the school district. The City receives about 27% of the total tax payment – \$543 in this example.

For this particular home, the property tax payment of \$543 to the City of St. Paul would break down to the following amounts:

- \$166 per year for police services
- \$118 per year for fire and emergency medical services
- \$57 per year to operate and maintain the park and recreation system
- \$36 per year to operate and buy materials for the Saint Paul Public Libraries
- \$60 per year for capital debt service—the cost of building new libraries, recreation centers and playgrounds, and street construction

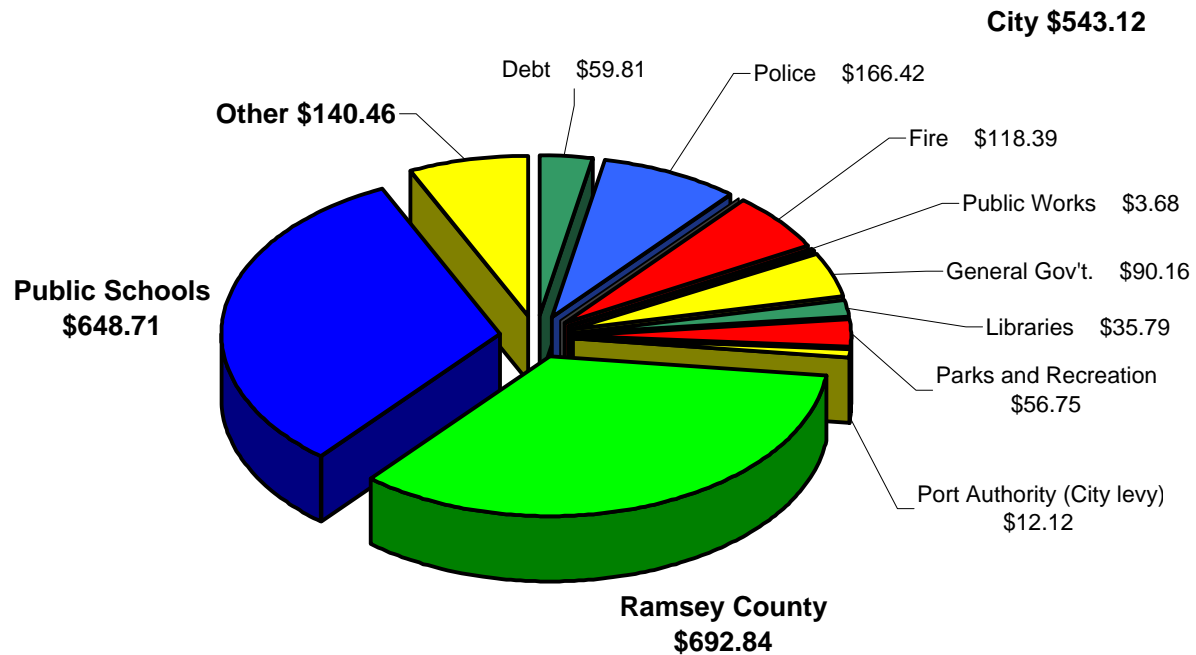
Property taxes cover only a small part of the total cost of services. In total, property taxes supply only about 12% of the City's total revenue and cover about 33% of the general fund budget. In comparison, the City's total adopted 2010 property tax levy for all purposes—approximately \$94.6 million—is less than the \$100.5 million adopted total operating budget of the Police Department.

City of St. Paul Property Tax Levy, Tax Rates and Net Tax Capacity, 2000-2010



Estimated 2010 Saint Paul Property Taxes

2010 Proposed Tax Rates Applied to a Typical Home Valued at \$168,100



City of Saint Paul	26.7%
Ramsey County	34.3%
Saint Paul Schools	32.1%
Other	6.9%
	100.0%

Major General Fund Revenues

Local Government Aid (LGA)

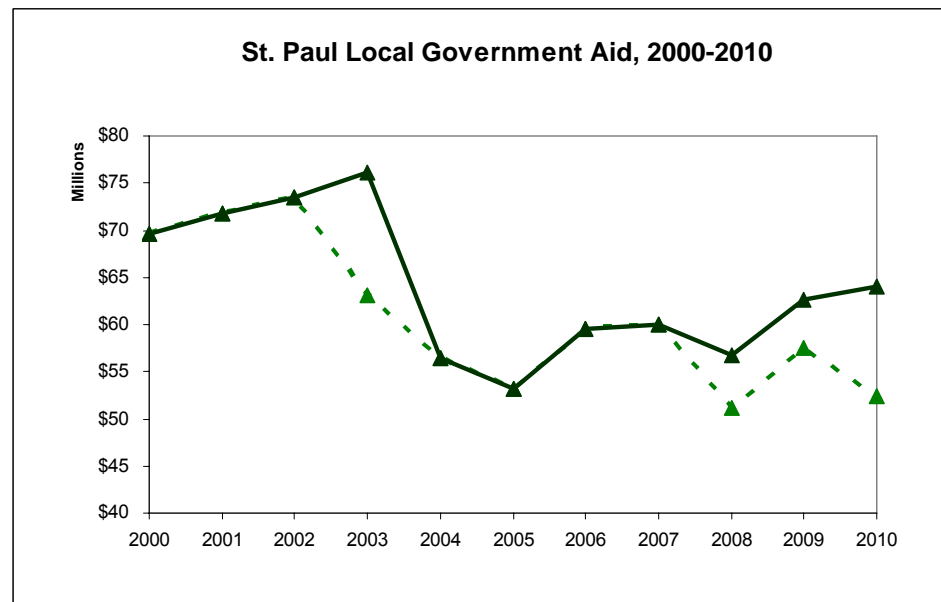
Local Government Aid was initiated in 1971 as part of the “Minnesota Miracle” and was intended to provide property tax relief to Minnesota cities. The state provides Local Government Aid to cities throughout Minnesota based on a “need/capacity” formula that compares each city’s tax base to an estimated level of spending needs based on local conditions. Cities which will not have enough local revenue capacity to meet their spending needs under this formula receive Local Government Aid.

For many years, LGA was adjusted each year based on inflationary growth. In 2003, the Governor and Legislature approved changes to the funding formula and levels that greatly reduced St. Paul’s LGA. Additionally, the Legislature enacted a mid-year LGA adjustment in 2003 to address the state budget shortfall that year. This adjustment reduced St. Paul’s previously certified LGA funding by \$13 million.

During the 2008 legislative session, the legislature raised the overall LGA appropriation for the first time since 2006, which increased Saint Paul’s share by \$5.8 million. However, LGA was unallotted by the state at the end of 2008 as part of measures taken to fix the state’s budget deficit. Further unallotments were made to LGA in 2009 and 2010 to resolve the state’s budget shortfall. This chart reflects both St. Paul’s certified and actual LGA payments from 2000-2010.

St. Paul Local Government Aid 2000-2010		
	LGA Funding	Change
2000	\$69,653,919	3.4%
2001	\$71,739,170	3.0%
2002	\$73,554,056	2.5%
2003	\$76,129,865	3.5%
2003*	\$63,082,166	-14.2%
2004	\$56,488,168	-10.5%
2005	\$53,151,835	-5.9%
2006	\$59,544,561	12.0%
2007	\$59,961,201	0.7%
2008	\$56,781,644	-5.3%
2008*	\$51,092,991	-10.0%
2009	\$62,600,018	22.5%
2009*	\$57,569,445	-8.0%
2010	\$64,079,116	11.3%
2010*	\$52,471,674	-18.1%

*Adjusted LGA revenues



Franchise Fees

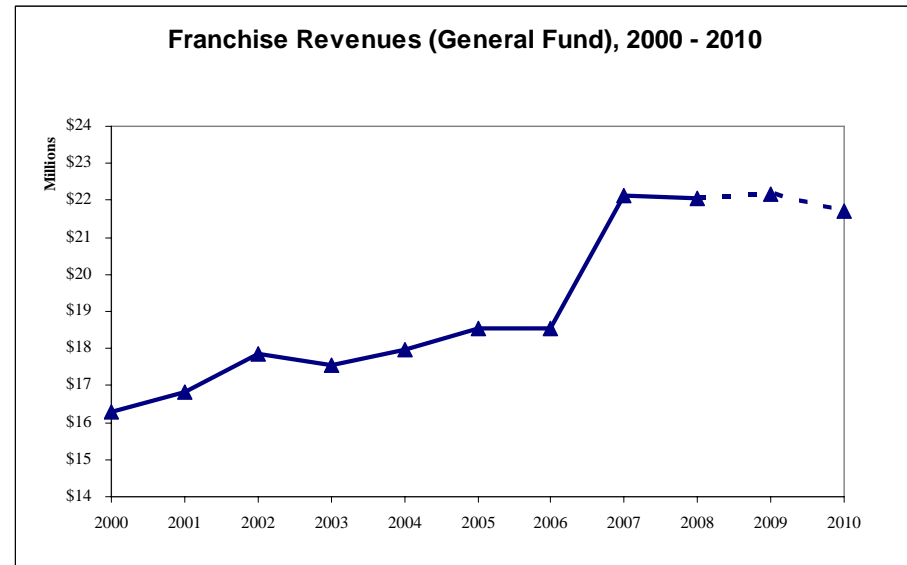
Utilities pay the City of St. Paul a fee for use of City streets and right-of-ways in delivering services to the citizens and businesses of St. Paul. This fee represents usage charges for City-owned assets that utilities may use or disrupt in the process of constructing, installing, and maintaining their distribution and delivery systems.

Under state law, utilities may pass on their fees to utility customers on monthly bills. For each utility, the franchise fee is based on a negotiated formula adopted by City Council ordinance. Most of this revenue goes to the General Fund, but some franchise revenue supports debt service or specific City programs.

St. Paul Franchise Agreements for 2010:

- ❖ Xcel Energy supplies natural gas and electrical service to St. Paul homes and businesses.
- ❖ Norencor, now owned by NRG Thermal, supplies steam power to the Rock-Tenn facility on Vandalia St.
- ❖ District Cooling, part of District Energy, supplies cooled water for air conditioning in most of downtown St. Paul.
- ❖ District Energy* provides heat to much of downtown St. Paul and electricity to Xcel Energy.
- ❖ Energy Park is the heating and cooling utility serving customers in the Energy Park development.
- ❖ Empire Builder is the heating and cooling utility serving the Empire Builder development north of downtown St. Paul.

	Budget	Actual	
2000	\$16,426,045	\$16,303,980	99.3%
2001	\$16,426,045	\$16,842,475	102.5%
2002	\$17,516,184	\$17,839,903	101.8%
2003	\$17,516,184	\$17,557,960	100.2%
2004	\$17,730,603	\$17,983,410	101.4%
2005	\$17,840,511	\$18,559,769	104.0%
2006	\$18,179,867	\$18,553,748	102.1%
2007	\$21,377,323	\$22,127,646	103.5%
2008	\$22,251,500	\$22,056,079	99.1%
Adopted 2009	\$22,158,299	N/A	
Adopted 2010	\$21,728,237	N/A	

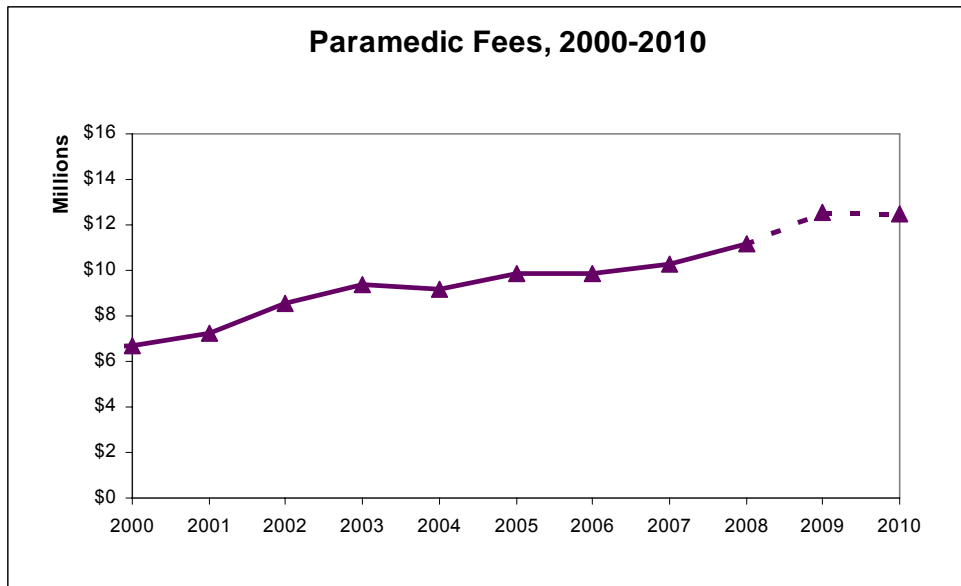


Paramedic Fees

The St. Paul Fire Department's paramedics and emergency medical technicians respond to nearly 27,000 emergency calls each year. Most of their calls require ambulance trips to hospitals from fires, accidents or other incidents. For these transportation and life support services, the Fire Department charges a series of fees. Most of these fees are paid through insurance, and are based on the prices of private providers and other municipalities. Medicare and Medicaid reimburse for paramedic services at a fixed rate below that of most providers, which can reduce the collected fee per run.

St. Paul is one of the few paramedic services not charging additional fees for high-level Advanced Life Support (ALS-2) services, including assisted breathing and other crucial life support functions. St. Paul also has one of the Metro area's lowest treatment fees for individuals who are treated and released at the scene of an incident.

Paramedic fees support the General Fund, which also supports the majority of spending on Fire and Safety Services.



	Budget	Actual	
2000	\$6,400,000	\$6,700,541	104.7%
2001	\$6,540,000	\$7,274,858	111.2%
2002	\$7,339,000	\$8,530,288	116.2%
2003	\$9,563,455	\$9,402,844	98.3%
2004	\$9,926,767	\$9,200,000	92.7%
2005	\$10,655,407	\$9,856,956	92.5%
2006	\$10,200,000	\$9,876,413	96.8%
2007	\$11,835,896	\$10,279,110	86.8%
Actual 2008	\$10,641,856	\$11,199,523	105.2%
Adopted 2009	\$12,530,936	N/A	
Adopted 2010	\$12,498,551	N/A	

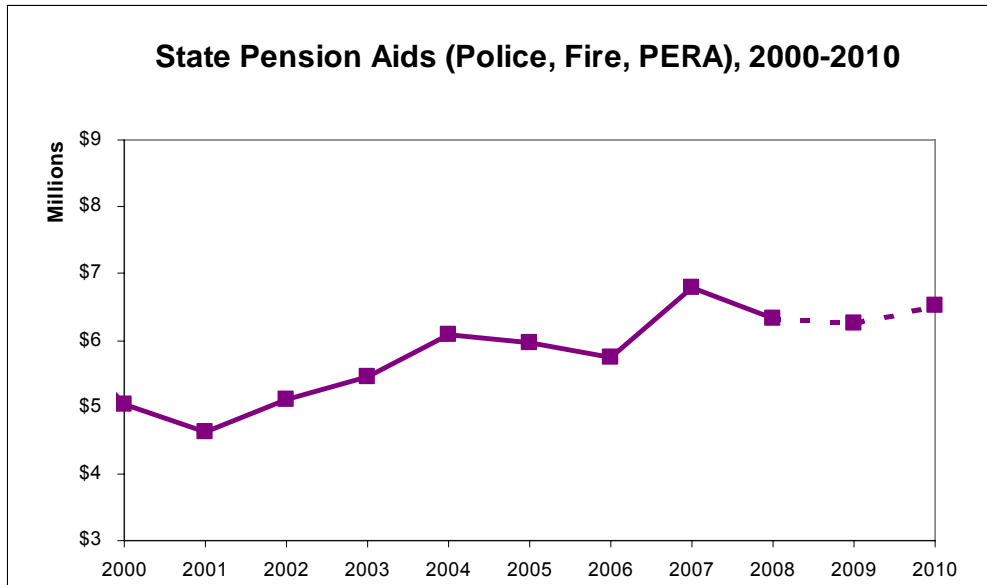
State Pension Aids

The state distributes aid to Police and Fire retirement programs in counties and municipalities based on fire and auto insurance premiums collected in the state. Taxes paid by insurers on those premiums are used to supplement police and fire pension contributions. St. Paul receives aid for Police and Fire pensions based on a number of factors:

- the number of full-time firefighters and sworn police officers St. Paul employs
- the uncovered liabilities (if any) of the police and fire pension funds
- the premiums collected by insurance companies in Minnesota

Only fire and auto insurance premiums are used to calculate pension aid.

State aid is also given to support PERA, the pension fund that includes non-public safety City employees. The vast majority (91%) of state pension aid goes to support Police and Fire pensions. In 2010, pension aids are budgeted to increase slightly to \$6.5 million.

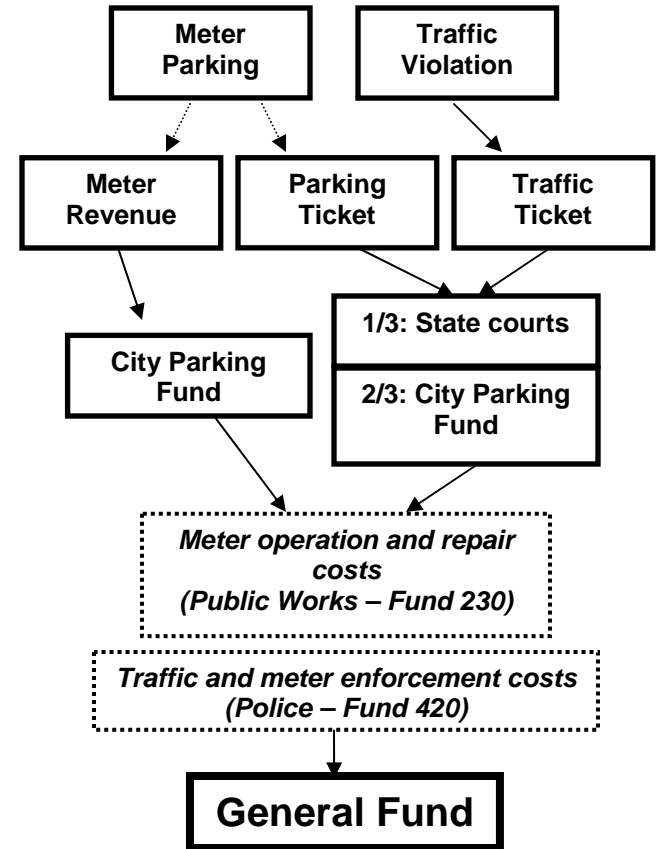


	Budget	Actual	
2000	\$4,717,512	\$5,044,659	106.9%
2001	\$4,945,633	\$4,618,796	93.4%
2002	\$5,170,633	\$5,111,382	98.9%
2003	\$5,020,472	\$5,447,696	108.5%
2004	\$5,017,512	\$6,086,374	121.3%
2005	\$5,303,198	\$5,957,264	112.3%
2006	\$6,186,094	\$5,753,112	93.0%
2007	\$5,957,264	\$6,780,409	113.8%
2008	\$6,736,230	\$6,335,966	94.1%
Adopted 2009	\$6,250,691	N/A	
Adopted 2010	\$6,512,576	N/A	

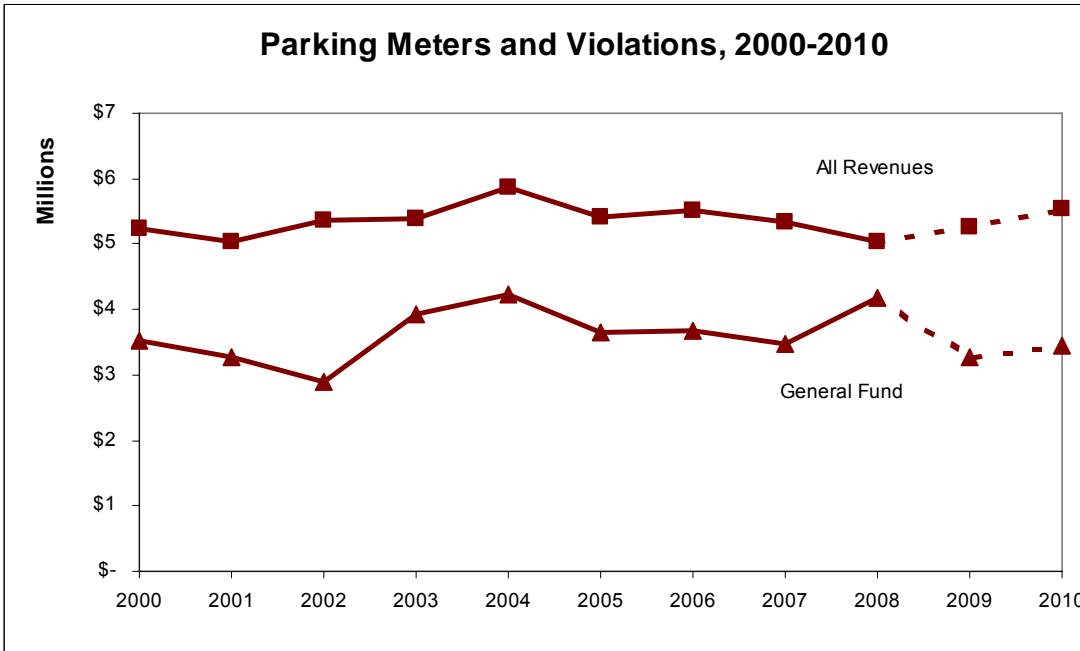
Parking Meters and Fines

The City operates over 1,000 parking meters in areas around St. Paul, and St. Paul Police enforce both parking rules and the state’s traffic laws on St. Paul streets and highways. Revenues from meters and parking and traffic violations are budgeted at \$5.5 million for 2010, and the General Fund is budgeted to receive nearly \$3.5 million of that amount. Meter payments are collected by a contracted vendor on behalf of the City, and fines are collected through the state court system. The courts retain 1/3 of the revenue to cover costs, and the remainder is transferred to the City.

City revenues are collected by the Department of Public Works in the City Parking Fund (#230), and a portion is retained to cover costs of meter collection and maintenance. Costs of enforcement are transferred to the Police Department’s Parking Enforcement Fund (#420). The remainder, with certain exceptions, is transferred to the General Fund. The flow chart at right illustrates the movement of revenues from collection to the General Fund.



Parking Meters and Violations, 2000-2010



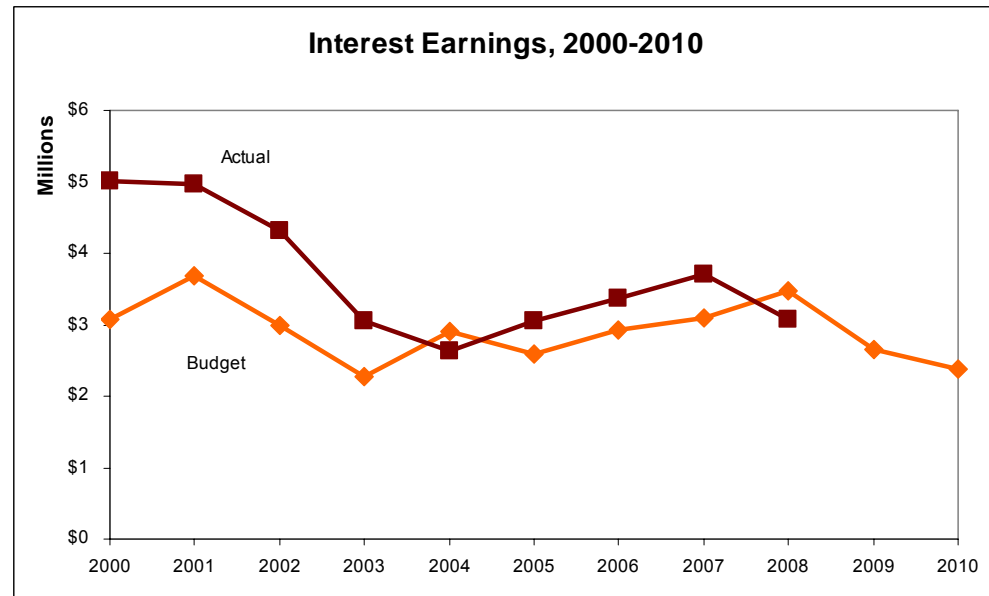
	Budget	Actual	
2000	\$ 3,179,076	\$ 3,530,274	111.0%
2001	\$ 3,869,950	\$ 3,282,280	84.8%
2002	\$ 3,868,494	\$ 2,900,191	75.0%
2003	\$ 3,928,286	\$ 3,934,738	100.2%
2004	\$ 3,884,407	\$ 4,234,327	109.0%
2005	\$ 3,901,394	\$ 3,644,042	93.4%
2006	\$ 4,318,351	\$ 3,678,231	85.2%
2007	\$ 4,350,059	\$ 3,484,043	80.1%
Budget 2008	\$ 3,683,907	\$ 4,170,320	113.2%
Budget 2009	\$ 3,278,907	N/A	
Adopted 2010	\$ 3,449,822	N/A	

Interest Earnings

The City's investment pool earns annual returns based on two key factors: the investment balance of the pool (total amount invested), and the performance of the market. Interest earnings in certain Special Funds have also been awarded to the General Fund in past years.

The City's Investment Policy sets guidelines and restrictions on investments based on the duration of those investments and their relative risk. Investment objectives are **safety, liquidity, return, and loss avoidance**. The investment pool is currently invested in compliance with the City's Investment Policy and State statutes. State law restricts the types of securities in which municipal governments may invest.

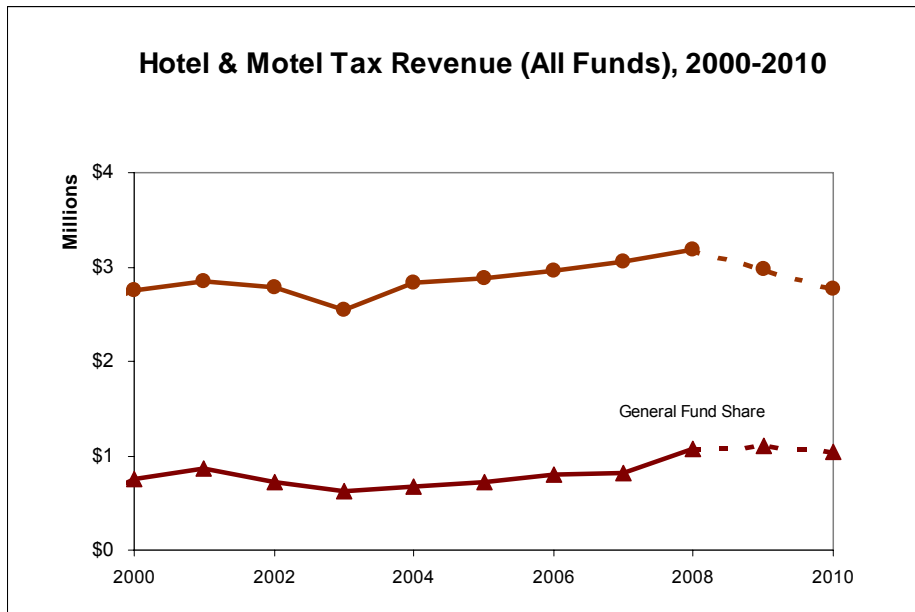
	Budget	Actual	
2000	\$3,075,000	\$5,007,569	162.8%
2001	\$3,675,000	\$4,965,250	135.1%
2002	\$2,991,274	\$4,319,715	144.4%
2003	\$2,275,000	\$3,047,557	134.0%
2004	\$2,901,500	\$2,632,212	90.7%
2005	\$2,587,865	\$3,046,535	117.7%
2006	\$2,923,500	\$3,366,431	115.2%
2007	\$3,100,000	\$3,700,995	119.4%
2008	\$3,477,000	\$3,083,717	88.7%
Adopted 2009	\$2,646,534	N/A	
Adopted 2010	\$2,371,534	N/A	



Hotel & Motel Tax

The City charges a 6% tax on all room charges in St. Paul, in addition to the state sales tax. For hotels and motels under 50 rooms, the tax is 3%. The tax rate is set by state law.

The receipts from the hotel and motel tax are divided among the City’s General and Debt Service Funds as well as the RiverCentre Convention and Visitors Bureau and other City promotional efforts. Most of the revenue from the Hotel & Motel Tax is spent on efforts to promote the City as a destination for conventions and tourism, and to pay debt on visitor destinations like the RiverCentre. Of the 6% tax, roughly 1.65% goes to the General Fund to support City operations.



	Budget	Actual	
2000	\$573,822	\$750,797	130.8%
2001	\$786,296	\$863,568	109.8%
2002	\$839,198	\$725,949	86.5%
2003	\$668,700	\$629,440	94.1%
2004	\$609,080	\$673,208	110.5%
2005	\$734,900	\$726,526	98.9%
2006	\$762,760	\$794,072	104.1%
2007	\$850,700	\$815,041	95.8%
2008	\$1,102,760	\$1,065,380	96.6%
Adopted 2009	\$1,100,000	N/A	
Adopted 2010	\$1,043,400	N/A	

Department Summaries



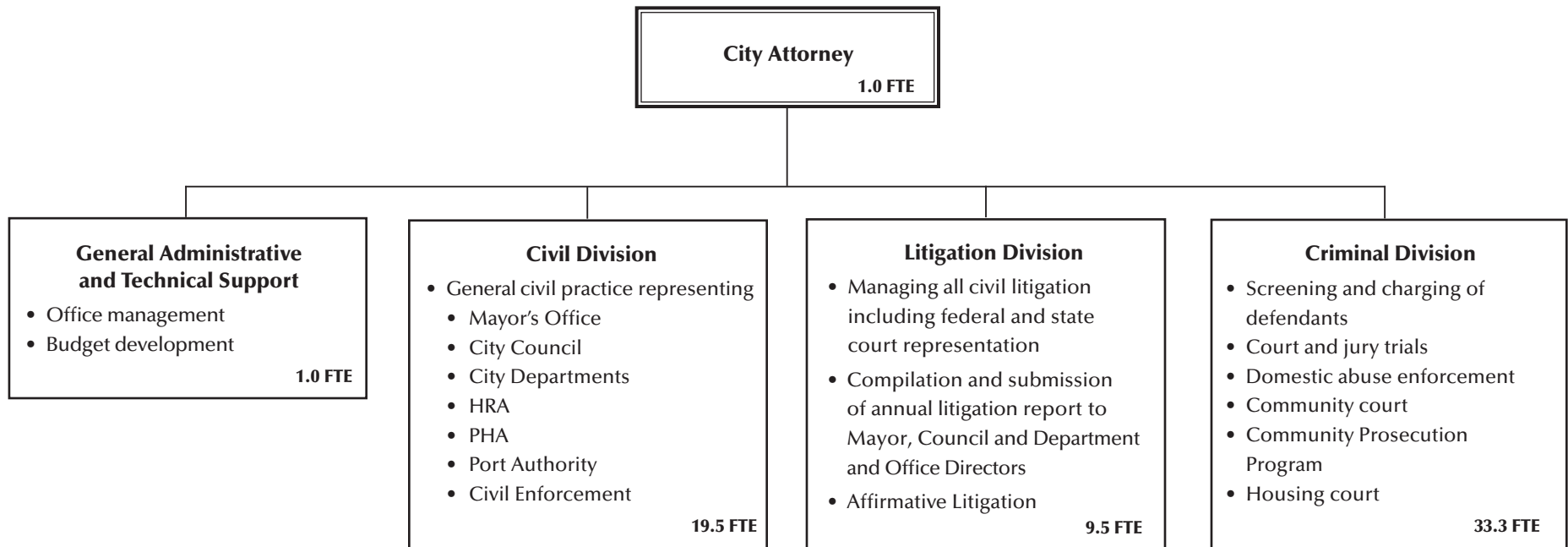
City Attorney's Office

The mission of the Saint Paul City Attorney's Office is to fulfill its duty to represent the city in its legal affairs with integrity, professionalism and collegiality.

Integrity means that we are loyal to the interests of the city and the laws under which it functions.

Professionalism means that we are thorough and creative in representing the interests of the city, respectful of the public process in which we function and courteous to all those with whom we interact.

Collegiality means working together, and with the elected and appointed officials of the city, to continuously seek improvements to the quality of legal services and the efficiency with which they are provided.



(Total 64.3 FTE)

1/08/10

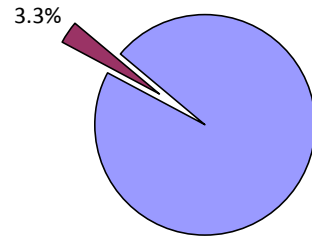
**2010 Adopted Budget
City Attorney's Office**

Department Description:

The Office of the City Attorney strives to deliver outstanding legal services to the city by:

- Providing sound legal advice and superior legal representation to city officials to help them achieve their goals.
- Defending the city in civil litigation matters and aggressively prosecuting civil claims involving the collection of taxpayer monies, public nuisance abatement, civil gang injunctions and other initiatives that preserve the city’s livability and public safety.
- Providing public safety and maintaining the city’s livability by effectively prosecuting adult misdemeanor and gross misdemeanor crimes in Saint Paul.

CAO's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$6,396,084
- Total Special Fund Budget: \$1,557,961
- Total FTEs: 64.3
- Legal settlements & judgments in 2007 (\$47K) and 2008 (\$271K) were at all time lows.
- The CAO handles about 15,000 misdemeanor and gross misdemeanor cases per year.
- Approx. 75 civil litigation matters handled by CAO's civil litigation division each year.
- Since July 2008, the Bad Check Diversion Program has returned over \$40K to victims.
- In 2008, the CAO reviewed over 675 RNC cases presented by police.
- The CAO community prosecution team received two prestigious awards in 2008.

Department Goals

- Aligning CAO resources to City and departmental priority outcomes.
- Holding criminal offenders accountable.
- Improving neighborhoods by increasing code compliance and by decreasing nuisance properties.

Recent Accomplishments

- To proactively disrupt criminal gang behavior, CAO initiated and obtained a first of its kind temporary civil gang injunction against the “Sureño 13” in May 2009, and secured two additional injunctions against the “East Side Boys” and “Selby Siders” in July 2009.
- Created the City’s Worthless Check Diversion Program for Merchants in July of 2008, returning over \$40,000 to Saint Paul businesses since its inception.
- Successfully passed pilot program legislation supporting the City’s Driver Diversion Program, which is intended to reduce recidivism and achieve greater efficiencies in the criminal justice system.
- Formed a National Multi-City Litigation Working Group on Foreclosures to coordinate legal strategies with other cities to prevent foreclosures and reduce vacant properties.
- Developed restorative justice alternatives with the police and community for the East Side neighborhood to address livability issues. Completed five restorative justice sessions with the Dispute Resolution Center, police and defendants.
- Continued to successfully manage the City’s tort liability and outside counsel budgets.
- Aligned CAO resources to City and department priorities.
- Through June 1, kept 96 properties free of nuisance behavior for one year through the use of the public nuisance law.
- Completed work on Blueprint for Safety to assist in closing systemic gaps in domestic prosecution to hold offenders accountable and to keep victims safe.

City Attorney

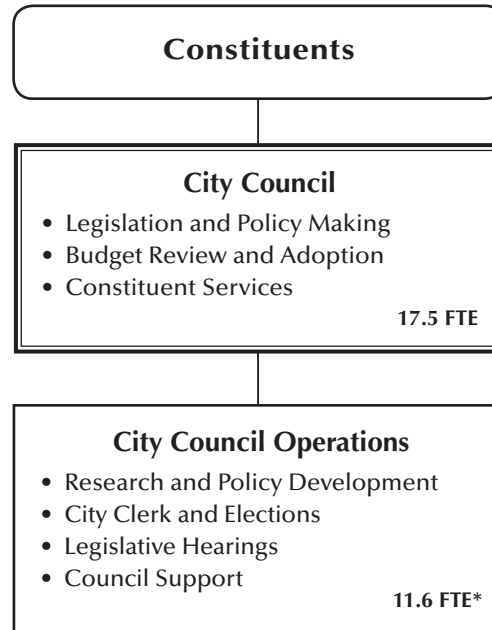
Department/Office Director: **JOHN J CHOI**

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	2010 Council Adopted	Change from 2009 Mayor's Proposed Adopted	
Spending By Unit							
001 GENERAL FUND	5,840,353	6,332,106	6,399,367	6,322,797	6,396,084	73,287	-3,283
025 CITY ATTORNEY:OUTSIDE SERVICES FUND	1,036,875	1,129,819	1,193,682	1,417,908	1,417,908		224,226
050 SPECIAL PROJECTS:GEN GOV ACCTS FUND				124,539	140,053	15,514	140,053
Total Spending by Unit	6,877,228	7,461,924	7,593,049	7,865,244	7,954,045	88,801	360,996
Spending By Major Object							
SALARIES	4,703,819	4,874,634	5,265,724	5,320,903	5,375,874	54,971	110,150
SERVICES	501,644	745,725	512,234	506,401	519,652	13,251	7,418
MATERIALS AND SUPPLIES	70,040	91,231	72,553	96,766	99,029	2,263	26,476
EMPLOYER FRINGE BENEFITS	1,548,154	1,682,571	1,640,681	1,772,872	1,791,188	18,316	150,507
MISC TRANSFER CONTINGENCY ETC	53,571	67,764	101,857	168,302	168,302		66,445
DEBT							
STREET SEWER BRIDGE ETC IMPROVEMENT							
EQUIPMENT LAND AND BUILDINGS							
Total Spending by Object	6,877,228	7,461,924	7,593,049	7,865,244	7,954,045	88,801	360,996
Percent Change from Previous Year		8.5%	1.8%	3.6%	1.1%	1.1%	4.8%
Financing By Major Object							
GENERAL FUND	5,840,353	6,332,106	6,399,367	6,322,797	6,396,084	73,287	-3,283
SPECIAL FUND							
TAXES							
LICENSES AND PERMITS							
INTERGOVERNMENTAL REVENUE				100,006	115,520	15,514	115,520
FEES, SALES AND SERVICES	1,036,830	1,183,258	1,193,682	1,417,908	1,417,908		224,226
ENTERPRISE AND UTILITY REVENUES							
MISCELLANEOUS REVENUE	2,000	594					
TRANSFERS				24,533	24,533		24,533
FUND BALANCES							
Total Financing by Object	6,879,183	7,515,958	7,593,049	7,865,244	7,954,045	88,801	360,996
Percent Change from Previous Year		9.3%	1.0%	3.6%	1.1%	1.1%	4.8%



City Council

The City Council makes legislative, policy, budget approval, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Board of Health, and the Library Board.



* includes 2 FTE in City Clerk's Office

(Total 29.1 FTE)

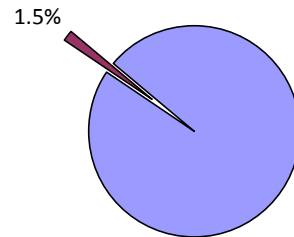
2010 Adopted Budget City Council

Department Description:

The City Council Division makes legislative, policy, budget approval, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Board of Health, and the Library Board.

The City Clerk Division is responsible for maintaining and preserving the records of the City Council from 1854 to the present.

City Council 's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$3,000,388
- Total Special Fund Budget: \$158,444
- Total FTEs: 29.1
- There are seven part time Councilmembers representing the seven wards of the City.
- Councilmember are elected by wards to serve four year terms.
- The current term ends on December 31st, 2011.

Recent Accomplishments

- Considered 1,411 agenda items as part of the weekly City Council meetings.
- Contracted with 45 local non-profits to provide services to residents.
- Published 69 ordinances and 62 hearing notices.
- Administered 534 legal documents including summons, claims, and appeals.

City Council

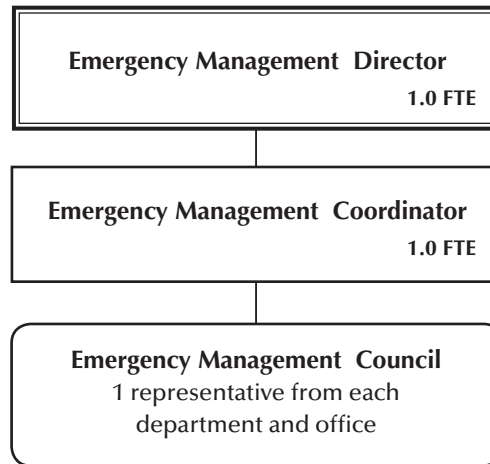
Department/Office Director: **GERTRUDE S MOLONEY**

		2007	2008	2009	2010	2010	Change from	
		2nd Prior	Last Year	Adopted	Mayor's	Council	Mayor's	2009
		Exp. & Enc.	Exp. & Enc.		Proposed	Adopted	Proposed	Adopted
Spending By Unit								
001	GENERAL FUND	2,311,169	2,666,475	2,946,606	3,000,388	3,000,388		53,782
724	PUBLIC UTILITIES INVESTIGATION FUND	61,622	63,375	82,306	85,540	158,444	72,904	76,138
Total Spending by Unit		2,372,791	2,729,851	3,028,912	3,085,928	3,158,832	72,904	129,920
Spending By Major Object								
	SALARIES	1,619,262	1,825,821	1,994,609	2,042,832	2,042,832		48,223
	SERVICES	178,894	250,817	348,598	294,882	294,882		-53,716
	MATERIALS AND SUPPLIES	33,138	30,016	39,000	36,122	36,122		-2,878
	EMPLOYER FRINGE BENEFITS	518,072	599,192	621,543	686,930	686,930		65,387
	MISC TRANSFER CONTINGENCY ETC	23,426	24,004	25,162	25,162	98,066	72,904	72,904
	DEBT							
	STREET SEWER BRIDGE ETC IMPROVEMENT							
	EQUIPMENT LAND AND BUILDINGS			0	0	0		
Total Spending by Object		2,372,791	2,729,851	3,028,912	3,085,928	3,158,832	72,904	129,920
Percent Change from Previous Year			15.0%	11.0%	1.9%	2.4%	2.4%	4.3%
Financing By Major Object								
	GENERAL FUND	2,311,169	2,666,475	2,946,606	3,000,388	3,000,388		53,782
	SPECIAL FUND							
	TAXES							
	LICENSES AND PERMITS							
	INTERGOVERNMENTAL REVENUE							
	FEES, SALES AND SERVICES	86,246	85,477	82,306	85,540	85,540		3,234
	ENTERPRISE AND UTILITY REVENUES							
	MISCELLANEOUS REVENUE							
	TRANSFERS							
	FUND BALANCES					72,904	72,904	72,904
Total Financing by Object		2,397,415	2,751,952	3,028,912	3,085,928	3,158,832	72,904	129,920
Percent Change from Previous Year			14.8%	10.1%	1.9%	2.4%	2.4%	4.3%



Emergency Management Organization

To save lives, preserve property, and protect the environment during emergencies and disasters through coordinated prevention, protection, preparation, response and recovery actions.



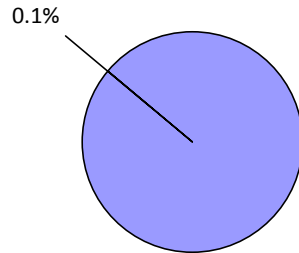
(Total 2.0 FTE)

**2010 Adopted Budget
Office of Emergency Management**

Department Description:

The department provides services to the community through education, training, outreach and disaster services. The department also provides critical services to other city departments through obtaining and managing grants, providing equipment, training, planning and coordination of response to large-scale incidents and emergencies. The department provides planning to build capabilities suitable for a wide range of threats and hazards that may occur in the city. Emergency Management includes significant pre- and post disaster activities, including preparedness, prevention, response, and recovery. The department also coordinates emergency assistance for disaster response under statewide and inter-state mutual aid.

**Emergency Management's
Portion of General Fund
Spending**



Department Facts

- Total General Fund Budget: \$252,429
- Total Special Fund Budget: \$0
- Total FTEs: 2.0
- Since 2006, the Department has managed over \$9,937,000 in grant funds.
- The Department maintains compliance with National Incident Management System requirements.
- The Department must plan for 15 specific national planning scenarios and hazards.
- There are 37 "Target Capabilities" that the City is trying to achieve in preparedness.

Department Goals

- Ensure Saint Paul Readiness for emergencies - as an organization and as a provider of essential services to the community.
- Schools in Saint Paul will be prepared for emergencies - work with the schools to ensure preparedness (public, private, post-secondary)
- Businesses in Saint Paul will be prepared for emergencies
- Individuals and families are prepared for emergencies

Recent Accomplishments

- Coordinated City of Saint Paul assistance to Moorhead, MN and Fargo, ND during the Spring 2009 floods
- Provided coordination for a major, nationwide, multi-agency operation to combat narcotics trafficking called Operation Xcellerator. Emergency Management provided coordination in our Emergency Operations Center for local, state, and federal agencies, involving the execution of hundreds of search warrants, and multiple arrests. The dawn to dusk operation was enhanced by the use of the city EOC as a command and control location.
- Provided SkyWarn Weather spotted training to over 85 city staff with responsibilities involving work outside or protection of city staff and citizens who are outside using city facilities.
- Coordinated the overall city response to the H1N1 Influenza outbreak with Saint Paul/Ramsey County Public Health. Updated the city pandemic influenza response plan and coordinated the updating of department specific plans.

Office Of Emergency Management

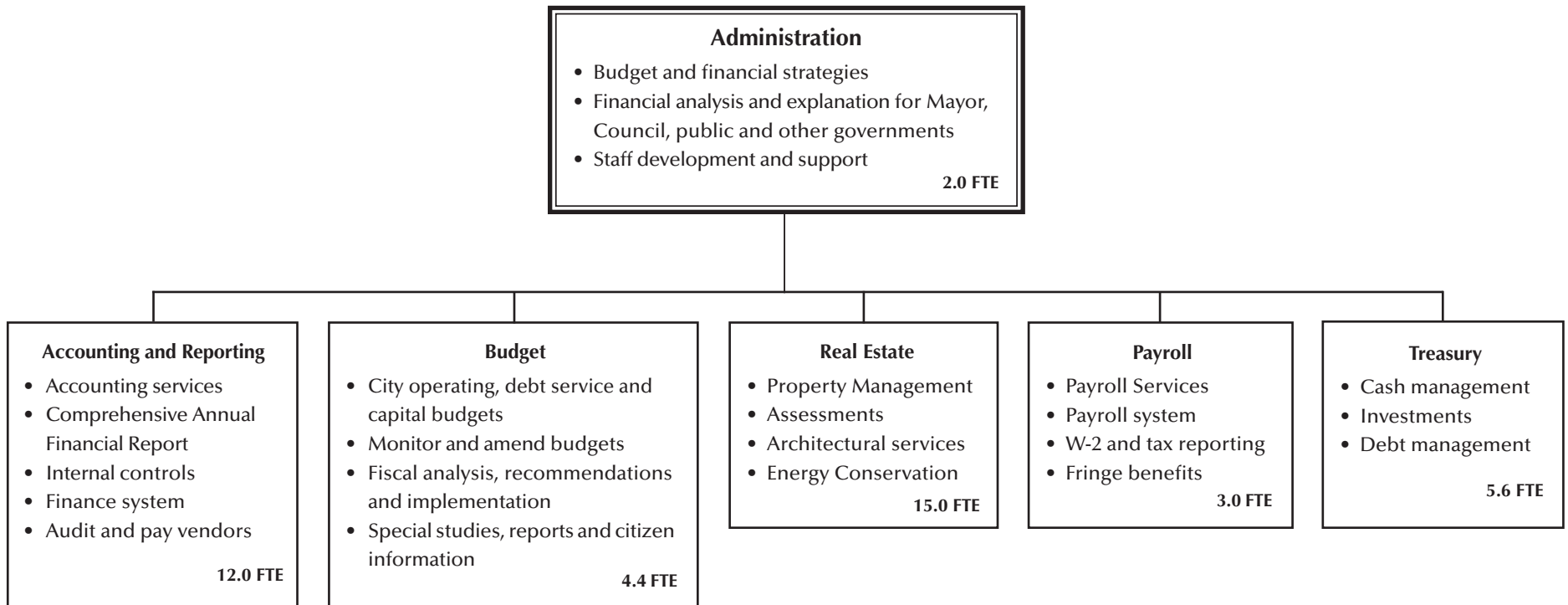
Department/Office Director: **RICHARD J LARKIN**

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	2010 Council Adopted	Change from Mayor's Proposed	2009 Adopted
Spending By Unit							
001 GENERAL FUND		178,784	250,723	252,429	252,429		1,706
Total Spending by Unit	0	178,784	250,723	252,429	252,429	0	1,706
Spending By Major Object							
SALARIES		89,101	156,761	164,839	164,839		8,078
SERVICES		28,393	23,890	15,303	15,303		-8,587
MATERIALS AND SUPPLIES		32,775	20,593	17,365	17,365		-3,228
EMPLOYER FRINGE BENEFITS		28,515	49,479	54,922	54,922		5,443
MISC TRANSFER CONTINGENCY ETC			0	0	0		
DEBT							
STREET SEWER BRIDGE ETC IMPROVEMENT							
EQUIPMENT LAND AND BUILDINGS							
Total Spending by Object		178,784	250,723	252,429	252,429	0	1,706
Percent Change from Previous Year		0.0%	40.2%	0.7%	0.0%	0.0%	0.7%
Financing By Major Object							
GENERAL FUND		178,784	250,723	252,429	252,429		1,706
SPECIAL FUND							
TAXES							
LICENSES AND PERMITS							
INTERGOVERNMENTAL REVENUE							
FEES, SALES AND SERVICES							
ENTERPRISE AND UTILITY REVENUES							
MISCELLANEOUS REVENUE							
TRANSFERS							
FUND BALANCES							
Total Financing by Object	0	178,784	250,723	252,429	252,429	0	1,706
Percent Change from Previous Year		0.0%	40.2%	0.7%	0.0%	0.0%	0.7%



Financial Services

Manage the City's financial resources and assets to ensure taxpayers' confidence, the organization's effectiveness and the City's fiscal integrity.



(Total 42.0 FTE)

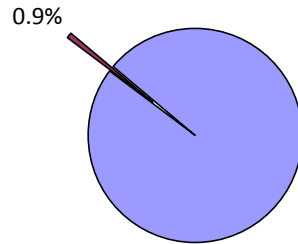
1/08/10

**2010 Adopted Budget
Office of Financial Services (OFS)**

Department Description:

The Office of Financial Services (OFS) plays a vital role in supporting City operations. In addition to providing city-wide financial management, OFS provides services in five key areas. **Budgeting** prepares, implements and monitors annual operating, debt service and capital budgets; and provides fiscal analysis and projections for the Mayor and City Council. **Accounting and Reporting** ensures that all financial transactions and accounting practices conform to generally accepted accounting principles, state law, and city administrative code and policies; and ensures that those who do business with the City get paid correctly and on time. **Payroll** ensures that all city employees receive their pay and benefits accurately and on time. **Treasury** manages and invests the City's cash resources to earn a competitive rate of return; and manages the City's debt portfolio to ensure competitive rates and timely repayment. **Real Estate Management Services** provides property management, project management and design; facilitates energy conservation efforts; and processes assessment billings.

OFS's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$1,738,434
- Total Special Fund Budget: \$22,170,837
- Total FTEs: 38.9
- Saint Paul's operating, capital and debt service budgets total just over \$600 million.
- Saint Paul is one of only 72 cities nationally with a AAA bond rating.
- OFS manages over \$220 million of cash balances and a \$500 million debt portfolio.
- OFS processes over 3,500 payroll checks with 99.9% accuracy.
- OFS processes over \$200 million of annual payments to vendors.
- OFS processes over \$31M in assessment and service charges against 81,000 parcels of land.

Department Goals

- Residents get the best value for their tax dollar.
- Efficient core business process via COMET.

Recent Accomplishments

- Received the Government Finance Officer's Association (GFOA) Certificate of Achievement for excellence in reporting for the 32nd consecutive year.
- Maintained the city's AAA (Standard and Poor's) and Aa2 (Moody's) bond ratings.
- Developed and implemented balanced 2009 operating, capital, and debt budgets.
- Implemented Government Accounting Standards Board (GASB) Statement 49 for pollution remediation.
- Managed the federal Department of Justice \$50 million RNC security grant timely and accurately.
- Completed the planning phase of the COMET project with the Office of Technology and Human Resources departments.
- Coordinated financing and project management for the Fire Stations 1 & 10 project and the financing for the Port Authority's 3M site (phases 1 and 2).
- Completed 10 energy conservation projects in 7 city buildings; and reviewed and an additional 9 city facilities.
- Implemented LOGIS, a new Real Estate assessment management system.
- Were the first in the state to use Build America Bonds, authorized by American Recovery and Reinvestment Act (ARRA) legislation, saving the city over \$1 million in debt service payments over the life of the bonds.

Office Of Financial Services

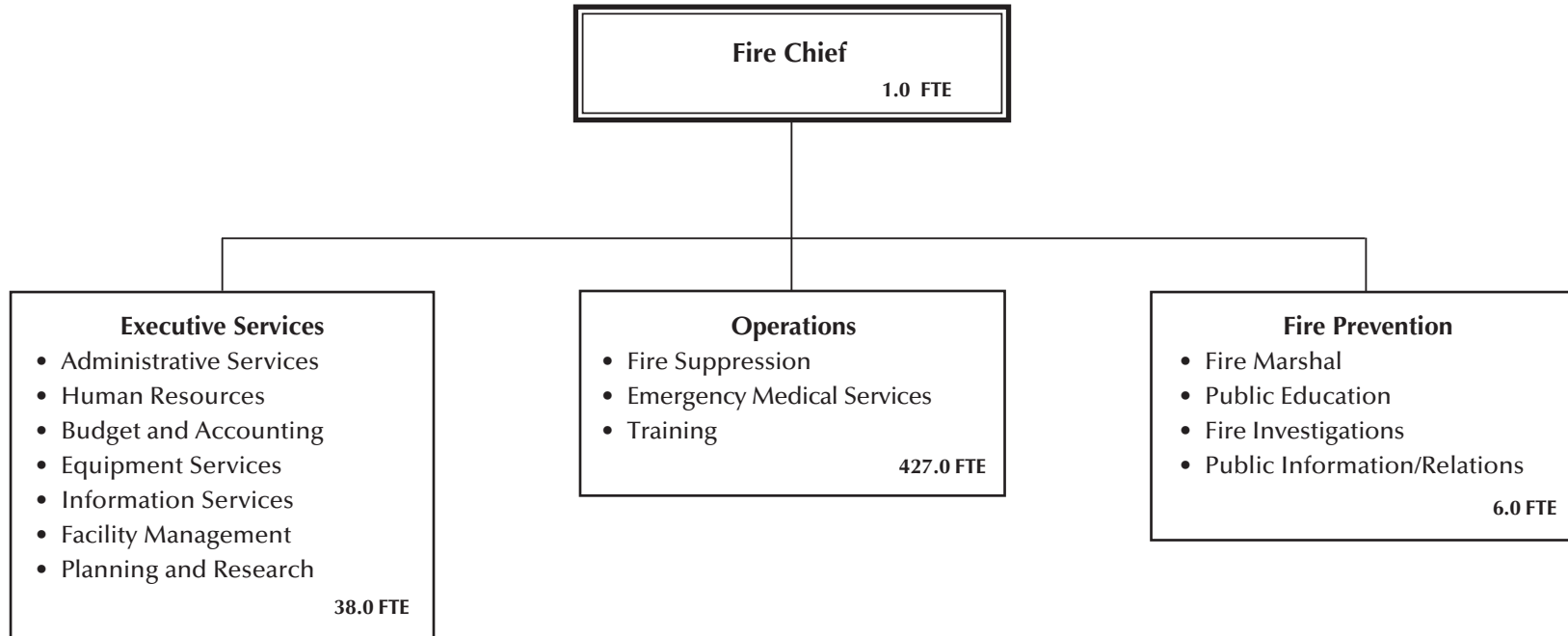
Department/Office Director: **MARGARET M KELLY**

	2007	2008	2009	2010	2010	Change from	
	2nd Prior	Last Year	Adopted	Mayor's	Council	Mayor's	2009
	Exp. & Enc.	Exp. & Enc.		Proposed	Adopted	Proposed	Adopted
Spending By Unit							
001 GENERAL FUND	1,851,453	2,024,779	1,931,503	1,738,434	1,738,434		-193,069
050 SPECIAL PROJECTS:GEN GOV ACCTS FUND	7,492,540	9,201,229	8,701,004	8,494,767	9,204,551	709,784	503,547
070 INTERNAL BORROWING FUND	450,443	4,860,293	476,000	527,886	527,886		51,886
080 CITYWIDE MAJOR EVENTS		39,487,785	0	0	0		
160 OFS-REAL ESTATE MGMNT FUND			5,599,484	3,111,972	3,111,972		-2,487,512
233 ENERGY CONSERVATION INVESTMENT	2,730	244,761	402,158	1,807,660	3,149,560	1,341,900	2,747,402
802 CPL OPERATING FUND	3,101,630	3,343,080	3,710,204	5,826,868	6,176,868	350,000	2,466,664
Total Spending by Uni	12,898,796	59,161,927	20,820,353	21,507,587	23,909,271	2,401,684	3,088,918
Spending By Major Object							
SALARIES	1,411,908	6,013,720	2,653,417	2,671,677	2,671,677		18,260
SERVICES	758,810	7,048,285	1,379,832	2,149,813	2,838,713	688,900	1,458,881
MATERIALS AND SUPPLIES	17,938	5,519,583	554,442	732,698	1,256,698	524,000	702,256
EMPLOYER FRINGE BENEFITS	450,092	751,763	822,192	890,178	890,178		67,986
MISC TRANSFER CONTINGENCY ETC	9,122,350	36,602,814	13,165,577	11,992,090	13,331,874	1,339,784	166,297
DEBT	425,443	335,293	713,664	1,056,064	1,056,064		342,400
STREET SEWER BRIDGE ETC IMPROVEMENT	712,254	136,223	1,400,000	1,750,000	1,750,000		350,000
EQUIPMENT LAND AND BUILDINGS		2,754,247	131,229	265,067	114,067	-151,000	-17,162
Total Spending by Object	12,898,796	59,161,927	20,820,353	21,507,587	23,909,271	2,401,684	3,088,918
Percent Change from Previous Year		358.7%	-64.8%	3.3%	11.2%	11.2%	14.8%
Financing By Major Object							
GENERAL FUND	1,851,453	2,024,779	1,931,503	1,738,434	1,738,434		-193,069
SPECIAL FUND							
TAXES	2,032,612	1,972,179	1,807,000	1,807,000	1,724,563	-82,437	-82,437
LICENSES AND PERMITS			15,000	10,000	10,000		-5,000
INTERGOVERNMENTAL REVENUE		39,300,973	15,000	1,440,100	2,782,000	1,341,900	2,767,000
FEES, SALES AND SERVICES	4,989,338	6,773,042	6,715,863	6,694,674	6,694,674		-21,189
ENTERPRISE AND UTILITY REVENUES							
MISCELLANEOUS REVENUE	4,632,603	6,167,537	9,265,605	8,927,357	9,277,357	350,000	11,752
TRANSFERS	17,735	427,668	676,453	722,387	722,387		45,934
FUND BALANCES			393,929	167,635	959,856	792,221	565,927
Total Financing by Object	13,523,741	56,666,178	20,820,353	21,507,587	23,909,271	2,401,684	3,088,918
Percent Change from Previous Year		319.0%	-63.3%	3.3%	11.2%	11.2%	14.8%



Fire Department

The dedicated professionals of the Saint Paul Fire Department will seize every opportunity to provide compassionate, prompt, state-of-the-art services to ensure the safety and well being of our community.



(Total 472.0 FTE)

8/06/09

**2010 Adopted Budget
Fire Department**

Department Description:

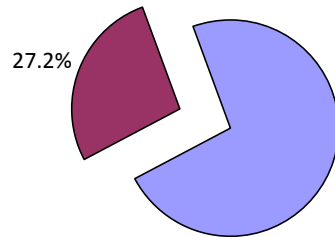
The Saint Paul Fire Department provides compassionate, prompt, state-of-the-art services to ensure the safety and well being of our community. The Fire Chief oversees the three divisions of the department: Operations, Executive Services, and Fire Prevention.

Operations manages fire suppression, emergency medical services, hazardous materials response, and training.

Executive Services manages all administrative services including budget and accounting, human resources, information services, facility management, and equipment services.

Fire Prevention administers public education efforts, the fire investigation division, and the Fire Marshal acts as the Public Information Officer for the department.

**Fire Department's Portion of
General Fund Spending**



Department Goals

- Prevent Home Fires
- Reduce Chronic/Acute Traumatic Events Through Awareness
- Reduce Cardiac Events/Strokes Through Awareness
- Citizens "Fired Up" for Saint Paul

Department Facts

- Total General Fund Budget: \$53,178,411
- Total Special Fund Budget: \$6,616,673
- Total FTEs: 472.0
- 2008 Total Emergency Responses: 42,868 (Fire 15,804 and EMS 27,064)
- 2008 Department Average Response Time: 4 minutes 38 seconds
- 2008 Total Dollar Loss (due to fire) \$7,481,439
- 2008 Total Dollar Loss (due to arson) \$2,011,584
- 9 Arson Arrests in 2008
- Over 81,000 citizens received fire safety education

Recent Accomplishments

- Accepted the 2008 Staffing for Adequate Fire and Emergency Response (SAFER) grant which will provide funding for 18 additional firefighters over a five-year period.
- Zero civilian fire deaths in 2009; the lowest fire death rate in 63 years, since records have been kept.
- Implemented our "Project Safe Haven" program which brings firefighters and homeowners together to protect families and create a safe home environment.
- Fire Headquarters portion of the new HQ/Station 1 & 10 building was completed December 2009. The Fire Station 1 portion of the building has a projected completion timeline of February 2010.
- Held a citizen's fire academy for council member assistants, citizens, and business members of the community to experience what it is like to be a firefighter.
- Utilized local vacant structures for live fire training in Large Area Search and Rescue and Positive Pressure Attack.
- 2008-51% of cardiac patients had a return of spontaneous circulation due to CPR efforts.
- 2008-Saint Paul cardiac survival rate of 20% compared to national average of 5-10%.
- Implemented new EMS Summer Academy with Inver Hills Community College and Ramsey County Youth Job Corps to prepare youth for fire service careers.
- Provided Fire, EMS, and Haz/Mat operations during the 2008 Republican National Convention.

Fire & Safety Services

Department/Office Director: **TIMOTHY M BUTLER**

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	2010 Council Adopted	Change from 2009 Adopted	
Spending By Unit							
001 GENERAL FUND	44,721,036	47,043,705	51,161,056	52,700,027	53,178,411	478,384	2,017,355
505 EQUIPMENT SERVICES FIRE-POLICE	3,146,375	3,795,299	3,259,271	3,707,264	3,707,264		447,993
510 FIRE RESPONSIVE SERVICES	2,056,192	1,377,636	1,164,957	718,200	2,450,674	1,732,474	1,285,717
735 FIRE FIGHTING EQUIPMENT	87,204	375,382	170,458	170,458	219,882	49,424	49,424
736 FIRE PROTECTION CLOTHING	230,102	217,495	247,093	238,853	238,853		-8,240
Total Spending by Uni	50,240,909	52,809,517	56,002,835	57,534,802	59,795,084	2,260,282	3,792,249
Spending By Major Object							
SALARIES	30,890,735	31,754,511	33,406,300	35,328,822	35,455,970	127,148	2,049,670
SERVICES	2,384,777	2,403,700	3,191,744	2,639,230	3,460,209	820,979	268,465
MATERIALS AND SUPPLIES	4,248,451	5,541,755	4,063,072	4,440,598	5,029,857	589,259	966,785
EMPLOYER FRINGE BENEFITS	10,737,358	12,233,355	13,495,181	14,646,301	14,652,406	6,105	1,157,225
MISC TRANSFER CONTINGENCY ETC	373,157	315,440	1,177,180	321,995	571,995	250,000	-605,185
DEBT							
STREET SEWER BRIDGE ETC IMPROVEMENT							
EQUIPMENT LAND AND BUILDINGS	1,606,432	560,756	669,358	157,856	624,647	466,791	-44,711
Total Spending by Object	50,240,909	52,809,517	56,002,835	57,534,802	59,795,084	2,260,282	3,792,249
Percent Change from Previous Year		5.1%	6.0%	2.7%	3.9%	3.9%	6.8%
Financing By Major Object							
GENERAL FUND	44,721,036	47,043,705	51,161,056	52,700,027	53,178,411	478,384	2,017,355
SPECIAL FUND							
TAXES							
LICENSES AND PERMITS							
INTERGOVERNMENTAL REVENUE	2,039,341	1,333,855	1,119,757	673,000	2,405,474	1,732,474	1,285,717
FEES, SALES AND SERVICES	2,977,120	3,769,099	3,261,271	3,709,264	3,709,264		447,993
ENTERPRISE AND UTILITY REVENUES							
MISCELLANEOUS REVENUE	20,204	36,810	43,200	43,200	43,200		
TRANSFERS	247,093	247,093	247,093	238,853	238,853		-8,240
FUND BALANCES			170,458	170,458	219,882	49,424	49,424
Total Financing by Object	50,004,794	52,430,562	56,002,835	57,534,802	59,795,084	2,260,282	3,792,249
Percent Change from Previous Year		4.9%	6.8%	2.7%	3.9%	3.9%	6.8%



General Government Accounts

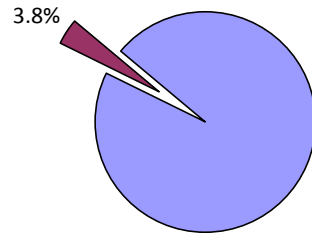
To budget for services provided on a city-wide basis and not directly associated with an operating department or office.

2010 Adopted Budget
General Government Accounts

Department Description:

General Government Accounts represent spending activities that exist across the City, but are not necessary assignable to a specific department. Functions include the pass through of the City share of employee benefits, city-wide tort liability costs, city elections, outside legal services, the civic organization partnership program, district councils and neighborhood crime prevention programs, support for financial forms and reports used by all city departments, costs associated with the City's participation in municipal organizations like the League of Minnesota Cities, legislative support services, the city-wide financial audit, maintenance and upkeep of City Hall, costs of the Charter Commission and Capital Improvement Budget committee and the general fund share of city-wide technology investment.

**General Government Account's
Portion of General Fund
Spending**



Department Facts

- Total General Fund Budget: \$7,469,095
- Total Special Fund Budget: \$0
- Total FTEs: 2.1
- Annually receive an "unqualified" opinion on the City financial audit.
- Support 17 citizen participation districts and 25 neighborhood crime prevention organizations.
- The City occupies 35% of the City Hall - Courthouse facility.

Department Goals

- Support city-wide functions and initiatives through the proper allocation of resources.
- Ensure that the city-wide fringe rate fully accounts for the cost of employee benefits.

Recent Accomplishments

- Managed worker's compensation costs within allocated budgets.
- Working with the City's labor union representatives, city staff have continued to manage the financial control of city employee benefit costs.
- Allocations for city-wide technology needs provided a financial foundation to begin planning for the City Operations Modernization & Enterprise Transformation (COMET) project.

General Government Accounts

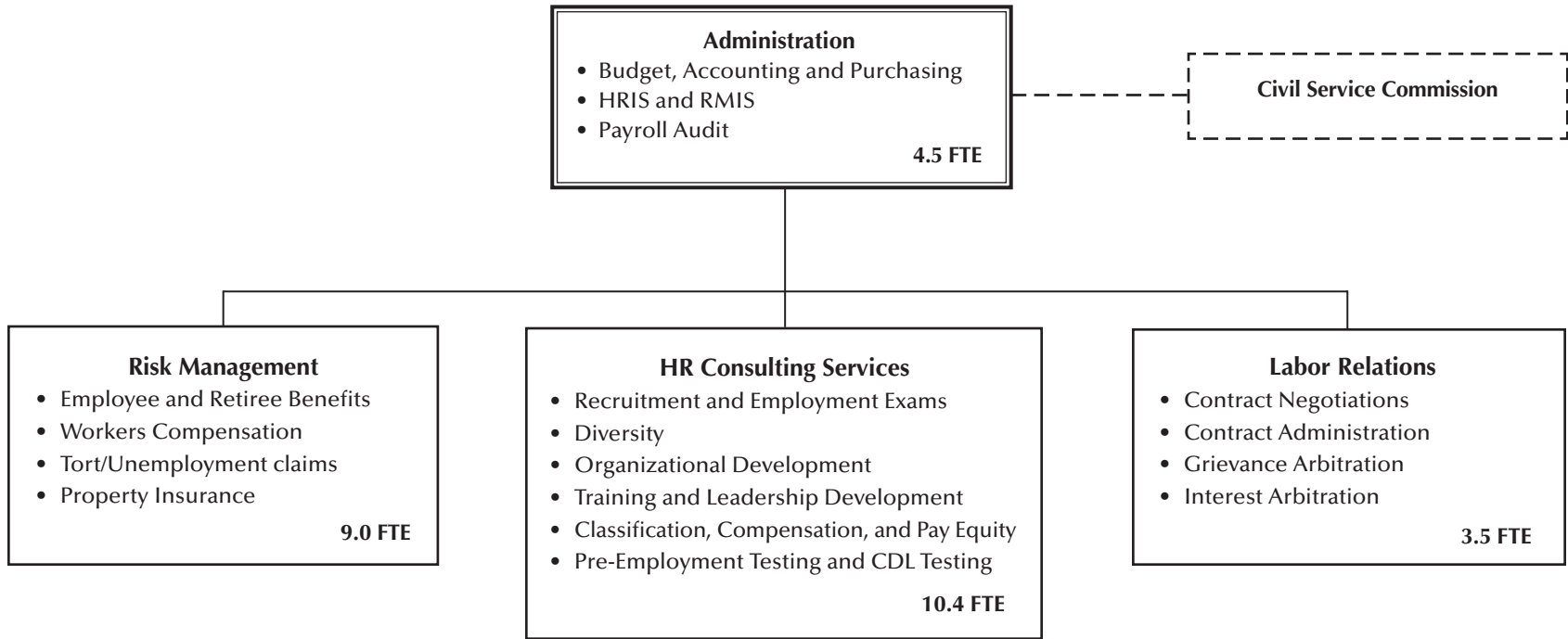
Department/Office Director: **MARGARET M KELLY**

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	2010 Council Adopted	Change from Mayor's Proposed	2009 Adopted
Spending By Unit							
001 GENERAL FUND	10,261,687	8,579,490	7,393,068	7,589,095	7,469,095	-120,000	76,027
720 DEBT-CAPITAL IMPROVEMENT FUND		293,953					
Total Spending by Unit	10,261,687	8,873,443	7,393,068	7,589,095	7,469,095	-120,000	76,027
Spending By Major Object							
SALARIES	169,833	118,971	179,025	158,401	174,393	15,992	-4,632
SERVICES	2,749,697	2,997,053	3,260,928	3,221,323	3,203,229	-18,094	-57,699
MATERIALS AND SUPPLIES	24,657	20,867	24,404	24,442	24,442		38
EMPLOYER FRINGE BENEFITS	111,382	-1,025,049	78,465	127,462	129,564	2,102	51,099
MISC TRANSFER CONTINGENCY ETC	1,152,973	3,153,160	3,850,246	4,057,467	3,937,467	-120,000	87,221
DEBT	6,053,144	2,188,018					
STREET SEWER BRIDGE ETC IMPROVEMENT							
EQUIPMENT LAND AND BUILDINGS		279,843	0	0	0		
Total Spending by Object	10,261,687	7,732,862	7,393,068	7,589,095	7,469,095	-120,000	76,027
Percent Change from Previous Year		-24.6%	-4.4%	2.7%	-1.6%	-1.6%	1.0%
Financing By Major Object							
GENERAL FUND	10,261,687	8,579,490	7,393,068	7,589,095	7,469,095	-120,000	76,027
SPECIAL FUND							
TAXES							
LICENSES AND PERMITS							
INTERGOVERNMENTAL REVENUE		122,726					
FEES, SALES AND SERVICES	27,291	3,500					
ENTERPRISE AND UTILITY REVENUES							
MISCELLANEOUS REVENUE	13,738	4,141					
TRANSFERS							
FUND BALANCES							
Total Financing by Object	10,302,716	8,709,857	7,393,068	7,589,095	7,469,095	-120,000	76,027
Percent Change from Previous Year		-15.5%	-15.1%	2.7%	-1.6%	-1.6%	1.0%



Human Resources

Be a strategic leader and partner, promoting organizational and individual effectiveness.



(Total 27.4 FTE)

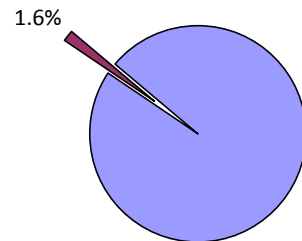
8/05/09

**2010 Adopted Budget
Office of Human Resources**

Department Description:

The Office of Human Resources plays a vital role in providing strategic organizational service and support to all City departments. We strive to promote individual effectiveness for Saint Paul's 3,200+ full and part time employees. HR provides services in these areas: CONSULTING SERVICES - create and interpret personnel policies; audit payrolls; recruit qualified and diverse candidates and administer the employment testing process; conduct investigations; develop organizational capacity through job analyses; determine appropriate compensation based on comparable worth. LABOR RELATIONS - negotiate and administer collective bargaining agreements with employee unions; represent management in arbitrations, labor management committees, policy development and grievance handling; assist managers on employee issues. RISK MANAGEMENT - provide management assistance to all City risk treatment programs; manage employee and retiree benefit functions; measure, analyze and report risks; administer the worker's compensation program.

**Human Resources' Portion of
General Fund Spending**



Department Facts

- Total General Fund Budget: \$3,169,122
- Total Special Fund Budget: \$3,379,141
- Total FTEs: 27.4
- Number of active labor contracts: 22
- Number of organizational design studies in 2008: 268
- Administered 78 employment exams in 2008
- Number of tort files opened in 2008: 272 Number open at year end: 132
- Number of work comp files opened in 2008: 811 Number open at year end: 625
- Number of workplace conduct investigations conducted in 2008: 32

Department Goals

- Attract, develop, and retain a diverse, professional workforce.
- Increase the City's organizational development consulting capacity.
- Reduce/slow the growth of health care and workers compensation costs

Recent Accomplishments

- The 2008 department customer service rating was 4.63 (out of 5).
- Successfully defended the City in arbitrations and Civil Service Commission hearings with a success rate of 100%.
- Submitted the City's Pay Equity Compliance Report to the State with an underpayment ratio of 86.4; 80% or better is needed to be in compliance.
- Procured all the insurance policies needed protecting the City and the RNC Host Committee for the Republican National Convention.
- With the Labor Management Committee on Health Insurance, established a Voluntary Employee Benefit Association Trust and a Health Reimbursement Arrangement Program to assist employees to save tax free dollars for medical expenses.
- The Minnesota Department of Labor and Industry recognized the City for our prompt action on reporting workers compensation claims - our rate was a perfect 100%.
- Settled three-year collective bargaining agreements with three 2009 open labor contracts.
- Conducted national hiring processes for the directors of HREEO and Libraries.
- Held the following trainings: Systemic Racism, Project Management, and academies for Managers, First Line Supervisors, Professional/Technical, and Admin Support.
- Enhanced the Manager's Toolbox, in three categories: employment, topical issues, and five new "how-to" manuals.

Human Resources

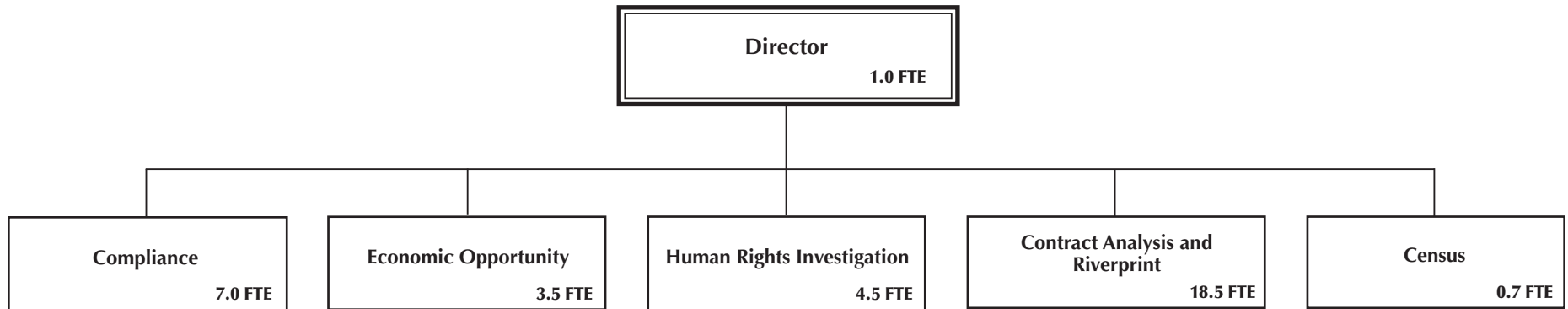
Department/Office Director: **ANGELA S NALEZNY**

		2007	2008	2009	2010	2010	Change from	
		2nd Prior	Last Year	Adopted	Mayor's	Council	Mayor's	2009
		Exp. & Enc.	Exp. & Enc.		Proposed	Adopted	Proposed	Adopted
Spending By Unit								
001	GENERAL FUND	3,045,750	3,123,036	3,422,423	3,169,122	3,169,122		-253,301
060	RISK MANAGEMENT RETENTION FUND	2,145,374	2,403,788	2,437,000	3,379,141	3,379,141		942,141
Total Spending by Unit		5,191,124	5,526,824	5,859,423	6,548,263	6,548,263	0	688,840
Spending By Major Object								
	SALARIES	1,801,986	1,906,952	2,087,136	1,939,281	1,939,281		-147,855
	SERVICES	1,124,799	1,128,676	1,260,072	1,296,084	1,296,084		36,012
	MATERIALS AND SUPPLIES	53,685	79,008	68,321	57,820	57,820		-10,501
	EMPLOYER FRINGE BENEFITS	2,210,654	2,395,711	2,185,394	2,996,578	2,996,578		811,184
	MISC TRANSFER CONTINGENCY ETC		236	258,500	258,500	258,500		
	DEBT							
	STREET SEWER BRIDGE ETC IMPROVEMENT							
	EQUIPMENT LAND AND BUILDINGS		16,239	0	0	0		
Total Spending by Object		5,191,124	5,526,824	5,859,423	6,548,263	6,548,263	0	688,840
Percent Change from Previous Year			6.5%	6.0%	11.8%	0.0%	0.0%	11.8%
Financing By Major Object								
	GENERAL FUND	3,045,750	3,123,036	3,422,423	3,169,122	3,169,122		-253,301
	SPECIAL FUND							
	TAXES							
	LICENSES AND PERMITS							
	INTERGOVERNMENTAL REVENUE	147,628	27,575	100,000	100,000	100,000		
	FEES, SALES AND SERVICES							
	ENTERPRISE AND UTILITY REVENUES							
	MISCELLANEOUS REVENUE	1,836,497	2,393,927	2,327,000	3,269,141	3,269,141		942,141
	TRANSFERS							
	FUND BALANCES			10,000	10,000	10,000		
Total Financing by Object		5,029,875	5,544,538	5,859,423	6,548,263	6,548,263	0	688,840
Percent Change from Previous Year			10.2%	5.7%	11.8%	0.0%	0.0%	11.8%



Human Rights and Equal Economic Opportunity

*The HREEO Department is committed to increased accountability,
better communication, and smarter use of resources.*



(Total 35.2 FTE)

8/05/09

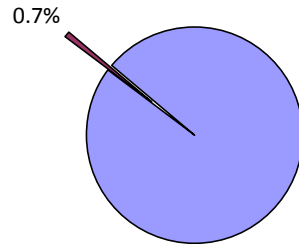
**2010 Adopted Budget
Human Rights and Equal Economic Opportunity**

Department Description:

The Department of Human Rights and Equal Economic Opportunity's major functions include:

- Contract analysis and Procurement services
- Printing/coping/design services
- Contract compliance
- Increasing economic opportunities for businesses and our workforce
- Investigating human rights violations
- Implementing special projects

HREEO's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$1,370,164
- Total Special Fund Budget: \$3,573,579
- Total FTEs: 35.2
- Last year Contract and Analysis processed purchase orders for over \$100,000,000.
- Approximately 5,000 orders are completed by River Print annually.
- River Print is responsible for the procurement of all printing, mailing and graphics for the City and County
- Certifies small business, woman -owned and minority-owned businesses for 4 local units of government (Central CERT Program).
- Vendor Outreach Program set goals on City construction and development projects, STAR, and other community development projects.

Department Goals

- Develop a Saint Paul led Multi-jurisdictional approach to manage regional buying decisions.
- Improve the availability of minority and small business vendors through a comprehensive technology investment.
- Leverage partnerships to build capacity; develop a strong diverse workforce; develop stronger contract compliance efforts; and enhance human rights outreach.

Recent Accomplishments

- The Department underwent a major restructuring and merger in 2009 which consolidated existing resources to better serve, monitor, and enforce City services designed to expand economic opportunities and produce a more economically inclusive Saint Paul. We successfully merged the following services under one roof: civil rights enforcement; contract analysis and procurement; contract monitoring, investigation and enforcement; and capacity building and workforce development.
- Last year, the Contract and Analysis Division processed over \$12,000.000 worth of transactions for the Republican National Convention without additional staffing resources.
- In a effort to keep costs down for all of its clientele, River Print increased its external portfolio base of customers by adding 7 municipalities/organizations
- In partnership with Ramsey County Workforce Solutions, Inver Hills College, St. Paul Fire and St. Paul Human Resources Dept., HREEO created a new initiative that will develop a pipeline of applicants of color to gain Emergency Medical Technician (EMT) certification and increase a diverse applicant pool for out firefighter exam.
- The Human Rights Division created special educational outreach materials focused on the use of seeing eye dogs in disability cases.

Human Rights And Equal Economic Opportunity

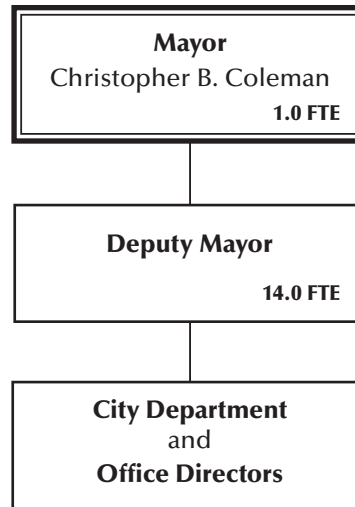
Department/Office Director:

		2007	2008	2009	2010	2010	Change from	
		2nd Prior	Last Year	Adopted	Mayor's	Council	Mayor's	2009
		Exp. & Enc.	Exp. & Enc.		Proposed	Adopted	Proposed	Adopted
Spending By Unit								
001	GENERAL FUND		0	1,353,742	1,370,164	1,370,164		16,422
124	CONTRACT AND ANALYSIS SERVICES	1,102,129	1,060,700	1,064,495	1,132,312	1,132,224	-88	67,729
127	ST PAUL/RAMSEY COUNTY PRINT CENTRAL	1,414,039	1,432,519	1,742,121	1,723,571	1,723,571		-18,550
820	EQUAL OPPORTUNITY & ECONOMIC DEVELOPMENT			692,161	718,733	717,784	-949	25,623
Total Spending by Uni		2,516,169	2,493,219	4,852,519	4,944,780	4,943,743	-1,037	91,224
Spending By Major Object								
	SALARIES	977,934	1,000,231	1,940,166	2,077,350	2,076,571	-779	136,405
	SERVICES	589,981	604,381	1,115,355	1,182,175	1,182,175		66,820
	MATERIALS AND SUPPLIES	520,825	486,571	641,320	631,020	631,020		-10,300
	EMPLOYER FRINGE BENEFITS	350,221	394,285	619,152	696,612	696,354	-258	77,202
	MISC TRANSFER CONTINGENCY ETC	66,855	7,751	461,526	307,623	307,623		-153,903
	DEBT							
	STREET SEWER BRIDGE ETC IMPROVEMENT							
	EQUIPMENT LAND AND BUILDINGS	10,353		75,000	50,000	50,000		-25,000
Total Spending by Object		2,516,169	2,493,219	4,852,519	4,944,780	4,943,743	-1,037	91,224
Percent Change from Previous Year			-0.9%	94.6%	1.9%	0.0%	0.0%	1.9%
Financing By Major Object								
	GENERAL FUND		0	1,353,742	1,370,164	1,370,164		16,422
	SPECIAL FUND							
	TAXES							
	LICENSES AND PERMITS							
	INTERGOVERNMENTAL REVENUE			51,252	56,600	55,651	-949	4,399
	FEES, SALES AND SERVICES	2,305,804	2,477,314	2,667,992	2,805,883	2,805,795	-88	137,803
	ENTERPRISE AND UTILITY REVENUES							
	MISCELLANEOUS REVENUE	14,278						
	TRANSFERS			640,909	662,133	662,133		21,224
	FUND BALANCES			138,624	50,000	50,000		-88,624
Total Financing by Object		2,320,082	2,477,314	4,852,519	4,944,780	4,943,743	-1,037	91,224
Percent Change from Previous Year			6.8%	95.9%	1.9%	0.0%	0.0%	1.9%



Mayor's Office

To direct the operation of the city and assure that city government is effective and accessible for all Saint Paul 's residents, businesses and visitors



(Total 15.0 FTE)

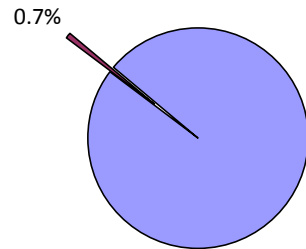
**2010 Adopted Budget
Mayor's Office**

Department Description:

The mission of the Mayor's Office is to provide leadership and vision that makes Saint Paul the Most Livable City in America. The Mayor's Office oversees the operations of all City Departments and Offices to meet the needs of our residents, businesses and visitors.

- Provides high quality services for the best value to residents, businesses and visitors.
- Sets strategic vision for the City and directs departments and offices to meet goals accordingly.
- Represents the City before external public and private organizations such as the U.S. Congress, Minnesota Legislature, Ramsey County Board, Saint Paul Schools, etc.
- Pursues public and private partnerships to enhance service delivery to residents, businesses and visitors.
- Works to ensure that all residents, businesses and visitors are safe in Saint Paul.

**Mayor's Office Portion of
General Fund Spending**



Department Facts

- Total General Fund Budget: \$1,434,754
 - Total Special Fund Budget: \$586,890
 - Total FTEs: 15.0
-
- Saint Paul features more than 170 parks and open spaces.
 - Saint Paul has more city shoreline on the Mississippi River than any other city.
 - The MN Wild's "Stadium Experience" ranks 2nd out of 122 major league sports teams.

Department Goals

- Ready for School, Ready for Life - Strive to eliminate the achievement gap by ensuring that learning opportunities are accessible for all and quality-driven.
- Safe Streets, Safe Homes - Increase public safety by fostering a strong sense of community and confidence in our world-class public safety system.
- Expanding Economic Opportunity - Build our economic future on our strong foundation.
- Quality Way of Life - Saint Paul will set high standards for healthy urban living.

Recent Accomplishments

- Hosted several Invest Saint Paul Community Days events to provide citizens with information on all of the services the City has to offer.
- Saint Paul recently launched its Emergency Medical Services Academy, a first-in-the-state program to attract minority youth to EMS and firefighting careers
- Assisted with the lobbying and marketing of COMET, a new enterprise resource planning system that will upgrade and improve the city's business operations.
- Continued to provide foreclosure prevention services to Saint Paul residents, and applied for \$46 million in Neighborhood Stabilization Program funds to help families reoccupy vacant homes.
- Together with mayors across the state, created the ThankLGA campaign, a lobbying and grassroots effort aimed at educating the public and legislators about the value of local government aid.

Mayor's Office

Department/Office Director: **SARA R GREWING**

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	2010 Council Adopted	Change from 2009 Adopted	
Spending By Unit							
001 GENERAL FUND	1,421,091	1,470,286	1,577,488	1,434,754	1,434,754		-142,734
050 SPECIAL PROJECTS:GEN GOV ACCTS FUND	438,672	1,744,844	2,569,763	456,890	586,890	130,000	-1,982,873
Total Spending by Unit	1,859,763	3,215,131	4,147,251	1,891,644	2,021,644	130,000	-2,125,607
Spending By Major Object							
SALARIES	1,285,999	1,384,348	1,481,996	1,282,685	1,319,953	37,268	-162,043
SERVICES	165,272	151,380	178,095	161,895	229,607	67,712	51,512
MATERIALS AND SUPPLIES	32,980	23,364	58,692	54,993	67,596	12,603	8,904
EMPLOYER FRINGE BENEFITS	370,859	410,413	412,398	384,571	396,988	12,417	-15,410
MISC TRANSFER CONTINGENCY ETC	4,654	1,245,626	2,016,070	7,500	7,500		-2,008,570
DEBT							
STREET SEWER BRIDGE ETC IMPROVEMENT							
EQUIPMENT LAND AND BUILDINGS							
Total Spending by Object	1,859,763	3,215,131	4,147,251	1,891,644	2,021,644	130,000	-2,125,607
Percent Change from Previous Year		72.9%	29.0%	-54.4%	6.9%	6.9%	-51.3%
Financing By Major Object							
GENERAL FUND	1,421,091	1,470,286	1,577,488	1,434,754	1,434,754		-142,734
SPECIAL FUND							
TAXES							
LICENSES AND PERMITS							
INTERGOVERNMENTAL REVENUE	219,815	1,520,708	2,325,243	245,243	330,243	85,000	-1,995,000
FEEs, SALES AND SERVICES							
ENTERPRISE AND UTILITY REVENUES							
MISCELLANEOUS REVENUE	246,000	242,037	244,520	211,647	256,647	45,000	12,127
TRANSFERS							
FUND BALANCES							
Total Financing by Object	1,886,906	3,233,031	4,147,251	1,891,644	2,021,644	130,000	-2,125,607
Percent Change from Previous Year		71.3%	28.3%	-54.4%	6.9%	6.9%	-51.3%



Parks and Recreation

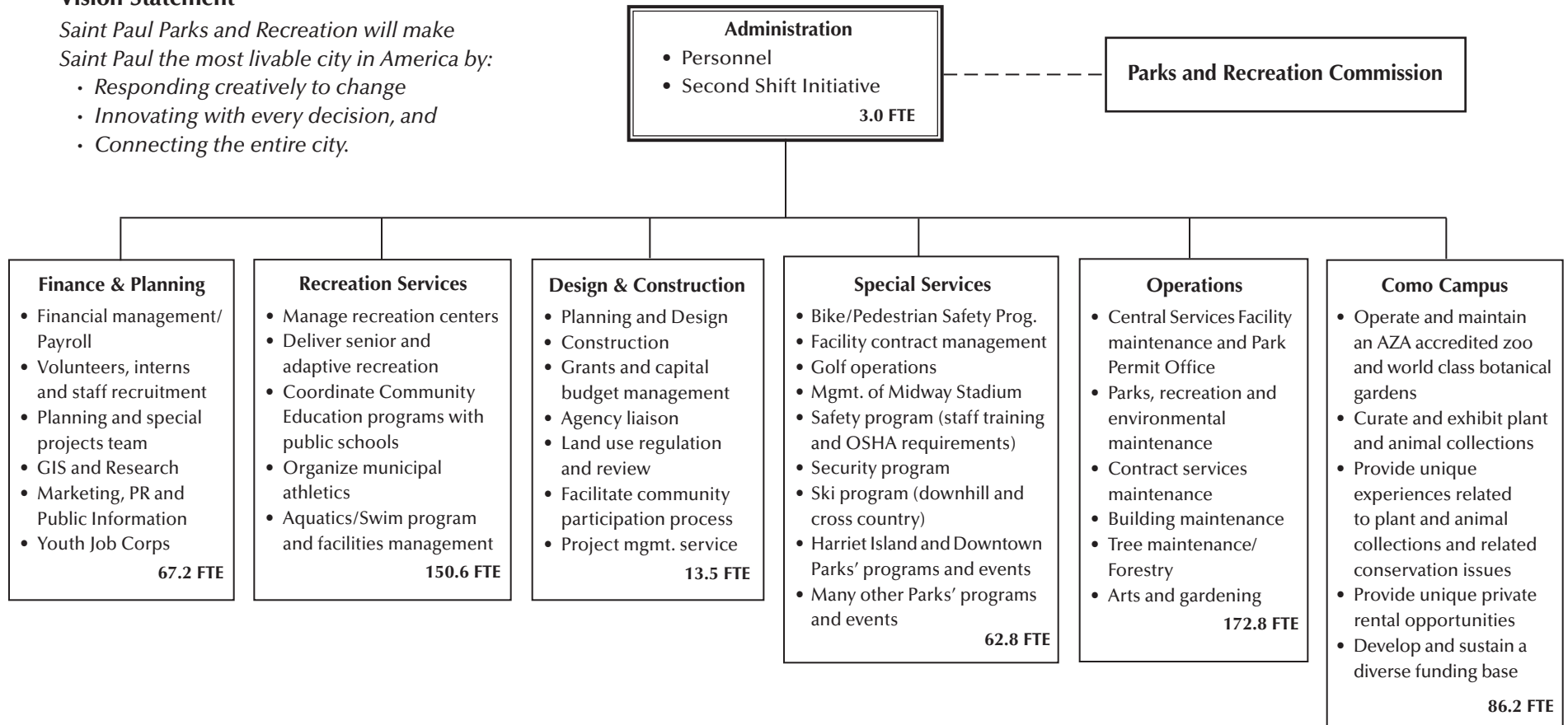
Mission Statement

To help make Saint Paul the most livable city in America, Saint Paul Parks and Recreation will facilitate the creation of active lifestyles, vibrant places and a vital environment.

Vision Statement

Saint Paul Parks and Recreation will make Saint Paul the most livable city in America by:

- *Responding creatively to change*
- *Innovating with every decision, and*
- *Connecting the entire city.*



(Total 556.1 FTE)

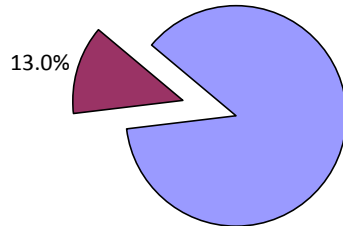
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2010 Adopted Budget Parks and Recreation

Department Description:

The Department of Parks and Recreation is committed to helping make Saint Paul the most livable city in America by facilitating the creation of active lifestyles, vibrant places and a vital environment. To help achieve this commitment, Parks and Recreation will respond creatively to change, innovate with every decision and connect the entire city. Saint Paul Parks and Recreation is a national gold medal award winning department that features more than 170 parks and open spaces, an AZA accredited zoo (Como Zoo), a world class botanical garden at Marjorie McNeely Conservatory, 33 city-operated recreation centers, 4 golf courses, more than 100 miles of trails, indoor and outdoor aquatic facilities, a public beach, sports facilities and a wide range of environmental and forestry services that help shape Saint Paul's beautiful landscape.

Parks and Recreation's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$25,493,943
- Total Special Fund Budget: \$28,314,144
- Total FTEs: 556.1
- Nationally accredited Parks & Recreation agency and AZA accredited Zoo
- Hosted more than 250,000 visitors at the indoor & outdoor aquatic facilities & beach
- Partner with more than 115 different non-city agencies
- Issued more than 1,900 picnic and park use permits
- Offered more than 2,750 recreation classes
- Volunteers contributed more than 90,000 hours

Department Goals

- Make Saint Paul a Beautiful City
- Prepare Young People for Careers and Post-Secondary Options
- Create Active Lifestyle Opportunities for Saint Paul Residents

Recent Accomplishments

- Parks & Recreation received National Re-Accreditation from the Commission for Accreditation of Parks and Recreation Agencies (CAPRA) - Saint Paul is 1 of only 3 accredited agencies in Minnesota.
- Raspberry Island, Two Rivers Overlook Park and the Parks & Recreation Vision Plan received awards from Minnesota Association of Design Landscape Architects.
- The Star of the North Games, Minnesota's largest multi-sport amateur event, was hosted in Saint Paul during the summer of 2008. The event featured more than 7,000 visitors for 2 straight weekends.
- Como Park Zoo & Conservatory received record voluntary donations by collecting \$1,128,700.
- Holiday Lights in the Park opened in Phalen Park and surpassed expectations hosting more than 40,000 visitors - The event resulted in more than \$50,000 in total donations to area charities.
- Ice Rink usage during the 2008-2009 season increased 25% to almost 90,000 visitors.

Parks And Recreation

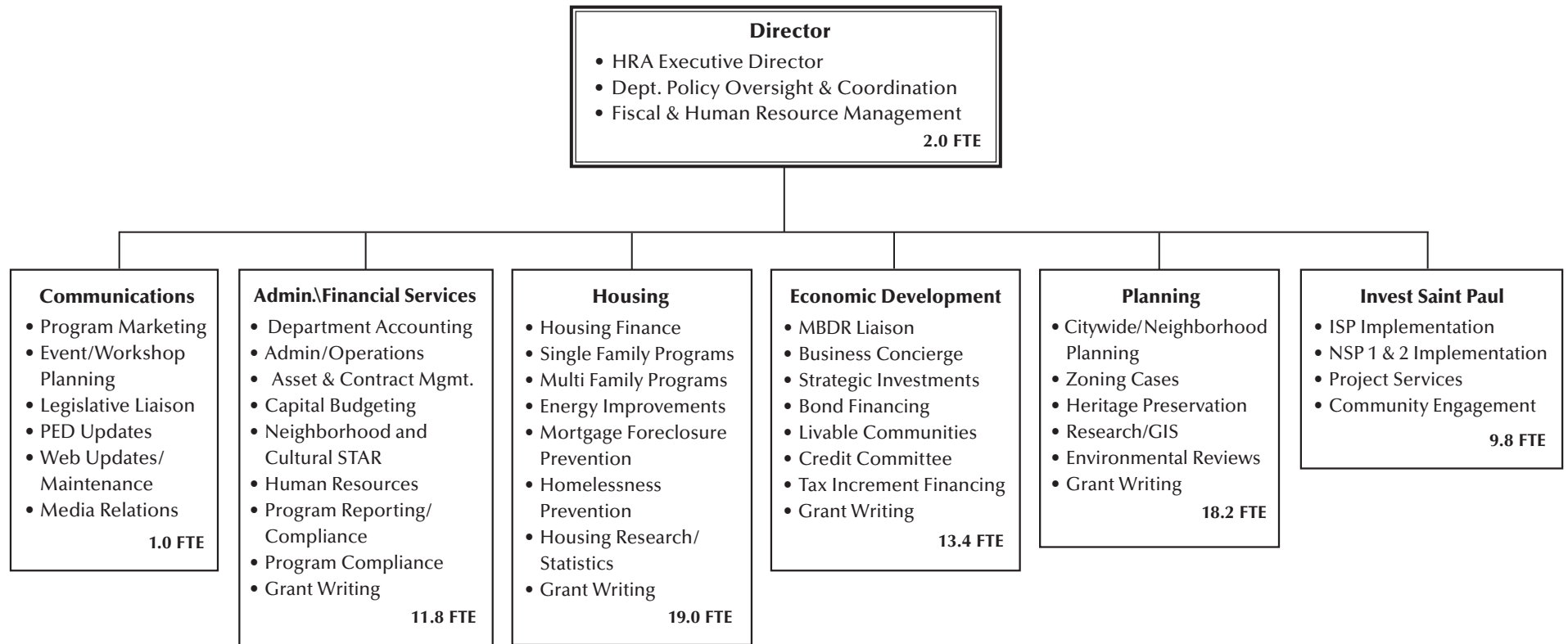
Department/Office Director: **MICHAEL A HAHM**

	2007	2008	2009	2010	2010	Change from		
	2nd Prior	Last Year	Adopted	Mayor's	Council	Mayor's	2009	
	Exp. & Enc.	Exp. & Enc.		Proposed	Adopted	Proposed	Adopted	
Spending By Unit								
001 GENERAL FUND	24,635,610	26,450,817	27,189,480	25,498,896	25,493,943	-4,953	-1,695,537	
325 P&R SPECIAL SERVICES ENTERP FUND	6,045,185	5,644,619	5,519,239	5,743,384	5,743,384		224,145	
330 WATERGATE MARINA ENTERP FUND	2,737	10,817	7,550	7,550	7,550			
334 MIDWAY STADIUM	426,802	480,562	453,561	463,763	463,763		10,202	
361 JAPANESE GARDEN TRUST FUND		1,259	1,700	1,700	1,700			
365 PARKS & REC SPEC. PROJECTS FUND	1,304,862	1,418,484	1,531,528	1,611,287	1,611,287		79,759	
370 PARKS & REC SUPPLY & MAINTENANCE	1,343,795	2,696,115	3,248,362	4,139,784	4,139,784		891,422	
375 STREET TREE MAINTENANCE	2,452,054	2,506,602	2,566,829	3,903,640	3,903,640		1,336,811	
380 COMO CAMPUS	4,769,895	5,834,361	5,567,900	5,727,102	5,727,102		159,202	
391 SPECIAL RECREATION FUND	2,617,986	2,402,554	2,474,185	2,555,785	2,555,785		81,600	
394 MUNICIPAL ATHLETIC ASSOCIATIONS' FD	766	4,577						
399 YOUTH PROGRAM FUND			25,000	25,000	25,000			
729 PARKS' OPPORTUNITY FUND	21,488	141,334	218,000	218,000	218,000			
742 HILLER & LOIS HOFFMAN MEMORIAL			300	300	300			
860 PARKS & REC GRANT FUND	2,538,817	3,578,910	3,808,403	3,916,849	3,916,849		108,446	
Total Spending by Unit	46,159,995	51,171,012	52,612,037	53,813,040	53,808,087	-4,953	1,196,050	
Spending By Major Object								
SALARIES	21,628,786	22,919,628	23,542,472	23,896,658	23,880,905	-15,753	338,433	
SERVICES	5,696,739	6,612,185	5,731,368	6,470,671	6,470,671		739,303	
MATERIALS AND SUPPLIES	6,022,203	6,869,315	6,085,899	6,348,839	6,348,839		262,940	
EMPLOYER FRINGE BENEFITS	7,352,238	7,895,843	7,899,502	8,573,396	8,584,196	10,800	684,694	
MISC TRANSFER CONTINGENCY ETC	1,411,369	2,427,780	3,954,484	3,109,782	3,109,782		-844,702	
DEBT	805,667	598,956	608,459	608,459	608,459			
STREET SEWER BRIDGE ETC IMPROVEMENT	3,035,502	3,203,411	3,360,411	3,444,613	3,444,613		84,202	
EQUIPMENT LAND AND BUILDINGS	185,934	632,885	1,429,442	1,360,622	1,360,622		-68,820	
Total Spending by Object	46,138,438	51,160,003	52,612,037	53,813,040	53,808,087	-4,953	1,196,050	
Percent Change from Previous Year		10.9%	2.8%	2.3%	0.0%	0.0%	2.3%	
Financing By Major Object								
GENERAL FUND	24,635,610	26,450,817	27,189,480	25,498,896	25,493,943	-4,953	-1,695,537	
SPECIAL FUND								
TAXES								
LICENSES AND PERMITS								
INTERGOVERNMENTAL REVENUE	2,057,395	2,778,662	3,093,589	4,190,455	4,190,455		1,096,866	
FEES, SALES AND SERVICES	4,326,098	4,980,738	4,335,130	5,214,473	5,164,473	-50,000	829,343	
ENTERPRISE AND UTILITY REVENUES	7,112,991	7,182,951	7,759,593	8,287,060	8,287,060		527,467	
MISCELLANEOUS REVENUE	2,356,357	2,506,624	2,127,769	2,127,769	2,127,769			
TRANSFERS	6,601,060	6,771,322	7,312,565	7,576,034	7,576,034		263,469	
FUND BALANCES			793,911	918,353	968,353	50,000	174,442	
Total Financing by Object	47,089,511	50,671,114	52,612,037	53,813,040	53,808,087	-4,953	1,196,050	
Percent Change from Previous Year		7.6%	3.8%	2.3%	0.0%	0.0%	2.3%	



Planning and Economic Development

To actively create opportunities and encourage investment for the benefit of Saint Paul residents and businesses, which preserve, sustain, and grow the city's diverse neighborhoods.



(Total 75.2 FTE)

2010 Adopted Budget
Planning and Economic Development (PED)

Department Description:

PED's mission is "to actively create opportunities and encourage investment for the benefit of Saint Paul residents and business, which preserve, sustain, and grow the city's diverse neighborhoods." We accomplish this by assisting in the production of new, and the rehabilitation and preservation of existing, housing, providing mortgage financing to existing homeowners and new homebuyers, and strategic commercial and economic development investment. These actions are guided by careful neighborhood planning by professional planning staff, community collaboration, and inclusiveness. PED continues to build upon its past accomplishments, while looking forward to help establish Saint Paul as the Most Livable City in America.

Department Facts

- Total General Fund Budget: \$0
- Total Special Fund Budget: \$18,467,902
- Total FTEs: 75.2
- Administers in excess of \$80 million annually in Federal, State, and local resources.
- 2010 operations budget is \$8.6 million, with 75.2 FTEs
- Provides management and contracting for 200+ economic development activities.
- Provides housing and economic development products as a public lending institution
- Administers a combined City/HRA loan portfolio of 1,300 loans valued at \$125M

Department Goals

- To take full advantage of economic development opportunities created by the Central Corridor LRT by completing Penfield, 4th and Cedar, and Frogtown Square projects.
- To mitigate residential and commercial foreclosure in Saint Paul.
- Improve and reoccupy strategically located vacant residential properties.
- To work with Economic Development Partners to beautify the public realm on 5th and 6th Streets between Wabasha and Jackson.

Recent Accomplishments

- Completed the 56-unit affordable Winnipeg Apartment project on Rice and the Carlton First Phase I 169-unit on University.
- Celebrated the grand openings of several new businesses and housing developments including the new Cub in Phalen Village, Trader Joe's, Shalom Home, Mississippi Market, The Bull Dog, Barrio Tequila Bar, American Burger Bar, Pop!! Restaurant.
- Recruited Microsoft to open a new division in the Wells Fargo Place building in downtown Saint Paul.
- Counseled 915 families from October - March through the Mortgage Foreclosure Prevention Program (Currently working with 485 families).
- Completed and implemented Economic Development Strategic Plan including a pro-active business retention visits, a Rapid Response Team, annual business surveys, a redesigned Business Resource Center, and industry cluster strategies for "back streets" businesses (e.g. manufacturing and service) and health care.
- Completed a 10-year Comprehensive Plan that included six chapters on Land Use, Transportation, Parks, Housing, Historic Preservation, and Water.
- Completed the Central Corridor Development Strategy and 7 Station Area Plans.

Planning & Economic Development

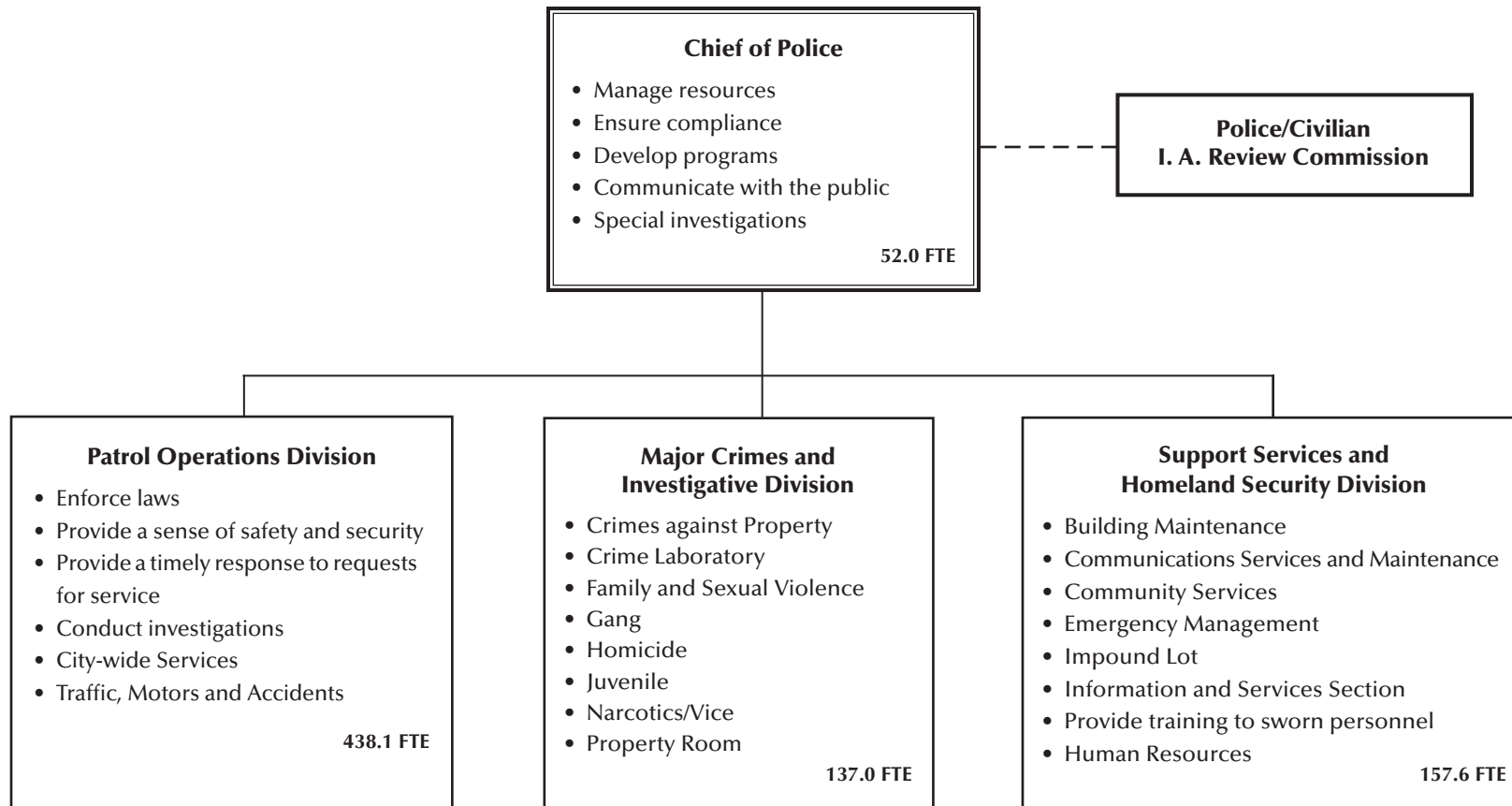
Department/Office Director: **CECILE M BEDOR**

	2007	2008	2009	2010	2010	Change from	
	2nd Prior	Last Year	Adopted	Mayor's	Council	Mayor's	2009
	Exp. & Enc.	Exp. & Enc.		Proposed	Adopted	Proposed	Adopted
Spending By Unit							
100 COMMUNITY DEVELOPMENT BLOCK GRANT	9,180,462	6,721,344	10,100,000	9,350,000	9,400,000	50,000	-700,000
101 NEIGHBORHOOD REVITALIZATION PROG	1,959,999	3,211,356	250,000	0	0		-250,000
126 PED OPERATIONS FUND	8,782,492	8,576,900	9,370,043	8,627,902	8,627,902		-742,141
149 CITY DWTN CAPTL PROJS NOTE REPAY F	950,313	3,794,090					
930 CITY SALES TAX CAPITAL PROJECTS	2,992,397	9,004			440,000	440,000	440,000
Total Spending by Uni	23,865,662	22,312,694	19,720,043	17,977,902	18,467,902	490,000	-1,252,141
Spending By Major Object							
SALARIES	5,052,659	5,262,979	5,428,717	5,238,756	5,238,756		-189,961
SERVICES	4,285,938	4,178,106	1,470,968	1,201,739	1,201,739		-269,229
MATERIALS AND SUPPLIES	73,947	92,619	73,350	78,996	78,996		5,646
EMPLOYER FRINGE BENEFITS	1,917,904	2,023,767	1,964,459	1,704,430	1,704,430		-260,029
MISC TRANSFER CONTINGENCY ETC	12,269,018	10,750,746	10,761,549	9,743,981	10,233,981	490,000	-527,568
DEBT	174,702	4,475					
STREET SEWER BRIDGE ETC IMPROVEMENT	75,888						
EQUIPMENT LAND AND BUILDINGS	15,606		21,000	10,000	10,000		-11,000
Total Spending by Object	23,865,662	22,312,694	19,720,043	17,977,902	18,467,902	490,000	-1,252,141
Percent Change from Previous Year		-6.5%	-11.6%	-8.8%	2.7%	2.7%	-6.3%
Financing By Major Object							
GENERAL FUND							
SPECIAL FUND							
TAXES							
LICENSES AND PERMITS							
INTERGOVERNMENTAL REVENUE	9,386,112	9,311,379	8,100,000	8,350,000	8,350,000		250,000
FEES, SALES AND SERVICES	8,302,532	7,704,678	9,375,343	8,597,902	8,597,902		-777,441
ENTERPRISE AND UTILITY REVENUES	26,008	69,412	2,000,000	1,000,000	1,050,000	50,000	-950,000
MISCELLANEOUS REVENUE	12,447,207	1,890,425	250,000		440,000	440,000	190,000
TRANSFERS	1,434,435	4,201,529					
FUND BALANCES			-5,300	30,000	30,000		35,300
Total Financing by Object	31,596,294	23,177,423	19,720,043	17,977,902	18,467,902	490,000	-1,252,141
Percent Change from Previous Year		-26.6%	-14.9%	-8.8%	2.7%	2.7%	-6.3%



Saint Paul Police

The Saint Paul Police Department's mission is to maintain a climate of safety and security throughout the city. The Police Department will effectively manage its resources to deliver quality services within an atmosphere of individual integrity and mutual respect. Emphasis will be placed on: strong community relations, active assessment of citizen needs for police service, and modifying services, as feasible, to meet the needs of each neighborhood.



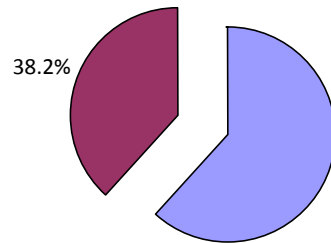
(Total 784.7 FTE)

**2010 Adopted Budget
Saint Paul Police Department**

Department Description:

The Saint Paul Police Department 's mission is to maintain a climate of safety and security throughout the city. The police department will effectively manage its resources to deliver quality services within an atmosphere of individual integrity and mutual respect. Emphasis will be placed on: strong community relations, active assessment of citizen needs for police service, and modifying services, as feasible, to meet the needs of each neighborhood.

**St Paul Police Department's
Portion of General Fund
Spending**



Department Facts

- Total General Fund Budget: \$74,757,844
- Total Special Fund Budget: \$25,790,591
- Total FTEs: 784.7
- The SPPD was awarded approximately \$11,679,617 in grants from the Federal, State governments and others in 2009.
- 2009 arrests -- 13,388
- 2009 calls for service -- 245,874
- 2009 total part I offenses --13,470
- 2010 Adopted budget includes 610 sworn officers, a decrease of 20 from 2009
- With population of 287,151, the number of full-time sworn employees per 1,000 inhabitants based on 610 sworn full-time positions-2.13

Department Goals

- Reduce gang, gun, & drug violence.
- Reduce family violence
- Identify, remediate, & decrease problem property crime
- Celebrate & grow our culture of excellence in service

Recent Accomplishments

- Controlled crime (2% decrease in 2009) while facing a reduction in sworn personnel; Adopted staffing decrease of 3.2% (20 officers) would have been 8.6% (54) without federal stimulus grant.
- Ten Saint Paul Police Officers completed the 10-week, 30 hour course, basic American Sign Language and Deaf Culture for Police Officers on December 23, 2009.
- Domestic Violence Blueprint Implementation begun.
- 3 total domestic homicides reported for 2008-2009.
- The Central District Anti-Crime, CITE (Community Involvement Team Enforcement) and GRID (Getting Residents Involved Daily) patrol initiatives have assisted the entire city by continuing our reduction for the third straight year in Part I crimes. These strategies all involve members of the community in addressing the most serious issues in the city, including Quality of Life Crimes.
 - The Downtown Patrol Unit, along with St. Paul Fire, worked collaboratively in hosting a Public Safety demonstration at Station 8.
 - The Gang Injunctions, utilized for both the Rondo Day Celebration and Cinco de Mayo event, garnered new partnerships between the community, police department and City Attorney's office. Because of this, each of these largely attended cultural events was peaceful with no reported gang violence.

Police Department

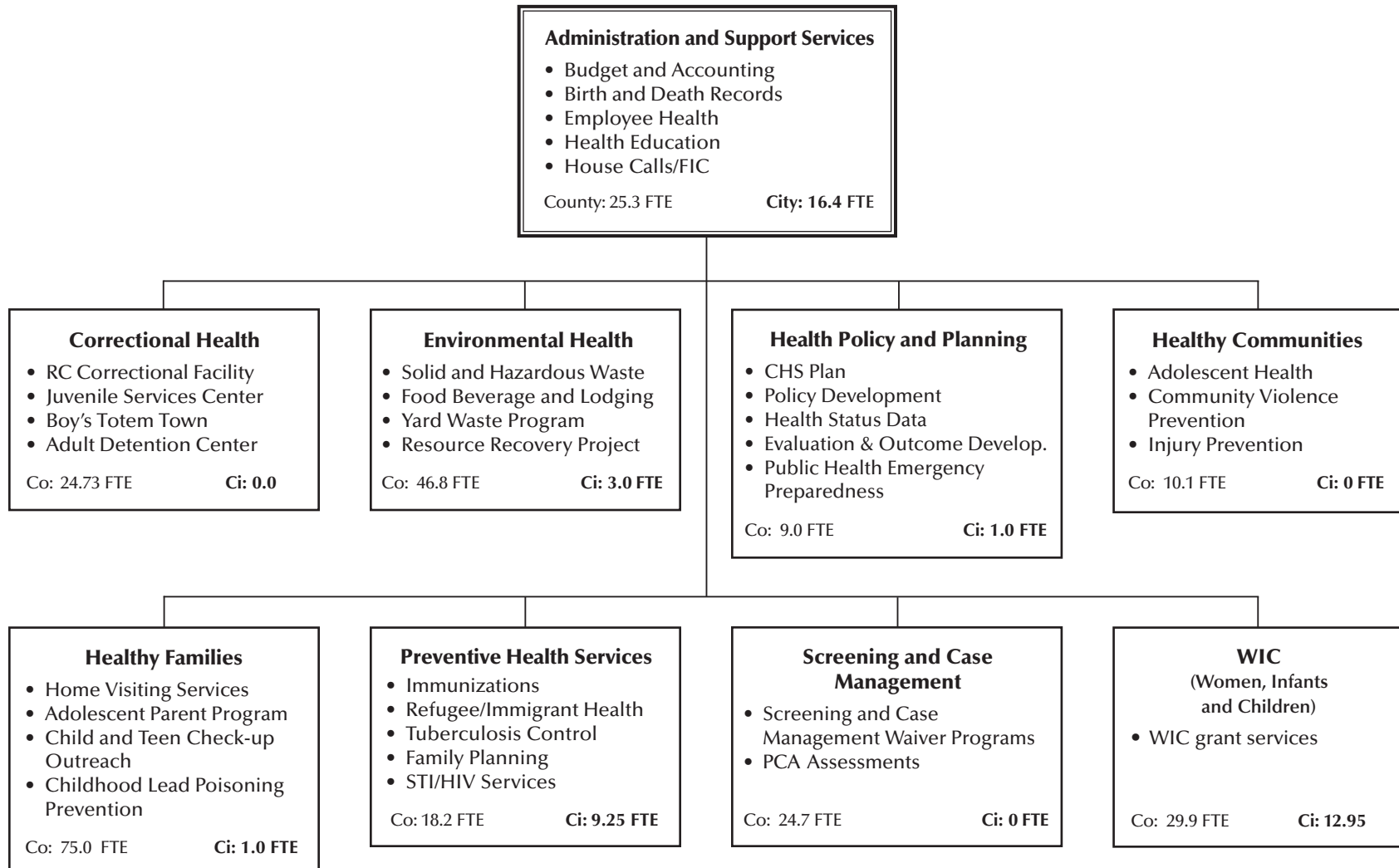
Department/Office Director: **JOHN M HARRINGTON**

		2007	2008	2009	2010	2010	Change from	
		2nd Prior	Last Year	Adopted	Mayor's	Council	Mayor's	2009
		Exp. & Enc.	Exp. & Enc.		Proposed	Adopted	Proposed	Adopted
Spending By Unit								
001	GENERAL FUND	68,618,039	74,016,611	76,256,271	74,793,286	74,757,844	-35,442	-1,498,427
400	POLICE SERVICES (PENSION ASSETS)	151,302	118,994	750,326	0	0		-750,326
405	CRIME LABORATORY SPECIAL REV FUND	67,365	76,275	73,891	81,201	81,201		7,310
411	EMERGENCY COMMUNICATION CENTER	3,275,626	4,931,583	4,914,510	5,305,876	5,305,876		391,366
420	PARKING ENFORCEMENT	1,392,211	1,415,570	1,554,855	1,548,967	1,548,967		-5,888
435	VEHICLE IMPOUNDING: POLICE LOT	3,246,911	2,952,959	3,250,994	3,028,707	3,028,707		-222,287
436	POLICE-SPECIAL PROJECTS	6,620,527	8,547,107	11,991,832	14,206,297	15,238,473	1,032,176	3,246,641
733	POLICE OFFICERS CLOTHING TRUST FUND	532,260	616,848	591,168	587,367	587,367		-3,801
Total Spending by Unit		83,904,242	92,675,948	99,383,847	99,551,701	100,548,435	996,734	1,164,588
Spending By Major Object								
	SALARIES	51,047,483	53,491,707	56,326,430	57,501,614	57,627,819	126,205	1,301,389
	SERVICES	7,928,697	9,735,825	9,038,326	8,818,587	9,190,206	371,619	151,880
	MATERIALS AND SUPPLIES	4,129,899	4,736,835	4,318,294	3,961,382	4,080,458	119,076	-237,836
	EMPLOYER FRINGE BENEFITS	17,314,008	19,498,699	20,986,915	21,854,864	21,866,084	11,220	879,169
	MISC TRANSFER CONTINGENCY ETC	2,099,108	1,857,506	4,289,733	1,859,744	2,009,744	150,000	-2,279,989
	DEBT	1,099,283	1,048,368	53,066	0	0		-53,066
	STREET SEWER BRIDGE ETC IMPROVEMENT	32,791		33,453				-33,453
	EQUIPMENT LAND AND BUILDINGS	252,973	2,305,508	4,337,630	5,555,510	5,774,124	218,614	1,436,494
Total Spending by Object		83,904,242	92,674,448	99,383,847	99,551,701	100,548,435	996,734	1,164,588
Percent Change from Previous Year			10.5%	7.2%	0.2%	1.0%	1.0%	1.2%
Financing By Major Object								
	GENERAL FUND	68,618,039	74,016,611	76,256,271	74,793,286	74,757,844	-35,442	-1,498,427
	SPECIAL FUND							
	TAXES							
	LICENSES AND PERMITS	215,987	204,627	283,345	200,000	200,000		-83,345
	INTERGOVERNMENTAL REVENUE	2,886,497	4,201,874	7,476,880	9,616,914	10,649,090	1,032,176	3,172,210
	FEES, SALES AND SERVICES	7,701,506	9,789,680	10,557,011	10,129,782	10,129,782		-427,229
	ENTERPRISE AND UTILITY REVENUES	45,420	41,634	52,369	41,700	41,700		-10,669
	MISCELLANEOUS REVENUE	1,270,864	816,250	1,377,432	1,380,975	1,380,975		3,543
	TRANSFERS	2,240,701	2,109,739	2,256,976	2,260,246	2,260,246		3,270
	FUND BALANCES			1,123,563	1,128,798	1,128,798		5,235
Total Financing by Object		82,979,014	91,180,415	99,383,847	99,551,701	100,548,435	996,734	1,164,588
Percent Change from Previous Year			9.9%	9.0%	0.2%	1.0%	1.0%	1.2%



Saint Paul-Ramsey County Public Health

To improve, protect, and promote the health, the environment, and the well being of people in the community.



(Total 307.33 FTE)
City = 43.6 County = 263.73

2010 Adopted Budget

Public Health

Department Description:

The Mission of the Saint Paul - Ramsey County Department of Public Health is to improve, protect, and promote the health, environment and the well-being of people in our community. In 1997, the City's public health function was merged, through a joint powers agreement, with Ramsey County's. The administration of this function now resides with the County. As resignations or retirements of City staff occur, the positions are filled by the County. As City employees resign or retire, the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All salary and benefit costs are reimbursed by Ramsey County and the County is responsible for the portion of the tax levy that covers these expenses.

Department Facts

- Total General Fund Budget: \$0
- Total Special Fund Budget: \$3,777,352
- Total FTEs (City): 43.6
- Additional Information can be found on our website at <http://www.co.ramsey.mn.us/ph>
- The Proposed budget for 2010 represents a decrease of \$338,476 and 5.6 FTE.
- The Saint Paul - Ramsey County Community Health Services Advisory Committee is a citizen advisory committee composed of Mayoral and County Board representatives that review the work of the Department of Public Health.

Department Goals

- Prevent communicable diseases
- Promote the health of children, youth and their families
- Protect the environment and reduce environmental health hazards
- Reduce chronic disease
- Prepare for and provide a public health response to disasters

Recent Accomplishments

In 2008:

- Nutrition education and vouchers for free, nutritious foods was provided to over 31,000 eligible pregnant, breastfeeding, and postpartum women and infants and children up to the fifth birthday through the WIC program.
- Over one million pounds of household hazardous waste was collected and processed.
- Birth and death records were provided to almost 70,000 persons
- Programs on violence prevention were provided to the Saint Paul Public Schools, Saint Paul and Ramsey County libraries, Children's Home Society and Women's Advocates.
- Emergency Preparedness training was completed for Ramsey County Medical Reserve Corp volunteers, which now number over 700.
- Almost 20,000 home visits were made to families in Ramsey County, approximately 1/3 of which are headed by teen parents.
- At the Ramsey County Correctional Facility and the Juvenile Detention Center over 70,000 nursing contacts occurred with inmates.
- Over 8,000 immunizations for vaccine preventable diseases were given.
- Personal Care Assistant (PCA) assessments were completed for over 2,000 Ramsey County residents.

Public Health

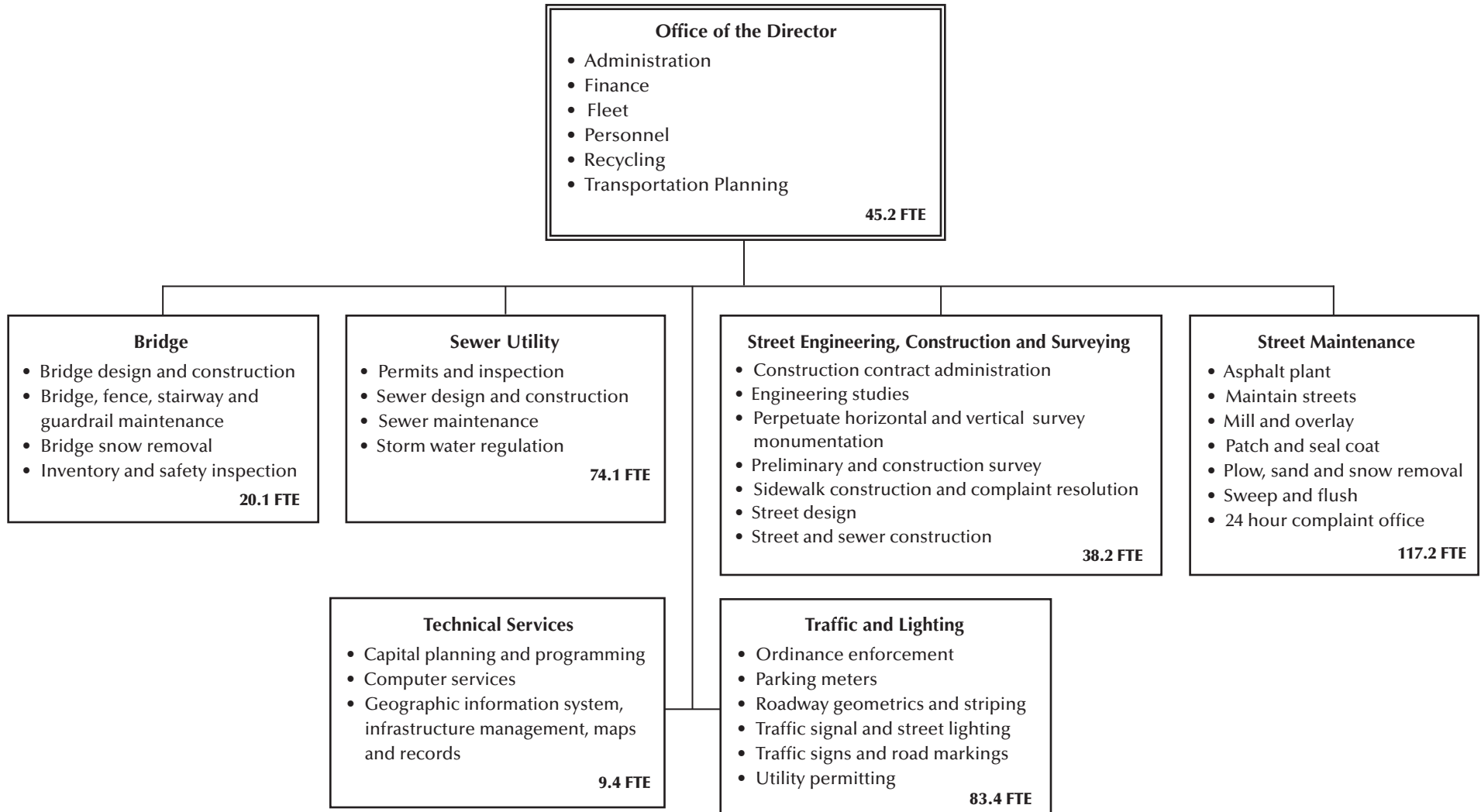
Department/Office Director: **DIANE C HOLMGREN**

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	2010 Council Adopted	Change from Mayor's Proposed	2009 Adopted
Spending By Unit							
305 PUBLIC HEALTH SPEC REV FUND	3,789,730	3,664,531	4,115,828	3,777,352	3,777,352		-338,476
Total Spending by Unit	3,789,730	3,664,531	4,115,828	3,777,352	3,777,352	0	-338,476
Spending By Major Object							
SALARIES	2,848,842	2,700,475	3,074,219	2,781,924	2,781,924		-292,295
SERVICES	11,185	11,507	11,295	11,295	11,295		
MATERIALS AND SUPPLIES	225	300					
EMPLOYER FRINGE BENEFITS	929,477	952,248	1,030,314	984,133	984,133		-46,181
MISC TRANSFER CONTINGENCY ETC							
DEBT							
STREET SEWER BRIDGE ETC IMPROVEMENT							
EQUIPMENT LAND AND BUILDINGS							
Total Spending by Object	3,789,730	3,664,531	4,115,828	3,777,352	3,777,352	0	-338,476
Percent Change from Previous Year		-3.3%	12.3%	-8.2%	0.0%	0.0%	-8.2%
Financing By Major Object							
GENERAL FUND							
SPECIAL FUND							
TAXES							
LICENSES AND PERMITS							
INTERGOVERNMENTAL REVENUE							
FEES, SALES AND SERVICES	3,789,730	3,664,531	4,115,828	3,777,352	3,777,352		-338,476
ENTERPRISE AND UTILITY REVENUES							
MISCELLANEOUS REVENUE							
TRANSFERS							
FUND BALANCES							
Total Financing by Object	3,789,730	3,664,531	4,115,828	3,777,352	3,777,352	0	-338,476
Percent Change from Previous Year		-3.3%	12.3%	-8.2%	0.0%	0.0%	-8.2%



Public Works

The Department of Public Works is committed to performing its many services in the most timely, efficient and cost-effective manner possible.



(Total 387.6 FTE)

7/31/09

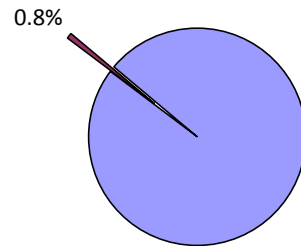
2010 Adopted Budget Public Works

Department Description:

The Public Works Department is responsible for preserving and enhancing infrastructure to ensure a safe and livable Capitol City for all by making sure that:

- Streets, alleys, and sidewalks are kept clean, well-lit, clear, safe, and have routine maintenance to the level customers expect;
- Traffic signals are functioning safely and are maintained; traffic signs are in place and maintained;
- Sanitary and storm sewers are cleaned, have routine maintenance, and provide the safe transport of waste water and storm water for treatment; flood protection levees and pumping facilities are maintained and are prepared for floods;
- Engineering services (design, survey, inspections, administration) are provided for street, sewer, traffic, and bridge construction projects;
- Maintenance equipment is maintained and available for use.

Public Works' Portion of General Fund Spending



Department Goals

- Implementation of a Pavement Management System
- Strategic Plan Implementation
- American Public Works Association (APWA) Best Practices Certification

Department Facts

- Total General Fund Budget: \$1,651,733
- Total Special Fund Budget: \$142,196,012
- Total FTEs: 387.6
- 863 miles of streets
- 806 miles of sanitary sewers; 450 miles of storm sewers
- 1,011 miles of sidewalks
- 60 city-owned bridges
- 35,714 street light fixtures; 384 signalized intersections
- 490 fleet rental units (vehicles and other equipment)

Recent Accomplishments

- Retained a AAA bond rating from Standard & Poor's and a Aa2 bond rating from Moody's Investor Service for Sewer Utility revenue bonds.
- Completed a comprehensive Right-of-Way Study in July 2009 in conjunction with the Office of Financial Services
- Received the 2008 American Public Works Association (APWA) Technical Innovation award for the city's use of CodeRED, a citywide calling system for announcing snow emergencies.
- Received the 2009 APWA Exceptional Performance Safety award for assisting in the planning and execution of the 2008 Republican National Convention.
- Received the 2009 Biennial Award for Excellence in Highway Design from the Federal Highway Administration for the Phalen Boulevard Corridor.
- Received the 2009 Award of Excellence in the Informational Video category from the Minnesota Association of Government Communicators for the "Who's Pipe is it, Anyway?" video production that explained St. Paul's sanitary sewer system.
- Received the January 2009 Innovative Transportation Solutions Award from Women in Transportation Minnesota for "Everyday Poems for City Sidewalks".
- Completed three Residential Street Vitality Projects (RSVP) in 2008; Ivy-Kennard, Griggs-Jefferson, and Seventh-Bay.

Public Works

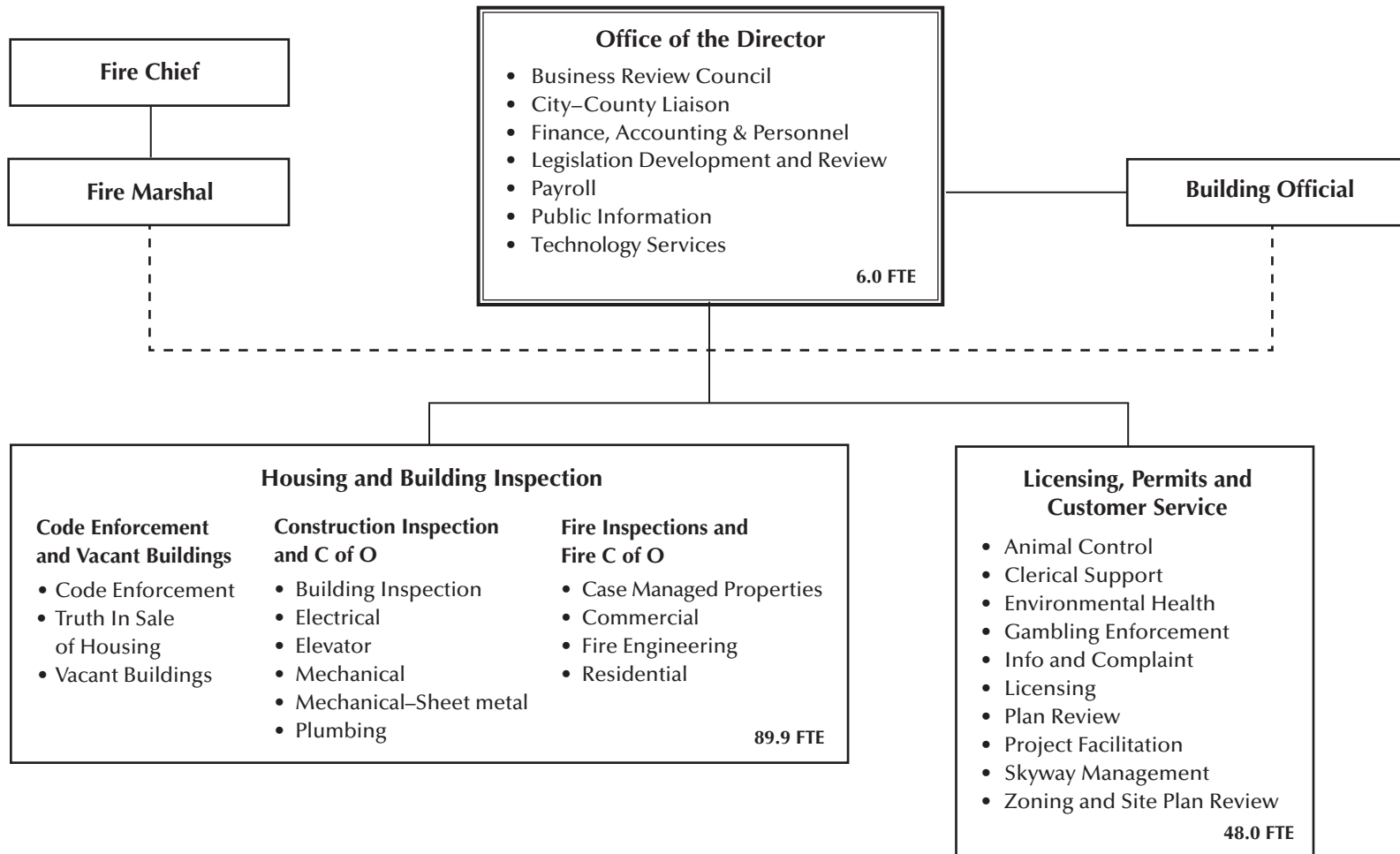
Department/Office Director: **BRUCE E BEESE**

		2007	2008	2009	2010	2010	Change from	
		2nd Prior	Last Year	Adopted	Mayor's	Council	Mayor's	2009
		Exp. & Enc.	Exp. & Enc.		Proposed	Adopted	Proposed	Adopted
Spending By Unit								
001	GENERAL FUND	1,505,423	1,564,280	1,765,560	1,590,014	1,651,733	61,719	-113,827
205	PUBLIC WORKS ENGINEERING FUND	6,061,912	7,414,672	8,379,664	8,835,836	8,835,836		456,172
225	RIGHT OF WAY MAINTENANCE FUND	28,550,569	26,401,142	28,476,107	30,076,736	30,116,736	40,000	1,640,629
230	PARKING METER COLLECTION AND FINES	5,379,604	5,070,878	5,289,958	5,743,338	5,574,253	-169,085	284,295
231	LIGHTING ASSESSMENT DISTRICTS	166,901	223,162	200,000	230,000	230,000		30,000
232	SOLID WASTE & RECYCLING	2,873,843	2,946,779	3,417,583	4,051,296	4,012,873	-38,423	595,290
240	TRAFFIC, SIGNAL, & LGHTG MTCE	10,755,820	10,649,274	13,658,375	13,821,839	13,821,839		163,464
245	ASPHALT PLANT INTERNAL SERVICE	2,337,123	2,552,044	3,707,469	4,176,181	4,176,181		468,712
250	PUBLIC WORKS EQUIPMENT SERVICE	6,412,530	6,673,464	6,751,647	6,880,113	6,880,113		128,466
255	PUB.WKS.ADMIN & SPPT.SERVICES	6,241,878	5,518,778	3,160,090	3,241,184	3,241,184		81,094
260	SEWER UTILITY	42,774,603	48,913,185	60,457,041	62,856,758	65,306,997	2,450,239	4,849,956
Total Spending by Uni		113,060,205	117,927,658	135,263,494	141,503,295	143,847,745	2,344,450	8,584,251
Spending By Major Object								
	SALARIES	20,866,906	21,413,344	23,532,502	23,888,867	23,883,479	-5,388	350,977
	SERVICES	17,781,882	17,893,168	20,757,069	21,460,964	21,413,520	-47,444	656,451
	MATERIALS AND SUPPLIES	13,780,340	13,723,708	17,010,459	17,352,156	17,352,156		341,697
	EMPLOYER FRINGE BENEFITS	9,650,663	10,235,254	9,179,420	10,592,098	10,590,303	-1,795	1,410,883
	MISC TRANSFER CONTINGENCY ETC	39,960,786	45,590,488	56,687,060	59,263,221	61,257,298	1,994,077	4,570,238
	DEBT	8,352,002	7,912,131	5,037,756	5,344,096	5,749,096	405,000	711,340
	STREET SEWER BRIDGE ETC IMPROVEMENT							
	EQUIPMENT LAND AND BUILDINGS	2,667,626	1,159,565	3,059,228	3,601,893	3,601,893		542,665
Total Spending by Object		113,060,205	117,927,658	135,263,494	141,503,295	143,847,745	2,344,450	8,584,251
Percent Change from Previous Year			4.3%	14.7%	4.6%	1.7%	1.7%	6.3%
Financing By Major Object								
	GENERAL FUND	1,505,423	1,564,280	1,765,560	1,590,014	1,651,733	61,719	-113,827
	SPECIAL FUND							
	TAXES							
	LICENSES AND PERMITS	1,072,975	1,229,252	1,218,000	1,273,000	1,273,000		55,000
	INTERGOVERNMENTAL REVENUE	8,366,367	9,518,258	9,182,226	9,960,056	9,915,458	-44,598	733,232
	FEES, SALES AND SERVICES	64,344,657	67,932,116	75,376,639	78,727,339	78,610,208	-117,131	3,233,569
	ENTERPRISE AND UTILITY REVENUES	39,132	6,694	20,000	20,000	20,000		
	MISCELLANEOUS REVENUE	24,785,216	27,731,638	40,446,650	37,535,013	39,033,849	1,498,836	-1,412,801
	TRANSFERS	3,591,055	4,357,522	4,257,477	4,913,581	4,713,581	-200,000	456,104
	FUND BALANCES			2,996,942	7,484,292	8,629,916	1,145,624	5,632,974
Total Financing by Object		103,704,825	112,339,760	135,263,494	141,503,295	143,847,745	2,344,450	8,584,251
Percent Change from Previous Year			8.3%	20.4%	4.6%	1.7%	1.7%	6.3%



Safety and Inspections

To preserve and improve the quality of life in Saint Paul by protecting and promoting public health and safety for all



(Total 143.9 FTE)

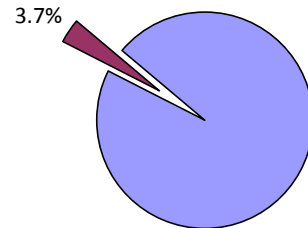
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**2010 Adopted Budget
Safety and Inspections (DSI)**

Department Description:

The Department of Safety and Inspections was created in 2007 by bringing together the three main autonomous enforcement agencies of the City: the Office of License, Inspections and Environmental Protection (LIEP), the Department of Neighborhood Housing and Property Improvement (NHPI), and the Fire Inspection division of the Department of Fire and Safety Services. The purpose of the consolidation was to improve services, reduce costs, and coordinate all enforcement responsibilities in the City in a single location with good customer access. The department supports 12 distinct, and two shared responsibilities (Heritage Preservation and Zoning with the Department of Planning and Economic Development). These responsibilities include: 1) Animal Control, 2) Construction Inspection, 3) Code Enforcement, 4) Environmental Health, 5) Fire Inspection, 6) Information & Complaints, 7) Business Licensing, 8) Construction Plan Review, 9) Site Plan Review, 10) Project Facilitation for new businesses and expansions, 11) Vacant Buildings, 12) Zoning and Sign Enforcement, 13) Truth in the Sale of Housing, and 14) Heritage Preservation.

**Safety & Inspection's Portion of
General Fund Spending**



Department Goals

- Reoccupy vacant housing
- Make one and two unit rental housing safe
- Make it easier to open or expand a business in Saint Paul

Department Facts

- Total General Fund Budget: \$7,176,195
- Total Special Fund Budget: \$13,096,505
- Total FTEs: 143.9
- Conducted more than 56,000 construction and 11,500 code enforcement inspections.
- Issued 8,200 business licenses and 10,200 Competency Cards.
- Received and referred more than 31,000 citizen complaints.
- Managed more than 2000 vacant buildings and demolished 95 nuisance structures.
- Issued 7,612 Summary Abatements and Impounded 1,134 dogs.
- Inspected and certified 4,391 residential rental and 1,484 commercial structure.

Recent Accomplishments

- Responded to significant reveue challenges by reducing staff and consolidating the five separate divisions of the Department into two divisions which are designed to increase operating efficiency and improve internal coordination and customer service.
- Implemented the Vacant Building Code Compliance repair ordinance which resulted in significant physical improvement and occupancy of more than 800 vacant housing structures in 2008.
- Created a single call center and one number to dial, 266-8989, for information and complaints for all City services.
- Implemented a foreclosure notification and landlord rental property training requirement through the Fire Certificate of Occupancy program.
- Implemented, in cooperation with the Department of Planning and Economic Development, design criteria for "infill" housing.
- Consolidated the three separate physical offices of the department into one single location downtown at 375 Jackson Street.
- Initiated a series of bi-weekly training sessions for all DSI staff to begin the process of cross training and to learn about the details of each of the 14 specialities that are the responsibility of the department.
- Provided permit, environmental health, fire safety, and vacant building services prior to and during the 2008 Republican National Convention.

Safety & Inspections

Department/Office Director: **ROBERT W KESSLER**

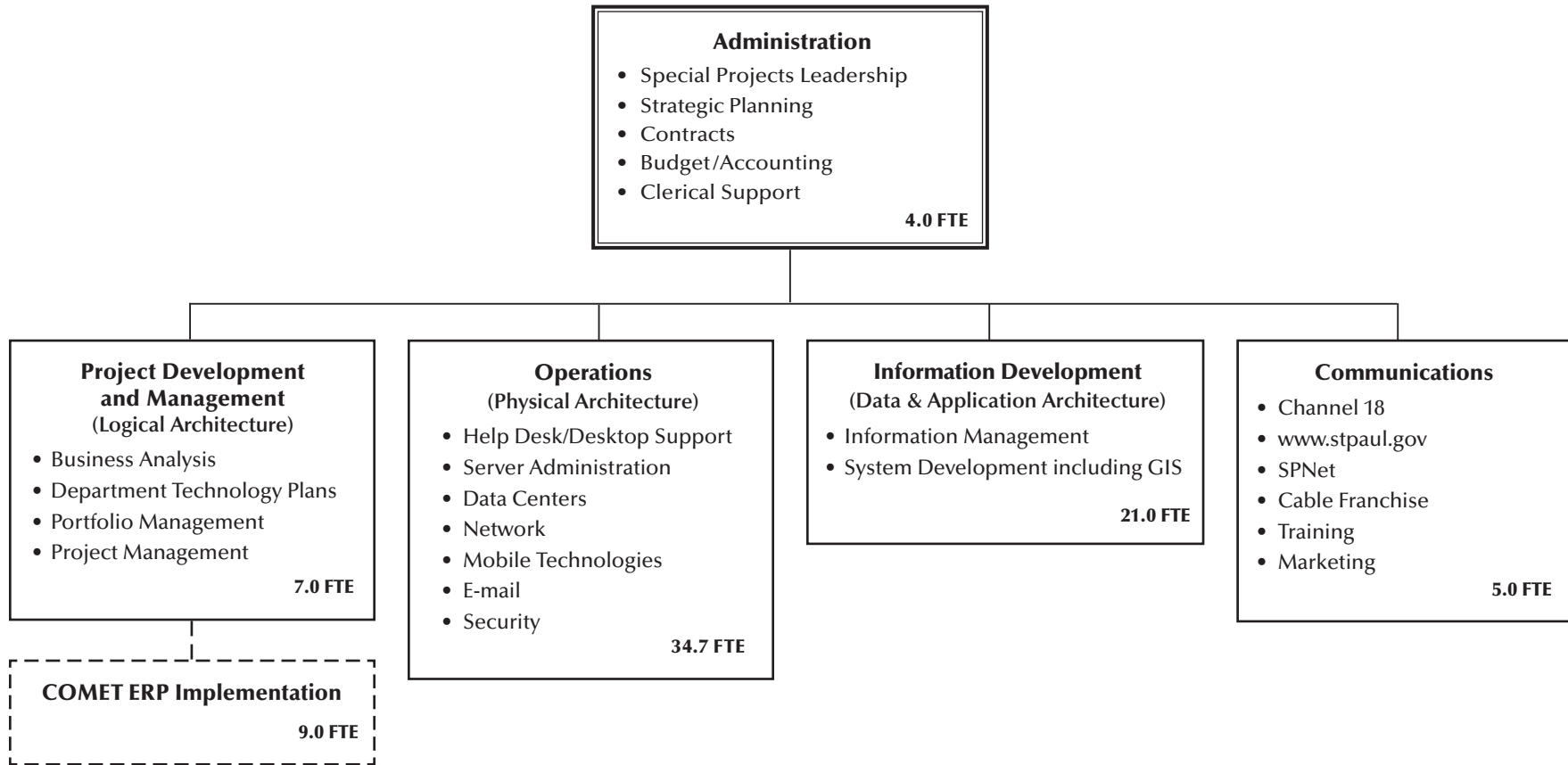
	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	2010 Council Adopted	Change from Mayor's Proposed	
						2009 Adopted	
Spending By Unit							
001 GENERAL FUND	6,039,529	6,919,551	6,955,635	7,127,685	7,176,195		220,560
040 PROPERTY CODE ENFORCEMENT	891,548	1,794,953	1,851,138	2,217,114	2,217,114	48,510	365,976
167 CHARITABLE GAMBLING ENFORCEMENT	137,190	97,765	103,058	118,236	118,236		15,178
320 LICENSE INSPECTIONS & ENV PROTECTIO	10,926,344	13,062,181	10,978,919	10,750,255	10,750,255		-228,664
736 FIRE PROTECTION CLOTHING	6,685	10,397	10,900	10,900	10,900		
Total Spending by Uni	18,001,297	21,884,847	19,899,650	20,224,190	20,272,700	48,510	373,050
Spending By Major Object							
SALARIES	9,626,934	10,318,511	10,458,990	9,706,663	9,743,047	36,384	-715,943
SERVICES	3,910,564	6,493,877	4,280,053	5,180,660	5,180,660		900,607
MATERIALS AND SUPPLIES	278,683	510,459	291,041	346,728	346,728		55,687
EMPLOYER FRINGE BENEFITS	3,622,225	4,083,468	3,670,105	3,887,901	3,900,027	12,126	229,922
MISC TRANSFER CONTINGENCY ETC	547,318	449,853	1,182,132	1,073,118	1,073,118		-109,014
DEBT							
STREET SEWER BRIDGE ETC IMPROVEMENT			5,329	2,345	2,345		-2,984
EQUIPMENT LAND AND BUILDINGS	15,574	28,679	12,000	26,775	26,775		14,775
Total Spending by Object	18,001,297	21,884,847	19,899,650	20,224,190	20,272,700	48,510	373,050
Percent Change from Previous Year		21.6%	-9.1%	1.6%	0.2%	0.2%	1.9%
Financing By Major Object							
GENERAL FUND	6,039,529	6,919,551	6,955,635	7,127,685	7,176,195	48,510	220,560
SPECIAL FUND							
TAXES							
LICENSES AND PERMITS	8,582,803	8,466,034	9,127,386	8,918,274	8,918,274		-209,112
INTERGOVERNMENTAL REVENUE							
FEES, SALES AND SERVICES	2,125,685	1,806,315	1,971,040	2,222,332	2,222,332		251,292
ENTERPRISE AND UTILITY REVENUES							
MISCELLANEOUS REVENUE	48,484	46,765	239,000	239,000	239,000		
TRANSFERS	453,695	646,341	1,276,816	1,718,663	1,718,663		441,847
FUND BALANCES			329,773	-1,764	-1,764		-331,537
Total Financing by Object	17,250,196	17,885,006	19,899,650	20,224,190	20,272,700	48,510	373,050
Percent Change from Previous Year		3.7%	11.3%	1.6%	0.2%	0.2%	1.9%



Office of Technology and Communications

The mission of the Office of Technology and Communications is to provide our internal and external partners with the right information when and where they need it through:

- *Multiple information delivery channels*
- *High value content*
- *Effective partnerships*
- *Stable and efficient infrastructure*
- *Business process improvement*



(Total 80.7 FTE)

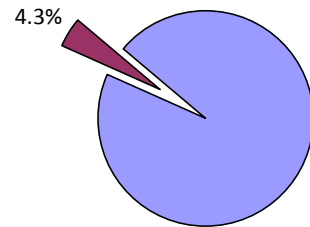
**2010 Adopted Budget
Office of Technology and Communications (OTC)**

Department Description:

The Office of Technology and Communications (OTC) works in partnership with City departments to identify and implement cost effective technology solutions to support business needs and objectives. OTC provides services in four key areas:

- Project Development and Management develops and manages technology projects to ensure projects deliver desired results and remain on time and within budget.
- Operations ensures that the City's computer infrastructure employs current technology and is secure, reliable, responsive, effective and efficient.
- Information Development creates, maintains, and organizes information and information systems that are key for daily operations and decision making across the City.
- Communications provides cable franchise and Institutional Network oversight and uses video productions and the City's web site to serve City needs and to promote the City as a destination of choice to live, work, and visit.

OTC's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$8,494,037
- Total Special Fund Budget: \$4,379,199
- Total FTEs: 80.7
- Support a high-speed backbone and Metropolitan Area Network with 130 subnets
- Support over 2100 PCs at 120 locations
- Support nearly 200 software applications
- WWW. STPAUL.GOV logged 1,660,696 visitors in 2008
- Televised/webstreamed more than 192 hours of public meetings in 2008
- Manage 270 miles of Institutional Network (I-Net)

Department Goals

- All residents will have access to affordable high-speed broadband and know how to use it.
- Internal and external City customers know what services and information are available to improve the quality of their lives and can engage city services 24 x 7
- The City is increasingly effective and efficient in its operations due to OTC driving enterprise business process improvements that are aligned with strategic city objectives.

Recent Accomplishments

- With the Office of Financial Services and Human Resources completed the planning phase of the COMET ERP project which included product and implementer selection.
- Upgraded and consolidated City data centers from five down to three to provide a robust and secure environment that meets industry best practices and reduces costs.
- Provided the City, and particularly Public Safety personnel, with the technology and technical support required to deliver City services associated with the Republican National Convention.
- Returned 399 leased PCs and installed 388 leased PCs.
- Received 8 national and state awards for video and web site excellence
- Reorganized OTC to promote standardization, depth of support and staff efficiencies. Also created formal Business Analyst and Project Management roles.
- Upgraded network infrastructure in City Hall and City Hall Annex to gigabit capability.

Technology And Communications

Department/Office Director: **ANDREA T CASSELTON**

	2007	2008	2009	2010	2010	Change from	
	2nd Prior	Last Year	Adopted	Mayor's	Council	Mayor's	2009
	Exp. & Enc.	Exp. & Enc.		Proposed	Adopted	Proposed	Adopted
Spending By Unit							
001 GENERAL FUND	7,933,557	8,404,460	9,052,505	8,374,037	8,494,037	120,000	-558,468
164 INFO SERVICES INTERNAL SERVICES FND		440,326	495,329	1,544,113	1,568,742	24,629	1,073,413
166 MEDIA SERVICES SPEC REV FUND	2,598,024	2,246,421	3,069,220	2,619,196	2,609,689	-9,507	-459,531
626 CITY-WIDE DATA PROCESSING	151,913	168,036	179,924	200,768	200,768		20,844
Total Spending by Uni	10,683,494	11,259,243	12,796,978	12,738,114	12,873,236	135,122	76,258
Spending By Major Object							
SALARIES	4,963,298	5,209,946	5,668,590	5,778,613	5,789,955	11,342	121,365
SERVICES	1,701,905	2,063,373	2,364,532	2,518,158	2,518,158		153,626
MATERIALS AND SUPPLIES	504,986	449,784	355,657	447,381	447,381		91,724
EMPLOYER FRINGE BENEFITS	1,576,452	1,781,057	1,748,978	1,902,522	1,906,302	3,780	157,324
MISC TRANSFER CONTINGENCY ETC	1,914,121	1,633,596	2,519,556	2,005,440	2,125,440	120,000	-394,116
DEBT							
STREET SEWER BRIDGE ETC IMPROVEMENT							
EQUIPMENT LAND AND BUILDINGS	22,732	121,487	139,665	86,000	86,000		-53,665
Total Spending by Object	10,683,494	11,259,243	12,796,978	12,738,114	12,873,236	135,122	76,258
Percent Change from Previous Year		5.4%	13.7%	-0.5%	1.1%	1.1%	0.6%
Financing By Major Object							
GENERAL FUND	7,933,557	8,404,460	9,052,505	8,374,037	8,494,037	120,000	-558,468
SPECIAL FUND							
TAXES	2,046,481	2,168,213	2,184,500	2,175,000	2,165,493	-9,507	-19,007
LICENSES AND PERMITS							
INTERGOVERNMENTAL REVENUE							
FEES, SALES AND SERVICES	273,621	309,268	341,744	1,417,348	1,441,977	24,629	1,100,233
ENTERPRISE AND UTILITY REVENUES							
MISCELLANEOUS REVENUE	269,631	633,245	937,229	610,529	610,529		-326,700
TRANSFERS							
FUND BALANCES			281,000	161,200	161,200		-119,800
Total Financing by Object	10,523,290	11,515,186	12,796,978	12,738,114	12,873,236	135,122	76,258
Percent Change from Previous Year		9.4%	11.1%	-0.5%	1.1%	1.1%	0.6%



Appendix

Council Action Adopting the City Property Tax Levy

Council File # 09-1367
Green Sheet # 3090679

RESOLUTION CITY OF SAINT PAUL, MINNESOTA

Presented By: Kathy Gentry 32

1 WHEREAS, the Mayor, pursuant to the City Charter has proposed and recommended the 2010 budgets for the City of Saint Paul, and
 2
 3
 4 WHEREAS, the proposed 2010 General and General Debt Service budgets have been reviewed and approved or adjusted by the City
 5 Council, and
 6
 7 WHEREAS, the City is required under Laws of Minnesota 2002, Chapter 390, Sec. 37, to levy a tax at the Library Board's request, which
 8 the Library Board has made, and
 9
 10 WHEREAS, the property tax levy needed to finance those budgets, including special levies for debt service, public safety personnel,
 11 PERA rate increases, and the prior year's LGA unallotment, with allowance for shrinkage, have been determined, and
 12
 13 WHEREAS, the Port Authority of the City of Saint Paul requested a property tax levy to finance economic development budgets under laws
 14 of Minnesota, Chapters 469.053 subd 4, and 6,
 15
 16 NOW THEREFORE BE IT RESOLVED, that the City Council in anticipation of adopting the General Fund, General Debt Service, and Library
 17 Agency budgets for the fiscal year 2010, and in accordance with section 11.04 of the City Charter, does hereby levy taxes on all taxable
 18 property within the Saint Paul corporate limits, to be collected in the amounts set forth below, and
 19
 20 BE IT FURTHER RESOLVED, that the City Council requests the City Clerk to forward this resolution to the Ramsey County Department of
 21 Property Records and Revenue in accordance with the applicable provisions of the City Charter and other laws, and
 22
 23 BE IT FINALLY RESOLVED, that the City Council requests the Office of Financial Services to complete and forward any state forms required
 24 identifying these adopted levies and corresponding special levies;
 25

Description	Tax Levy Payable in 2009	Tax Levy Payable in 2010	% Change
City levy for city operations and shrinkage	60,196,831	65,811,437	9.33%
City levy for Debt Service and shrinkage	10,865,320	9,761,438	-10.16%
City levy for Library Agency and shrinkage	<u>16,080,113</u>	<u>16,924,646</u>	5.25%
City Levy for City Government	87,142,264	92,497,521	6.15%
City levy for Port Authority levy per Min. Stat. 469.053	<u>2,112,000</u>	<u>2,111,700</u>	-0.01%
Total Levy	89,254,264	94,609,221	6.00%

	Yeas	Nays	Absent
Bostrom	✓		
Carter	✓		
Harris	✓		
Helgen	✓		
Lantry	✓		
Stark	✓		
Thune	✓	0	0

Adopted by Council: Date 12/16/09
 Adoption Certified by Council Secretary:
 By: Margaret Kelly
 Approved by Mayor: Date 12/21/09
 By: Ch. Mulliken

Requested by Department of:
Financial Services
 By: Margaret Kelly
 Approval Recommended by Director of Financial Services
 By: [Signature]
 Form Approved by City Attorney:
 By: [Signature] 12-09-09
 Approved by Mayor for Submission to Council:
 By: Ch. Mulliken

Council Action Adopting the City Budget (page 1)

Council Action Adopting the City Budget (page 2)

Council File # 09-13168
Green Sheet # 3090680

RESOLUTION
CITY OF SAINT PAUL, MINNESOTA

Presented By: Kathy Parry 33
Referred To: _____ Date: _____

1 WHEREAS, the Mayor has proposed budgets for the City of Saint Paul for the fiscal year beginning January 1, 2010, in accordance with
2 the City Charter and Chapter 56 of the Administrative Code; and
3
4 WHEREAS, the City Council, after publication of the notice in the newspaper on November 30, 2009, participated in a public hearing on
5 December 2, 2009, on the Mayor's Proposed 2010 budgets and levy, as required by the City Charter and applicable state and
6 Federal laws; and
7
8 WHEREAS, City Council passed CF 09-1291 on November 25th, 2009, approving the \$18.7 million Finance Plan for the Central Corridor
9 Light Rail Transit--Streetscape Project which includes tax increment financing from HRA Fund 148 that will be spent on a reimbursement
10 basis following the required public hearing and tax increment financing plan amendments, and the City requests that HRA amend its
11 2010 budget consistent with the Financing Plan, and Director of the Office of Financial Services is hereby authorized to implement
12 the \$18.7 million multi year Finance Plan as approved in CF-090-1291, including the changes to the 2010 budget as noted in
13 the attachment, recognizing that final allocation of STAR funds will be determined in the fall of 2010 after the Neighborhood STAR
14 allocation process is completed; and
15
16 WHEREAS, the Council has revised the Mayor's proposed budgets as herein set forth; now therefore be it
17
18 RESOLVED, that in accordance with the procedures and requirements set forth in the City Charter and other laws applicable thereto,
19 the Council of the City of Saint Paul does hereby adopt the 2010 budgets as proposed by the Mayor with such monetary changes, additions,
20 and deletions as are hereby adopted and which, along with total budgets, are set forth on the attachments to this resolution; and be it
21
22 FURTHER RESOLVED, that the expenditures in dollars as may be made by the several offices, departments, bureaus, and agencies of
23 city government during the fiscal year 2010 shall be, and are hereby approved, and adoption of these budgets shall constitute
24 appropriations of the money amounts as set at the department budget total in the General Fund budget, the project total in the Capital
25 Improvements budget, and the fund budget total in all other cases; and be it
26
27 FURTHER RESOLVED, that the estimated financing set forth in the 2010 adopted budgets is hereby approved; and be it
28
29 FURTHER RESOLVED, that the Five Year Capital Program for 2010-2014 is hereby approved; and be it
30
31 FURTHER RESOLVED, that the adoption of the 2010 budget for the Community Development Block Grant Fund (100) is a multi-year
32 budget based on estimates for a grant which has a fiscal period that differs from the City's normal budget year (January 1 through
33 December 31); the authority to implement this adopted multi-year budget commences only at the beginning of the grant period,
34 and shall extend beyond December 31, 2010, through the end of the grant period and; during the year when the grant is accepted
35 by the City Council, the budget will be amended to match the actual grant amount for the entire multi-year period, and be it
36
37 FURTHER RESOLVED, that the City Clerk is directed to publish the 2010 budget summary pursuant to Minnesota Statutes section
38 471.6955 in the format prescribed by the Office of the State Auditor; and be it
39
40 FINALLY RESOLVED, that the Director of Financial Services is hereby authorized to prepare the final 2010 Budgets in accordance
41 with the actions taken herein and to equalize, balance or set the final department revenue sources and department appropriations as
42 necessary

	Yeas	Nays	Absent
Bostrom	✓		
Carter	✓		
Harris	✓		
Helgen	✓		
Lantry	✓		
Stark	✓		
Thune	✓		

Requested by Department of:
Office of the Mayor, Financial Services

By: Margaret Kelly, Director, Financial Services

Approval Recommended by Director of Financial Services

By: [Signature]

Form Approved by City Attorney

By: [Signature] 12-9-09

Approved by Mayor for Submission to Council

By: [Signature]

Adopted by Council: Date 12/16/09

Adoption Certified by Council Secretary:

By: [Signature]

Approved by Mayor: Date 12/22/09

By: [Signature]

2010 Budget Balancing Status
General Fund
Resolution Attachment

CF: 09-1368

	Spending	Financing
1 Mayor's Proposed Budget...		
2 General Fund	194,961,128	194,961,128
3 Mayor's Budget Total	194,961,128	194,961,128
4		
5		
6 Gap: Excess / (Shortfall)		0
7		
8 Technical Changes to the Mayor's Budget...		
9		
10 Revised Revenue or Budget Estimates:		
11 Fire		(798,295)
12 Fire	(81,837)	
13 General Government Accounts		269,619
14 General Government Accounts		70,225
15 General Government Accounts		(40,499)
16 HREEO	Budget Neutral	Budget Neutral
17 Non Department Financing		(414,469)
18 Non Department Financing		5,000
19 Non Department Financing		5,503
20 Non Department Financing		9,868
21 Non Department Financing		986
22 Non Department Financing		138,400
23 Non Department Financing		140,000
24 Non Department Financing		438,000
25 Non Department Financing		(279,085)
26		
27 New or Amended Grant Budgets:		
28 Fire	56,059	56,059
29 Fire	4,162	4,162
30		
31 Firefighter Test Financing:		
32		
33 Fire	250,000	250,000
34		
35 Better Align Department Budgets:		
36 General Government Accounts	Budget Neutral	Budget Neutral
37 General Government Accounts	(120,000)	
38 OTC	120,000	
39 Parks		Budget Neutral
40 Parks		Budget Neutral
41 Police		Budget Neutral
42		
43 Technical Corrections Due to Errors, Omissions and Other Changes:		
44 HREEO	Budget Neutral	
45		
46 Budget After Technical Changes	195,169,512	194,816,603
47		
48 Gap: Excess / (Shortfall)		(372,909)
49		
50 Policy Changes Proposed by the Mayor...		
51		
52 DSI	(32,727)	
53 Fire		20,000
54 Non Department Financing		245,624
55 Parks	(4,953)	
56 Police	(35,442)	
57 Public Works	(7,183)	
58		
59 Budget After Policy Changes	195,109,207	195,082,227
60		
61		
62 Gap: Excess / (Shortfall)		(26,980)
63		

Office of Financial Services

Council Action Adopting the City Budget (page 3)

General Fund		CF: 09-1368	
Council Changes to the Proposed Budget			
64			
65			
66			
67	CAO Add funding for Community Prosecutor	73,287	72,904
68	Council One-time transfer of Utilities Rate Investigation fund balance to general fund		
69	DSI Add funding for DSI code inspector	81,237	73,125
70	DSI Add administrative fees for assessment services		
71	Fire Add funding for Fire overtime to Mayor's contingency	250,000	
72	Non Department Financing One-time use of remaining Hotel/Motel tax fund balance; see line 174		44,376
73	Non Department Financing One-time transfer of general debt service fund balance into general fund; see line 181		176,390
74	Parks Transfer in Solid Waste fund balance, impacts special funds; see line 175		133,921
75	Public Works Add funding for 0.66 FTE of Bicycle/Pedestrian Coordinator to Mayor's contingency	68,902	
76			
77			
78			
79			
80			
81	Budget After Council Changes	195,582,633	195,582,633
82			
83	Gap: Excess / (Shortfall)		0

Office of Financial Services

Council Action Adopting the City Budget (page 4)

2010 Budget Balancing Status Special Funds and Debt		CF: 09-1368	
		Spending	Financing
84	Mayor's Proposed Budget...		
85	Special Funds	265,944,238	265,944,238
86	Debt Service Funds	59,921,486	59,921,486
87	Mayor's Budget Total	325,765,724	325,765,724
88			
89	Gap: Excess / (Shortfall)		0
90			
91	Technical Changes to the Mayor's Budget...		
92			
93	Revised Revenue or Budget Estimates:		
94	Debt Adjustment to debt service and subsequent year based on actual bond sale results	(657,694)	
95	Debt Payne Maryland debt service and subsequent year	910,774	
96	Debt Adjustment to pending debt service and subsequent year	(33,500)	
97	Debt Decrease in transfer revenue from sidewalks		(20,853)
98	Debt Increase in Build America Bond subsidy		109,278
99	Debt Increase fund balance use for subsequent year		131,155
100	HREEO Update with correct steps for recent hires; also impacts general fund, see line 16	(1,037)	(1,037)
101	HREEO/RiverPrint Add "Paper Sales - Outside Agency" revenue, reduce "Paper Sales - City"	Budget Neutral	Budget Neutral
102	OFS Revised revenue projection for Hotel/Motel tax	(82,437)	(82,437)
103	OFS Increase Hotel/Motel tax transfer to general fund, not previously budgeted	70,000	70,000
104	OFS Hotel/Motel tax transfers from previous budgets never credited to general fund - onetime; see line 23	140,000	140,000
105	OTC Media Services salary adjustment to reflect current personnel	(9,507)	(9,507)
106	Parks Reduce PED property maintenance revenue (\$50,000) and replace with use of fund balance	Budget Neutral	Budget Neutral
107	PED Increase Community Development Block Grant (CDBG) program income and program spending	50,000	50,000
108	Public Works Reduce Parking fund transfer to general fund based on current revenue estimates	(279,085)	(279,085)
109	Public Works Added back revenue to Parking Fund to eliminate discrepancy w/Non-dept financing total	110,000	110,000
110	Public Works Revised estimate for Eureka recycling service based on amended contract	(84,444)	
111	Public Works Ramsey Co fee-process recycling fee on property tax; statements-previously paid but not budgeted	37,000	
112	Public Works Transfer to Real Estate for handling collection of recycling assessment fee	1,000	
113	Public Works Revised estimate for 2010 SCORE grant		7,356
114	Public Works Revised estimate for 2010 number of units to charge recycling service charge		(14,842)
115	Public Works Net decrease in use of FB for all needed changes in Solid Waste fund		(38,958)
116	Public Works Incr transfer from Sewer-CIB for increased cost of St. Anthony Park sewer tunnel rehab, see line 199	1,500,000	1,500,000
117	Public Works Add interest payment on 2010 sewer bonds	405,000	405,000
118			
119	New or Amended Grant Budgets:		
120	CAO Violence Against Women Act (VAWA) Grant - budget all non-personnel in 2010	8,234	8,234
121	CAO Violence Against Women Act (VAWA) Grant - budget full remaining consultant contract amount in 2010	7,280	7,280
122	Fire Adjust 2010 portion of SAFER Grant based on new information	17,878	17,878
123	Fire Matching funds for 2007 Assistance to Firefighters Grant (AFG)-carried forward	49,424	49,424
124	Fire 2007 Urban Area Security Initiative (UASI) Grant balance carried forward	295,580	295,580
125	Fire 2007 Assistance to Firefighters Grant (AFG) balance carried forward	52,179	52,179
126	Fire 2008 AFG Grant balance carried forward	105,835	105,835
127	Fire 2008 Urban Area Security Initiative (UASI) Grant balance carried forward	1,091,424	1,091,424
128	Fire 2008 Homeland Security Grant (MN Joint Analyst Center-JAC) carried forward	86,700	86,700
129	Fire 2008 AFG-Fire Prevention grant authority carried forward	12,879	12,879
130	Fire 2008 Homeland Security Grant carried forward	70,000	70,000
131	Mayor's Office Carry forward 2010 portion of Second Shift Grant	85,000	85,000
132	Mayor's Office Carry forward 2010 portion of College Access Grant	45,000	45,000
133	OFS Transfer from Fund 50-General Fund-AFG grant match, gen fund impact-see line 28	56,059	56,059
134	OFS Transfer from Fund 50-Gen Fund-AFG Fire Prevention grant match, gen fund impact-see line 29	4,162	4,162
135	OFS Adjust Department of Energy grant budgets to reflect full grant award	1,341,900	1,341,900
136	Police Violence Against Women Act (VAWA)-new grant	119,643	119,643
137	Police AIIACOP Recovery Grant-new grant	290,721	290,721
138	Police 2009 Coverdell Grant-new grant	123,957	123,957
139	Police 2009 ICAC Grant-new grant	355,826	355,826
140	Police 2009 Homeland Security Bomb Grant-new grant	50,000	50,000
141	Police Cold Case Federal Grant-extension of previous grant	17,700	17,700
142	Police JAG Recovery Grant-increase payment to other agencies based on higher award	150,000	150,000
143	Police Reduce projected balance to carry forward from 2008 Coverdell grant	(75,671)	(75,671)
144			
145	Firefighter Test Financing:		
146	OFS Correct one-time transfer to HR for Firefighter test; incorrectly budgeted in Proposed	(18,000)	(18,000)
147	OFS Transfer from Fund 50-General Fund for Firefighter test, gen fund impact, see line 33	250,000	250,000
148			
149	Better Align Department Budgets:		
150	Parks Realignment of Recreation Services activities	Budget Neutral	Budget Neutral
151	Parks/Public Works Move Solid Waste transfer from Public Works gen fund activity to Parks	Budget Neutral	Budget Neutral
152	Public Works Reallocate postage & printing of assessment notices among several activities	Budget Neutral	Budget Neutral
153	Public Works Realign sign refurbishing activity	Budget Neutral	Budget Neutral
154			
155	Technical Corrections Due to Errors, Omissions and Other Changes:		
156	DSI Amend Code Enforcement to recognize CDBG-R revenue for vacant buildings in lieu of fund 802	Budget Neutral	Budget Neutral
157	OFS Fund 802 transfer for Vacant Building Demos	350,000	350,000
158	OTC Correct steps for COMET core team and increase transfer revenue from CO9 project	24,629	24,629
159	PED Fund 930 tax exempt ISP interest transfer to CIB, including correction for 2009 transfer	440,000	440,000
160	Public Works Correct WPA repayment to general debt fund	45,239	45,239
161			
162	Budget After Technical Changes	333,295,372	333,295,372
163			
164	Gap: Excess / (Shortfall)		0

Office of Financial Services

Council Action Adopting the City Budget (page 5)

Special Funds and Debt		CF: 09-1368	
Policy Changes Proposed by the Mayor...			
165			
166			
167	OFS	One-time transfer of hotel/motel tax fund balance to general fund for revenue shortfall; see line 54	245,624
168			245,624
169	Budget After Policy Changes		<u>333,540,996</u>
170			<u>333,540,996</u>
171	Gap: Excess / (Shortfall)		0

Office of Financial Services

Council Action Adopting the City Budget (page 6)

Special Funds and Debt		CF: 09-1368	
Council Changes to the Proposed Budget...			
172			
173	City Council	Transfer Utility Rate Investigation fund balance to General Fund	72,904
174	OFS	One-time use of remaining Hotel/Motel tax fund balance transferred to general fund; see line 72	44,376
175	Public Works	Solid waste fund balance transferred to general fund; see line 74	133,021
176	Public Works	Sewer Fund - Use of fund balance, transfer to debt service for WPA technical correction	500,000
177	Public Works	Restore reduction for sidewalk replacement	115,000
178	Public Works	Reduce transfer to Traffic fund, use fund balance to fund replacement of knocked down poles	(200,000)
179	Debt	Technical correction to WPA transfer from sewer fund	500,000
180	Debt	Reduce revenue from Library debt transfer to accomplish Library budget resolution attachment lines 37 and 38	(323,020)
181	Debt	Add transfer from general debt fund to general fund; see line 73	176,980
182			
183			
184	Budget After Council Changes		<u>334,383,277</u>
185			<u>334,383,277</u>
186	Gap: Excess / (Shortfall)		0

Office of Financial Services

Council Action Adopting the City Budget (page 7)

2010 Budget Balancing Status Capital Improvement Budget		CF: 09-1368	
		Spending	Financing
187			
188	Mayor's Proposed Budget...		
189	Capital Improvement Budget		
190	Mayor's Budget Total	87,311,000	87,311,000
191	Gap: Excess / (Shortfall)		0
193			
194	Technical Changes to the Mayor's Budget...		
195			
196	Revised Revenue or Budget Estimates:		
197	CIB / Parks Como Aquatics Facility: revise estimate for tax exempt interest earnings revenue	(220,000)	(220,000)
198	CIB / Parks Payne Maryland: change financing source from ISP bonds to RZED bonds, increase project funding	6,000,000	6,000,000
199	CIB / Public Works Sewer Tunnel Rehab: increase sewer bond revenue, for \$1.5M increase in St. Anthony Tunnel project	1,500,000	1,500,000
200	CIB / Public Works Bond sale costs: update projected cost of 2010 street bond sale costs	(28,000)	(28,000)
201	CIB / Public Works Add assessment financing for Sidewalk Program to reflected anticipated downtown sidewalk work	50,000	50,000
202			
203	Better Align Department Budgets:		
204	CIB / Fire Community Warning Siren - move 2009 federal grant revenue to capital project	212,408	212,408
205	CIB / OFS Move Real Estate Design program into OFS	30,000	30,000
206	CIB / Public Works Move Real Estate Design program out of PW	(30,000)	(30,000)
207			
208	Technical Corrections Due to Errors, Omissions and Other Changes:		
209	CIB / Library Amend W. 7th Library project to add CDBG-R revenue (C09-3T191-34250)	67,258	67,258
210	CIB / Public Works Major Sewer Repair: correct financing source from Sanitary Sewer Fees to Sewer Utility Fund transfer		(2,080,000)
211	CIB / Public Works Major Sewer Repair: correct financing source from Sanitary Sewer Fees to Sewer Utility Fund transfer		2,080,000
212	CIB / Public Works Sewer System Repair: reduce sewer bond financing, increase Sewer fund transfer		(2,312,000)
213	CIB / Public Works Sewer System Repair: reduce sewer bond financing, increase Sewer fund transfer		2,312,000
214	CIB / Public Works Stormwater Quality Improvements: reduce sewer bond revenue, increase Sewer Fund transfer		(1,428,000)
215	CIB / Public Works Stormwater Quality Improvements: reduce sewer bond revenue, increase Sewer Fund transfer		1,428,000
216	CIB / Public Works RSVP: reduce amount of assessments - double entered in Proposed budget	(2,800,000)	(2,800,000)
217	CIB / Public Works RSVP: correct amount of street bonds for 2010 RSVP	191,000	191,000
218	CIB / Public Works Correct financing source on Local, Street, Alley, Sewer and Lighting Program from Street bonds		(163,000)
219	CIB / Public Works Correct financing source on Local, Street, Alley, Sewer and Lighting Program to Assessments		163,000
220			
221			
222	Budget After Technical Changes	92,283,666	92,283,666
223	Gap: Excess / (Shortfall)		0
225			
226	Policy Changes Proposed by the Mayor...		
227			
228	CIB / Parks Park/Library Facility Maintenance: increase 2010 program to fully fund rec center site improvements	500,000	500,000
229	CIB / Parks Park/Library Facility Maintenance: revise use of prior year CIB for rec center site improvements	(8,000)	(8,000)
230	CIB / Parks Park/Library Facility Maintenance: remove Xcel revenue, already transferred in 2009	(588,000)	(588,000)
231	CIB / Parks Asphalt Program: shift portion of 2010 dollars to 2011 to fully fund site improvements in 2010	(39,000)	(39,000)
232	CIB / Parks Police Rec: shift portion of 2010 dollars to 2011 to fully fund rec center site improvements in 2010	(150,000)	(150,000)
233	CIB / Parks Grand Round: shift portion of 2010 dollars to 2011 to fully fund rec center site improvements in 2010	(311,000)	(311,000)
234	CIB / Public Works Central Corridor Streetscape: add TIF financing to expand scope of 2010 work	14,210,000	14,210,000
235			
236	Budget After Policy Changes	105,897,666	105,897,666
238	Gap: Excess / (Shortfall)		0
240			

Office of Financial Services

Council Action Adopting the City Budget (page 8)

Capital Improvement Budget		CF: 09-1368	
Council Changes to the Proposed Budget...			
241			
242	CIB / Parks Add funding for Como pool construction - Build America Bonds	4,500,000	4,500,000
243	CIB / Parks Add external funding for Como pool construction - Metro Parks revenue	2,168,000	2,168,000
244	CIB / Public Works Restore funding for Sidewalk replacement program	115,000	115,000
245			
246			
247			
248	Budget After Council Changes	112,680,666	112,680,666
249	Gap: Excess / (Shortfall)		0
250			
251			

Office of Financial Services

Glossary

Activity: An activity is a subunit of a fund. Each fund contains one or more activities, a specific and distinguishable budgetary unit of work or service. Activities are detailed levels of budget spending authority created to accomplish the approved objectives of the fund.

Activity Manager: Each activity manager shares in the authorities and responsibilities of the fund manager outlined below. In addition, each activity manager's responsibilities include attaining the performance objectives assigned to their activity, approving spending payments and directing the day-to-day operations of their activity.

Activity Number: A five (5)-digit number which uniquely identifies the activity. The first digit indicates the fund type, while the second digit indicates the department.

Fund type:

- 0 General Fund
- 1 Internal Service Funds
- 2 Enterprise Funds
- 3 Special Revenue Funds
- 4 Special Assessment Funds
- 5 Trust and Agency Funds
- 6 Permanent Improvement Revolving Funds
- 7, 9 Bond Funds (includes Capital Improvement Bond Funds)
- 8 Debt Service Funds

Department:

- 1 City Council
- 2 Safety and Inspections
- 3 Executive Administration (includes: Affirmative Action, Financial Services, Human Resources, Human Rights, Labor Relations, and Mayor's Office)
- 4 City Attorney
- 6 Technology and Communications
- 7 Public Works
- 8 Parks and Recreation
- 9 Police Department
- 10 Fire and Safety Services
- 11 Libraries
- 12 Public Health
- 13 Planning and Economic Development
- 15 Water Department
- 16 Human Rights and Equal Economic Opportunity
- 19 Debt Service

For example, Risk Watch (35115) is a special revenue fund activity in the Department of Fire and Safety Services. Similarly, Director's Office (02000) is a general fund activity in the Public Works Department. See *Fund Number*.

Allocation: A portion of a lump-sum appropriation which is designated for expenditure by specific organizational units or for special purposes. See *Appropriation*.

Appropriation: An expenditure authorized by the city council for a specified amount and time.

Assessed Valuation: The value that is established for real estate or other property by a government for use as a basis for levying property taxes.

Bond: A written promise to pay a specific sum of money (called the principal amount or face value) at a specified future date (called the maturity date) along with periodic interest at a specified rate.

Budget Document: The written record of the comprehensive financial plan the mayor presents to the city council for review, revision if deemed appropriate, and adoption.

Capital Allocation: Assignment of available capital (dollars) to specific uses.

Capital Expenditure: Actual spending of capital (dollars) for capital improvement projects.

Capital Improvement: The purchase or construction of durable/fixed assets. Examples include streets, bridges, parks or buildings.

Capital Improvement Budget (CIB): A plan for capital expenditures (physical development of the city) to be incurred each year, over a fixed number of years, in order to meet capital needs arising from the long-term work program.

Capital Outlay: Equipment, machinery, vehicles or furniture items included in the operating budget. See *Capital Improvement Budget*.

Capital Projects Fund: A fund established to account for all financial resources used for the construction or acquisition of major capital facilities, except those financed by special assessment, proprietary or fiduciary funds.

CIB: Acronym for capital improvement budget.

CMMS: Acronym for Computerized Maintenance Management System.

COMET: Acronym for City Operations Modernization and Enterprise Transformation, Saint Paul's technology improvement project. See *ERP*.

Debt Service Fund: A fund established to account for the financial resources used for the payment of long-term general obligation debt principal, interest, and related costs.

Division: An organizational subunit of a department in the general fund. Each department has one or more divisions, which are responsible for one or more activities.

ERP: Acronym for Enterprise Resource Planning, a document and information management system.

Glossary – Continued

ETI: Acronym for Enterprise Technology Initiative. This is an activity in the Technology department in which spending and financing for city-wide technology improvements are budgeted.

Encumbrances: Legal commitment of appropriated funds (in the form of purchase orders or contracts) to purchase goods or services to be delivered or performed at a future date. They cease to be encumbrances when paid or when the actual liability is created.

Enterprise Fund: A fund established to account for city operations that are financed and operated in a manner similar to private business enterprises. The intent is that the costs (expenses, including depreciation) of providing goods and services on a continuing basis be financed or recovered primarily through user charges.

Expenditures: Total charges incurred, whether paid or unpaid, including the provision for retirement of debt not reported as a liability of the fund from which it will be retired, and capital outlays (for governmental funds and fiduciary funds, except non-expendable trust funds) **Expenses:** Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which benefit the current fiscal period (for proprietary funds and non-expendable trust funds). See **Expenditures**.

FMS or FM-80: Reference to the City of Saint Paul's financial management computer system.

FORCE: Acronym for focusing our resources on community empowerment. This is a unit within the Police Department dedicated to combat problems, at the neighborhood level, of street level narcotics, problem properties and disruptive behavior.

Fiduciary Fund: A fund established to account for resources held for the benefit of parties outside the government.

Financing Plan: Identifies sources of revenues that support the spending plan.

Full Time Equivalent (FTE): A personnel position which is financed for the equivalent of 80 hours per pay period, for 26.1 pay periods (a typical year), or 2,088 hours in a year. This is roughly equivalent to 40 hours per week for 52 weeks. For example, a .5 FTE would represent 20 hours per week for 52 weeks, or 40 hours per week for 26 weeks. A 1.0 FTE is a general reference to a position normally working for a year.

Fund: Each individual fund is a separate accounting entity having its own assets, liabilities, revenues and expenditures or expenses. City financial resources are allocated to, and accounted for, in individual funds based on legal, donor, or administrative restrictions or requirements. The individual funds are organized by fund type. See **Fund Type**.

Fund Balance: An equity account reflecting the excess of accumulated assets over

accumulated liabilities and reserves (monies set aside for specific purposes).

Fund Manager: Fund managers are accountable to and receive authority from their department director and division manager, and ultimately from the mayor, the city council, and city residents/taxpayers. Each fund manager is responsible for correctly preparing and submitting the portion of the city's financial plan that is provided by their fund. This includes a properly completed budget request consisting of performance, spending and financing plans. Fund managers are responsible for monitoring the collection of receipts, authorizing spending payments, cash flow planning, and service delivery in accordance with the adopted plan. Fund managers are also responsible for forecasting significant performance, spending or financing variances, determining their cause, creating a solution, and reporting such information to their department director and the director of the office of financial services. See **Performance Plan**, **Spending Plan**, and **Financing Plan**.

Fund Number: A three-digit number which uniquely identifies the fund. For example, the general fund is fund number 001, parks and recreation grant fund is 860 and the fire clothing trust fund is 736. There is no significance to the sequence of numbers. See **Activity Number**.

Fund Type: A classification of funds by similar purpose. The fund types are: governmental (general, special revenue, debt service, capital project, special assessment), proprietary (enterprise, internal service), and fiduciary (trust and agency funds). Although the city hall annex operating fund and the public works engineering fund are separate funds, they are the same fund type (internal service). See each fund type for its definition. Also see **Fund**.

GIS: Acronym for geographic based information systems.

General Fund: The fund used to account for all financial resources not specifically earmarked for other purposes. The general fund is the primary operating fund for the City of Saint Paul.

Governmental Funds: All funds other than fiduciary and proprietary funds. Includes the general fund, special revenue funds, capital projects funds, debt service funds and special assessment funds. The measurement focus is on spending or financial flow rather than on net income. See **Fiduciary Funds** and **Proprietary Funds**.

Internal Service Fund: A fund established to account for the financing of goods or services provided by one city department to other city departments, divisions or funds on a cost-reimbursement basis.

LGA: Acronym for local government aid. See **State Aids**.

LLEBG: Acronym for local law enforcement block grant, which is a federal grant program.

MSA: Acronym for municipal state aids. See **State Aids**.

Glossary – Continued

Object Code. A four-digit code assigned to a specific type of receipt or expenditure. A major object code is a grouping of expenditures or receipts on the basis of the types of goods or services purchased or rendered. For example, personal services, materials, supplies, and equipment are major object codes.

Operating Budget: The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating Transfer In/Out: Interfund transfers are legally authorized transfers between a fund receiving revenue and a fund where resources are expended.

PED: Acronym for the planning and economic development department.

Performance Plan: A fund manager's estimate of the service level desired by the mayor, city council, and residents of the city. Includes mission statement, objectives and performance indicators.

Permanent Fund: A fund established to account for the custody and administration of assets held in a trust capacity. The assets held in a trust fund must be spent or invested in accordance with the conditions of the trust. Expendable trust funds are similar to governmental funds in that the measurement focus is on spending or financial flow rather than on net income. Non-expendable trust funds are similar to proprietary funds, with the measurement focus on determination of net income. See *Agency Fund* and *Fiduciary Fund*.

PIR: Acronym for public improvement revolving (fund).

Proprietary Funds: Any fund which attempts to determine net income. Measurement focus is on cost of services similar to private sector for-profit organizations. This category includes enterprise and internal service funds.

Recoverable Expenditure: An expenditure made for, or on behalf of, another governmental unit, fund, or department, private individual, firm, or corporation which will, subsequently, be recovered in cash or its equivalent.

Retained Earnings: An equity account reflecting the accumulated earnings of an enterprise or internal service fund which are not reserved for any specific purpose.

Special Assessment: Charges which the local government collects from property owners to pay for specific services or capital improvement projects such as streets, sewers, etc., which benefit a particular piece of real estate.

Special Revenue Fund: A fund established to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, and capital projects) that are legally restricted to expenditures for specified functions or activities.

Spending Plan: Provides a unit or subunit of an organization with spending authority to pay for the resources required to effectively accomplish the performance plan.

STAR: Acronym for sales tax revitalization program. This is also referred to sometimes as cultural sales tax revenue.

State Aids: The following are the major types of intergovernmental revenues received by the City of Saint Paul from the State of Minnesota:

Local Government Aid (LGA): Begun in 1971, this program was designed to provide indirect property tax relief through the redistribution of income tax and sales tax revenues collected at the state level to local units of government. The amount of funding received by local units of government is based on a distribution formula determined by the Minnesota State Legislature. The distribution formula is based on "need" as well as "capacity". The 2001 State Legislature rolled the Homestead and Agricultural Credit Aid into Local Government Aid.

Market Value Homestead Credit (MVHC). The MVHC program reduces the property tax owed on a homestead property by 0.4% of the homestead's market value, up to a maximum per property of \$304. The maximum credit of \$304 occurs at a market value of \$76,000. For homesteads with market values over \$76,000, the credit is reduced by 0.09% of the excess market value. Homesteads with market value of \$413,778 and higher do not receive any credit. On each homeowner's property tax bill, the market value homestead credit is allocated to the local taxing districts according to the share of the total tax rate that each taxing district represents.

Municipal State Aids (MSA). This program is financed by motor vehicle related taxes collected at the state level. The state gasoline tax is the largest revenue source and the dollars collected are constitutionally dedicated for expenses related to MSA routes. The revenues are redistributed back to municipalities of 5,000 or more residents to be used for construction and maintenance of their MSA designated routes.

Tax Increment District: A tax increment district is a designated geographical area where a city is undertaking redevelopment or development activity. Any increase in assessed valuation due to new development activity is captured by the district. Property taxes levied against those captured values are used to finance the public improvement costs incurred to induce the private development activity. Public improvement costs can be financed by issuing bonds or by a pay-as-you-go plan.